



41 Perimeter Center East, Suite 250
Dunwoody, Georgia 30346
P (678) 382-6700 F (678) 382-6701
dunwoodyga.gov

MEMORANDUM

To: Honorable Mayor and City Council
From: Warren Hutmacher, City Manager
Date: December 13, 2010
Subject: Service Delivery Strategy approval

HB 489, passed in 1998 by the Georgia General Assembly requires county and city governments to create a Service Delivery Strategy (SDS) for the purpose of avoiding duplication of services and double taxation.

Dunwoody was given a two-year transition period from the time of incorporation before being required to adopt a SDS agreement with the County and other cities in DeKalb County. That two-year period ends at the end of this month.

The City of Dunwoody's charter explicitly requires the County to charge city residents \$0 for special tax districts created for the purposes of providing County police, roads and parks services to the incorporated areas of the County. Combined with existing intergovernmental agreements the City has executed since incorporation, there exists no issues outstanding that would prevent the City from entering into a SDS agreement with the County and other cities in DeKalb County. The only exception to this is Sanitation services. The Council has an intergovernmental agreement on its agenda for consideration that covers Sanitation services. If this agreement is passed, I recommend moving forward with adopting the attached resolution and supporting documents.

Failure to approve this resolution will result in the City, the County and the other municipalities in DeKalb County losing our Qualified Local Government status with the State of Georgia. Failure to maintain this status will preclude the City from receiving state permits or competing for state grant awards.

**A RESOLUTION TO APPROVE THE SERVICE DELIVERY STRATEGY FOR
DEKALB COUNTY, GEORGIA AND THE CITY OF DUNWOODY, AND FOR
OTHER PURPOSES**

WHEREAS: O.C.G.A. § 36-70-1, et. seq. requires counties and municipalities to adopt a local government service delivery strategy; and

WHEREAS: DeKalb County has worked with the Cities of Atlanta, Avondale Estates, Chamblee, Doraville, Decatur, Lithonia, Clarkston, Stone Mountain, Pine Lake and Dunwoody (the "Cities") to develop and revise a service delivery strategy; and

WHEREAS: O.C.G.A. § 36-70-25(b) provides that approval of a service delivery strategy shall be established by adoption of a resolution:

- (1) By the DeKalb County governing authority;
- (2) By the governing authority of municipalities within DeKalb County which have a population of 9,000 or greater within the County;
- (3) By the Municipality that serves as the DeKalb County site if not included in paragraph (2) of this subsection;
- (4) And by no less than 50% of the remaining municipalities within DeKalb County which contain at least 500 persons within the County if not included in paragraph (2) or (3) of this subsection; and

WHEREAS: a local government service delivery strategy between DeKalb County and the Cities was approved by DeKalb County on August 24, 1999 and renewed on October 25, 2005, October 24, 2006, August 28, 2007, October 23, 2007, October 31, 2008, April 30, 2009, October 31, 2009, and April 27, 2010; and

WHEREAS: DeKalb County and the Cities have reviewed and revised the previously adopted service delivery strategy and now seek to adopt the service delivery strategy attached hereto; and

WHEREAS, if a service delivery strategy is not adopted prior to expiration of the current strategy, which occurs on or about December 1, 2010, DeKalb County and the Cities will become ineligible for state administered financial assistance, grants, loans or permits until the first day of the month following verification of the updated strategy, pursuant to the terms of O.C.G.A. § 36-70-27.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council for the City of Dunwoody that the City of Dunwoody adopts as its service delivery strategy the documents attached hereto and entitled as the "service delivery strategy for DeKalb County." Such strategy shall remain in force and effect until October 31, 2016. The City Manager is authorized to execute all necessary documents so long as they substantially comply with this Resolution.

BE IT FURTHER RESOLVED, that any and all resolutions or any part thereof in conflict with this Resolution are hereby repealed. This Resolution shall be effective immediately upon its adoption.

#1.14.

