



## **CITY OF DUNWOODY**

41 Perimeter Center East, Suite 250  
Dunwoody, GA 30346  
Phone: 678.382.6700 • Fax: 678.382.6701  
www.dunwoodyga.gov

---

# **MEMORANDUM**

**To:** Mayor and City Council  
**From:** Sharon Lowery, City Clerk  
**Date:** 02-15-10  
**Subject:** **City Council 2010 Meeting Schedule**

---

## **ITEM DESCRIPTION**

City Council 2010 Meeting Schedule.

## **BACKGROUND**

A Resolution establishing the City Council meeting schedule for the calendar years 2008-2009 was adopted on October 1, 2008. The meeting schedule established was for a City Council meeting to be held the second and fourth Monday of each month, and a Work Session the third Monday of each month. The Resolution establishing that schedule has now expired.

At the 2010 City Council Strategic Planning Retreat, City Council reached a consensus to adjust the 2010 meeting schedule as follows: a Work Session to be held on the second Monday of each month at 7PM and a City Council meeting on the fourth Monday of each month at 7 PM. Additionally an abbreviated (6PM – 7PM) Work Session is proposed prior to the City Council meeting in order to address any last minute meeting questions regarding the agenda. There was agreement among Council to implement this schedule for a three month trial period and then evaluate its utility.

Staff has researched if any ordinance amendments are required in order to facilitate this change. Chapter 2, Article 1, Section 1(a) of the City of Dunwoody Code of Ordinances requires that regular meetings be held on the second and fourth Mondays of each month at 7:00 p.m.

After consulting with legal counsel, holding a Work Session on the second Monday and an abbreviated Work Session followed by a Voting Meeting on the fourth Monday would fulfill the requirement of Chapter 2, Article 1, Section 1(a) of the City of Dunwoody Code of Ordinances and therefore no ordinance amendment is required.

## **ALTERNATIVES**

The City Council may choose to revert to the minimum meeting schedule required in Chapter 2, Article 1, Section 1(a) of the Code of Ordinances or re-adopt a three-meeting date schedule.

## **RECOMMENDED ACTION**

Staff recommends, for the purpose of clarity, the Mayor and City Council approve the proposed 2010 Meeting Schedule by adoption of the attached Resolution.

**A RESOLUTION TO ESTABLISH A REGULAR CITY COUNCIL MEETING  
SCHEDULE FOR CALENDAR YEAR 2010**

**WHEREAS:** The Mayor and City Council of the City of Dunwoody are required under the City Charter to hold regular monthly meetings and shall hold at least one meeting a month; and

**WHEREAS:** Chapter 2 of the City of Dunwoody Code of Ordinances requires that the Council hold scheduled meetings on the Second and Fourth Monday of each month; and

**WHEREAS:** The Mayor and City Council of the City of Dunwoody, pursuant to Chapter 2 of the City Code, as well as the Council's desire for orderly administration of the City, have determined that the first Scheduled meeting of every month shall be a Work Session and the second Scheduled Meeting of every month shall be a voting meeting, which shall be preceded by a short Work Session meeting; and

**WHEREAS:** The Regular Meeting Schedule for 2010 shall be and conform to the City Council Meeting Schedule Calendar for 2010, attached hereto and incorporated herein, and all such meetings shall take place at City Hall, 41 Perimeter Center East, Dunwoody, Georgia, unless otherwise stated; and

**WHEREAS:** The Mayor and City Council of the City of Dunwoody may hold additional special called meetings, should the need arise; and

**WHEREAS:** All meetings of the City Council shall be public to the extent required by law and the City Clerk or Designee shall give proper notice to the public of special meetings, as required by law.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council for the City of Dunwoody that scheduled meetings of the City Council, during the calendar year of 2010, shall be as designated by the attached City Council Meeting Schedule Calendar, and such Calendar is thereby approved and adopted as the City Council Meeting Schedule for Calendar Year 2010.

Approved:

\_\_\_\_\_  
Ken Wright, Mayor

Attest:

\_\_\_\_\_  
Sharon Lowery, City Clerk (Seal)

# 2010

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOVEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	