



## CITY OF DUNWOODY

400 Northridge Road  
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Dunwoody, GA 30350  
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www.dunwoodyga.gov

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### MEMORANDUM

**To:** Honorable Mayor and City Council  
**From:** Billy Grogan, Chief of Police  
**CC:** Warren Hutmacher, City Manager  
**Date:** May 11, 2009  
**Item:** **City of Dunwoody Police Records Management System**

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#### ***Background:***

The City of Dunwoody released a Request for Proposal for a Records Management System on March 16, 2009. We advertised this opportunity in the Dunwoody Crier and the State of Georgia Procurement Registry notified over 350 vendors. We received six (6) proposals April 3, 2009 from the following vendors:

- Southern Software Inc.
- End2End Inc
- Mimeo Com Inc.
- Milner Comsquard
- Tyler Technolgies
- SunGard OSSI

#### ***Discussion:***

The Dunwoody Police Department sought a comprehensive, robust Records Management System which provides for the current needs of the department but is also expandable for our future needs. We believe the SunGard OSSI system meets our needs. The cost of this project at this time is \$399,110.86. The amount originally budgeted this year for the RMS system was \$50,000, which was the first year lease payment for the RMS system. This amount was budgeted prior to the scope of the project being designed. In the GMA Master Lease, a total of \$300,000 was allocated for the



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RMS system which will be paid out over 5 years. In addition, there are enough funds available in the master lease, due to other savings, to support the purchase of this system. However, no money will be expended this year for this proposal since the 1<sup>st</sup> payment of the master lease is not due until next year.

### Master Lease Allocations & Expenditures

Category	Budget	Actual	Funds Remaining
Vehicles & Upfitting	\$1,569,506	\$1,210,162	\$359,344
Radios	\$219,700	\$195,382	\$24,318
Records Management System	\$300,000	\$0	\$300,000
Digital In Car Camera Back Office	\$51,500	\$42,194	\$9,306
Equipment for Officers	\$140,000	\$132,901	\$7,099
Other Equipment	\$307,500	\$83,137	\$224,363
<b>Total</b>	<b>\$2,588,206</b>	<b>\$1,663,777</b>	<b>\$924,429</b>

SunGard OSSI is a proven leader in police Records Management Systems. They have a large number of clients throughout the country and in Georgia. Additional benefits include:

- Approximately 18 officers with the department have experience using this product.
- 70 other departments in Georgia use this product including Sandy Springs, Johns Creek, Alpharetta, Marietta, Smyrna & Douglasville.
- The new Sandy Springs & Johns Creek 911 Center will use SunGard OSSI CAD software.
- Their suites of products are available in the mobile environment.
- Online reporting and online retrieval of reports will be available for citizens.
- It is easy to share data among the agencies that use the software.
- We can design our zones with smaller reporting districts for statistical purposes.

### ***Staff Recommendation:***

Upon reviewing all criteria in the RFP and each of the submissions, staff recommends contracting with SunGard OSSI to provide this service to the City of Dunwoody. The cost of this project is \$399,110.86 and the funds for this are available in the approved master lease program.