



41 Perimeter Center East, Suite 250
Dunwoody, Georgia 30346
P (678) 382-6700 F (678) 382-6701
dunwoodyga.gov

MEMORANDUM

To: Mayor and City Council
From: Chuck Davis, Deputy Director of Public Works
Date: December 13, 2010
Subject: **Award of Contract for Storm Water Infrastructure Inventory Basins 2,3,4,6,7,8,9**

ITEM DESCRIPTION

Approval of the contract for the inventory of the storm water infrastructure located in Basins 2, 3, 4, 6, 7, 8, and 9.

BACKGROUND

Under the requirements of the City of Dunwoody’s Notice of Intent (GaNOI) for a small Municipal Separate Storm Sewer System (MS4) Permit, the City is required to perform and maintain an inventory of the stormwater conveyance system. Having already located 40% of the stormwater infrastructure earlier this year, the City issued a Request for Proposal (RFP) to complete the inventory for the remaining 60% of the City. This will allow for the creation of a comprehensive capital improvement plan for the stormwater utility, and provide confirmation of the asset value for auditing purposes.

The City received proposals from eleven firms with costs ranging from \$15 - \$44 per structure. They are listed below.

- | | | | |
|----------------------|-------------------------|-----------------------|----------------------|
| 1) Arcadis | 4) Hatch Mott MacDonald | 7) Moreland Altobelli | 10) TerraMark |
| 2) Bulls Eye Mapping | 5) HRC/Jacobs | 8) PBS&J | 11) Woodard & Curran |
| 3) CERM | 6) McKim & Creed | 9) Stantech | |

A breakdown of the scoring and pricing is attached.

EVALUATION

The selection committee reviewed and evaluated each proposal and ranked each firm based on their qualifications. The members of the committee consisted of staff from Public Works, and Community Development. After reviewing and ranking each proposal TerraMark not only received the highest average score but was also ranked first by each committee member. The committee agreed that Terramark’s proposal offered the best overall value for the City when considering experience, expertise and cost.

FUNDING

Based on the number of structures located during the 40% inventory (3,957), it is anticipated that approximately six thousand (6,000) structures will be inventoried under this contract. This estimated number of structures would give an approximate contract amount of \$135,000. The project will be completely funded through the storm water utility operating budget.

Ken Wright Mayor

Denis Shortal City Council Post 1
Adrian Bonser City Council Post 2
Doug R. Thompson City Council Post 3

Robert Wittenstein City Council Post 4
Danny Ross City Council Post 5
John Heneghan City Council Post 6

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RECOMMENDATION

Staff respectfully requests that Council: (1) award the contract to TerraMark Land Surveying Inc.; (2) authorize staff to provide funding for the contract; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.

Ken Wright Mayor

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| Company | Average Score | Cost per Structure |
|----------------------|----------------------|---------------------------|
| TerraMark | 83.7 | \$22.50 |
| HRC/Jacobs | 75.9 | \$25.00 |
| Stantech | 75.5 | \$26.65 |
| Hatch Mott MacDonald | 75.4 | \$27.80 |
| Arcadis | 75.3 | \$22.50* |
| Woodard & Curren | 74.2 | \$26.50 |
| CERM | 73.4 | \$29.00 |
| McKim & Creed | 72.4 | \$29.50 |
| PBS&J | 67.4 | \$35.70 |
| Moreland Altobelli | 66.7 | \$44.00 |
| Bulls Eye Mapping | 66.3 | \$15.00 |

*Does not include all costs