STATE OF GEORGIA
CITY OF DUNWOODY

RESOLUTION 2010-12-58

SO RESOLVED AND EFFECTIVE, this 14th day of December, 2010.

Approved:

Ken Wright, Mayor

Attest:

Sharon Lowery, City Clerk (Seal)

DeKalb County Service Delivery Strategy 2010

General Services in DeKalb Municipalities and Atlanta

General Services	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Finance	D	D	D	D	D	D	D	D	D	D	D
Purchasing	D	D	D	D	D	D	D	D	D	D	D
Information Technologies	D	D	D	D	D	D	D	D	D	D	D
Elections	D-IG-DC	IG-DC	D-IG-DC	D-IG-DC	D-IG-DC	D-IG-DC	D-IG-DC	D-IG-DC	D-IG-DC	D-IG-DC	D
Personnel	D	D	D	D	D	D	D	D	D	D	D
Property Tax Collections/ Tax Billing	IG-DC	IG-DC	IG-DC	IG-DC	D	IG-DC	IG-DC	IG-DC	D-IG-DC	IG-DC	D

Definitions

FINANCE	Revenue collections, accounts payable, evaluation & administration of debt, accounting procedures, maintenance of fund accounting.
PURCHASING	Bid acceptance, vendor evaluation, administration of contracts, central supply.
INFORMATION TECHNOLOGIES	Computer hardware/software, system maintenance & technical support.
ELECTIONS	Appointment and compensation of workers, supply equipment & materials, process ballots, handle required advertisement.
PERSONNEL	Recruitment, compensation & benefits, training, etc. of employees.
PROPERTY TAX COLLECTIONS/TAX BILLING	Self explanatory.

D: Direct

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DeKalb County Service Delivery Strategy 2010

Legal/Judicial Services in DeKalb Municipalities and Atlanta

Legal/Judicial Services	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Municipal/ Recorders Court	D	D	D	D	D	D	D	D	D	D	D
Public Defender	D	C	C	C	C	C	C	C	C	C	D
Solicitor	D	C	C	C	C	C	C	C	C	C	D
Local Government Attorney	D	C	C	C	C	C	D	C	C	C	D

Definitions

MUNICIPAL / RECORDERS COURT	Includes Judges and Clerks.
PUBLIC DEFENDER	Self explanatory.
SOLICITOR	Self explanatory.
LOCAL GOVERNMENT	Self explanatory.

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DeKalb County Service Delivery Strategy 2010

Public Safety Services in DeKalb Municipalities and Atlanta

Public Safety	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Police (Basic)	D	D/DC	D	D/DC	D	D	D	D/DC	D/DC	D	D
Police (Non-basic)	D	DC	DC	DC	D/DC	D	D	DC	DC	DC	D
Sheriff /Jail & Evictions	DC	DC	DC	DC	DC	DC	DC	D-DC	DC	DC	D
Marshall/ Real Estate & Warrants	D	D/DC	D/DC	D/DC	D/DC	D/DC	D/DC	D/DC	D/DC	D/DC	D
Fire	D	DC	DC-IG-DC	DC	D	DC	IG-DC	DC	DC	DC	D
Animal Control	IG-BOH	DC	D	DC	D	D	DC	DC	DC	DC	D
EMS	DC	DC	DC	DC	DC	DC	IG-DC	DC	DC	DC	D
911	D	IG-DC	D	IG-DC	D	D	IG-DC	DC	IG-DC	IG-DC	D
Dispatch	D	IG-DC	D	IG-DC	D	D	IG-DC	DC	IG-DC	IG-DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	D	J-DC	J-DC	J-DC	J-DC	J-DC	J-DC	J-DC	J-DC	J-DC	D

Definitions

POLICE- BASIC	Comprised of services performed by the uniform division, traffic unit, park patrol, criminal investigation, and crime scene investigation
POLICE-NON BASIC	Comprised of services performed by the aerial support unit, SWAT team, bomb squad unit, intelligence and permits, K-9 division, gang task force, drug task force, and homeland security division.
SHERIFF/JAIL & EVICTIONS	Self explanatory.
MARSHALL/REAL ESTATE & WARRANTS	Self explanatory.
FIRE	Self explanatory.
ANIMAL CONTROL	Self explanatory.
EMS	Self explanatory.
911	Self explanatory.
DISPATCH	Self explanatory.
MEDICAL EXAMINER	Self explanatory.
EMERGENCY MANAGEMENT	Self explanatory.

