



CITY OF DUNWOODY

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MEMORANDUM

To: Honorable Mayor and City Council
From: Billy Grogan, Chief of Police
CC: Warren Hutmacher, City Manager
Date: September 14, 2009
Item: **Permit Fee Adjustment**

Background:

Recently, the City Council set the fee charged by the police department to process an Alcohol Pouring Permit and a Solicitor's Permit at \$60. As part of this fee, the City of Dunwoody remits \$40 of the \$60 to GCIC for the fingerprint check.

Discussion:

In a review of similar services provided, it was noted that the Dunwoody Police Department either had no fee established for certain services or the fee was not in line with costs. These services include Fingerprint Based Record Check, Name Based Record Check and Expungements.

Staff Recommendation:

Upon reviewing our fee structure, I recommend the following fees be adopted:

- Fingerprint Based Record Check - \$60
- Name Based Record Check - \$20
- Expungement - \$40

**A RESOLUTION TO ADOPT CERTAIN FEES CONCERNING GCIC RECORD
CHECKS AND EXPUNGEMENTS IN THE CITY OF DUNWOODY**

WHEREAS, the City of Dunwoody is charged with safeguarding the health, safety and welfare of the citizens of the City; and

WHEREAS, the City of Dunwoody has, as part of its Police services, conducted fingerprint-based record checks and name-based record checks through the Georgia Crime Information Council (GCIC), as well as certain expungements of criminal records, without charging corresponding fees; and

WHEREAS, the GCIC, as of June, 2009, has begun charging increased fees for those same services to the City and consequently allows the local jurisdictions incurring those fees to charge reasonable fees for record checks and expungements; and

WHEREAS, in order to help defray costs of processing the GCIC record checks and expungements, as well as the administrative costs involved therein, the City Council finds it necessary to adopt fees for fingerprint and name-based GCIC record checks as well as expungements.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the City of Dunwoody, while in session on September 14, 2009, that the following fees are hereby adopted:

- FINGERPRINT-BASED RECORD CHECK: \$60.00
- NAME-BASED RECORD CHECK: \$20.00
- EXPUNGEMENTS: \$40.00

SO RESOLVED AND EFFECTIVE, this the 14th day of September, 2009.

Approved:

Ken Wright, Mayor

Attest:

Sharon Lowery, City Clerk
Seal