



CITY OF DUNWOODY

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MEMORANDUM

To: Mayor and City Council

From: Howard Koontz, City Planner

Date: November 16, 2009

Subject: Design Review Advisory Committee

As part of the September 28, 2009 Mayor & City Council meeting, the Council approved a text amendment to the City of Dunwoody Zoning Ordinance to create a Design Review Advisory Committee for the benefit of the Dunwoody Village Overlay District. The Design Review Advisory Committee reviews building plans prior to the issuance of land disturbance permits, building permits, or sign permits within the Overlay District.

Per Chapter 27, Article 3, Section 3C-14, the Design Review Advisory Committee “shall be three volunteers that have qualifications and design experience.” Three members were appointed to this Committee at the October 26, 2009 council meeting.

Since the appointment of the Design Review Advisory Committee, the City’s legal counsel has advised the Community Development department staff to increase the number of Committee appointees from three members to seven members.

If Mayor and City Council would be interested in expanding the Design Review Advisory Committee to allow for additional membership, this could be accomplished first by a text amendment to Chapter 27, Article 3, Section 3C-14.

The proposed text would be introduced to the Community Council at their regular December 2009 meeting, and heard at a Public Hearing before the Planning Commission at their regular January 2010 meeting. That would bring the item back before the Mayor & City Council for a Public Hearing and decision at the second January 2010 voting meeting.

Afterwards the new positions could be filled by Mayoral appointment; the timeline for which would occur at the Council’s pleasure.