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DeKalb County Service Delivery Strategy 2010

Planning and Development Services in DeKalb Municipalities and Atlanta

Planning / Development	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Economic Development	D/A	D	D	D	D/A	D	D	A	N/A	D	D
Community Development CDBG / HOME /ESGP	N/A	N/A	IG-DC	J	J	IG-DC	D	J	N/A	J-DC	D
Community Development - Homelessness	J	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	D
Structural Inspections / Permits	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Plans Review	D	DC	D	D	D	D	D	C	DC	D	D
Electrical Inspection	D	DC	D	D	D	D	D	C	DC	D	D
Building Inspection	D	DC	D	D	D	D	D	C	DC	D	D
Plumbing Inspection	D	DC	D	D	D	D	D	C	DC	D	D
HVAC Inspection	D	DC	D	D	D	D	D	C	DC	D	D
Land Development	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Plan Review Coordination	D	DC	D	D	D	DC	D	DC	D	D	D
Land Development Plan Review	D	DC	D	D	D	D	D	DC	D	D	D
Land Development Inspection	D	DC	D	D	D	D	D	DC	DC	D	D
Final Plat Processing	D	D	D	D	D	D	D	D	D	D	D
Bond Management	D	D	D	D	D	D	D	D	D	D	D
Sewer	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC
Permits and Zoning	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Building Permits	D	DC	D	D	D	D	D	DC	DC	D	D
Plans Review	D	DC	D	D	D	D	D	DC	DC	D	D
Zoning Review	D	D	D	D	D	D	D	DC	DC	D	D
Trade Permits	D	DC	D	D	D	D	D	DC	DC	D	D
Certificate of Occupancy	D	D	D	D	D	D	D	DC	DC	D	D
Planning & Related	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Planning / Zoning	D	D	D	D	D	D	D	D	D	D	D
Code Enforcement	D	D	D	D	D	D	D	D	D	D	D
Public Housing	A	N/A	N/A	A	A	N/A	N/A	A	N/A	N/A	A

Definitions

ECONOMIC DEVELOPMENT Recruiting & retention of business, community revitalization & Development Authorities.

CDBG Self explanatory.

BUILDING INSPECTIONS / BUILDING PERMITS New or structural construction including Electrical, HVAC, & Plumbing & Development.

TRADE PERMITS Includes permitting for Electrical, HVAC, & Plumbing

PLANNING/ZONING Self explanatory.

CODE ENFORCEMENT Self explanatory.

PUBLIC HOUSING Self explanatory.

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DeKalb County Service Delivery Strategy 2010

Public Works Services in DeKalb Municipalities and Atlanta

Public Works	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Water Treatment / Water Distribution	IG-DC	These services are provided by DeKalb County as an enterprise fund paid for by users fees. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.									D-IG
Wastewater Collection & Treatment	IG-DC										D
Refuse Collection	D	D	D	D	D	C	IG-DC	IG-DC	C	C	D
Landfill	C	DC	DC	DC	DC	C	DC	DC	DC	C	C
Recycling Programs	C	C	D	D	D	C	IG-DC	IG-DC	D	C	D
Street Construction & Maintenance	D	DC	DC	DC	D/DC	DC	D	DC	DC	DC	D
Street Cleaning	D	D	D	D	D	D	D	D	D	D	D
Traffic Engineering	D	IG-DC	IG-DC	IG-DC	IG-DC	IG-DC	D	IG-DC	IG-DC	IG-DC	D
Storm Water	D	J	J	J	D/J	J	D	J	J	J	D
Cemetery	D	N/A	N/A	N/A	D	N/A	N/A	D	N/A	D	D
Airport	D	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	D	D

Definitions

WATER TREATMENT/WATER DISTRIBUTION	Self explanatory.
WASTEWATER COLLECTIONS & TREATMENT	Self explanatory.
REFUSE COLLECTION	Self explanatory.
LANDFILL	Use of public, private or DeKalb County is considered contract; not intergovernmental agreement.
RECYCLING PROGRAMS	Self explanatory.
STREET CONSTRUCTION & MAINTENANCE	Re-paving (not including LARP), pothole repair, the maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination.
STREET CLEANING	Right of way mowing, tree trimming, leaf removal, etc.
TRAFFIC ENGINEERING	Self explanatory.
STORM WATER	Self explanatory.
CEMETERY	Self explanatory.
AIRPORT	Self explanatory.

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DeKalb County Service Delivery Strategy 2010

Leisure Services in DeKalb Municipalities and Atlanta

Leisure Services	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Parks	D	D	D	D	D	D	D	DC	DC	D	D
Recreation Programs	D	D	D	D	D	D	D	DC	DC	D	D
Libraries	DC	DC	DC	DC	DC	IG-DC	DC	DC	DC	DC	D

Definitions

PARKS	Physical facilities.
RECREATION PROGRAMS	Conducted by formal, paid staff; not to include volunteer community programs.
LIBRARIES	Self explanatory.

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DeKalb County Service Delivery Strategy 2010

Health and Social Services Services in DeKalb County Cities

Health and Social Services	Atlanta	Avondale Estates	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Physical Health / Environmental Health	N/A	These services are provided by DeKalb County as an enterprise fund paid for by users fees. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.									D
Hospital	N/A										D
Mental Health / Substance Abuse	N/A										D
Welfare	N/A										D
Senior Services	N/A										D

Definitions

PHYSICAL HEALTH:	Services provided by the DeKalb County Board of health, including primary health care and clinical laboratory services such as immunizations, flu shots, hearing and vision examinations, prenatal services, adolescent health services and communicable disease clinics. Services also include injury control, birth and death certificates, health data collection and through the Environmental Health Division the inspection of restaurants, swimming pools and septic tanks. The board of Health is funded through the Georgia Department of Human Resources, along with fees for services, grants and contributions.
HOSPITAL	Services provided through the Fulton-DeKalb Hospital Authority, known as the Grady Health System. This is a joint authority, with partial funding by Fulton and DeKalb Counties. Services are also provided through the DeKalb Hospital Authority, which is DeKalb Medical Center.
MENTAL HEALTH/SUBSTANCE ABUSE	Services are provided through the DeKalb County Community Service Board. The services include comprehensive preventive, early detection, rehabilitation and treatment services for five major groups: adults with serious or chronic mental illness, children and adolescents who are severely emotionally disturbed people who are mentally retarded, adults addicted to alcohol or other drugs and teens with alcohol and drug problems. Services are provided through community mental health center clinics, mental retardation day training centers, detoxification units, day treatment programs, and a variety of residential programs for all disability groups. A number of the community programs are operated through contracts with private nonprofit agencies.
WELFARE	(Temporary Assistance for Needy Families/TANF) – State program based in DeKalb County. TANF provides assistance to needy families with children on a temporary basis and provides parents with job preparation, work opportunities and other support services such as child care, to enable them to become self-sufficient and leave the program as soon as possible. Services also include foster care and adoption where appropriate, helps parents collect child support and provide adult protection services.
SENIOR SERVICES	Services provided through Senior Connections, a non-profit organization designated by the County to provide comprehensive services for persons 5 and older. Services include congregate meals and fellowship, transportation, home-delivered meals, home health care and home maintenance programs. Programs are designed to help older people maintain independence and avoid premature institutionalization.

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SERVICE DELIVERY STRATEGY FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

COUNTY:

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2)); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
City of Dunwoody	Mayor	Ken Wright		12/13/10