



## **CITY OF DUNWOODY**

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### **MEMORANDUM**

**To:** Mayor and City Council

**From:** Chris Pike, Finance Director

**Date:** January 19, 2009

**Subject:** **First Read of an Ordinance for a 2010 Budget Amendment to Utilize 2009 Unspent Funds in 2010**

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#### **ITEM DESCRIPTION**

Amendment of the 2010 Operating Budget to account for certain incomplete projects related to the Stormwater budget

#### **BACKGROUND**

Staff is recommending approval of a contract with TerraMark to perform an inventory of 40% of the City's stormwater conveyance system for an amount not to exceed \$99,000. Originally staff anticipated half this amount in 2009 and half in 2010. As a result, \$50,000 was budgeted in 2009 and another \$49,000 was budgeted in 2010. Accordingly, sufficient funds are lacking in the 2010 budget to cover the entire amount causing the need for a budget amendment.

#### **EVALUATION**

All operating budget appropriations (including encumbered appropriations) lapse at the end of a fiscal year. Purchases encumbered in the current year, but not received until the following year, must be charged against a department's subsequent year appropriation. However, the City's approved budget policy allows for projects and other purchases approved, but whose purchase for is not anticipated to occur prior to the fiscal year end to utilize the budgeted funds of the prior year in the year the project is actually completed. To utilize prior year budgeted projects in a later year, the funds must be re-appropriated through the budget adoption process or a subsequent budget amendment.

## **ALTERNATIVES**

The Council could choose to reject the contract authorization. The Council could choose to require staff to find the resources from the existing 2010 budget. Staff is not recommending these options as it would limit the ability to operate the Stormwater's other operations.

## **RECOMMENDED ACTION**

It is respectfully requested that Council approve to accept Staff's recommendation of amending the 2010 budget.

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2010 FOR  
THE STORMWATER FUND OF THE CITY OF DUNWOODY, GEORGIA,  
PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY,  
BEGINNING JANUARY 1, 2010, AND ENDING DECEMBER 31, 2010,  
APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS  
EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES,  
PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND  
PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING  
SOURCES**

**WHEREAS,** a proposed amended budget for each of the various funds of the City has been presented to the Mayor and City Council; and

**WHEREAS,** the Mayor and City Council have reviewed the proposed amendment; and

**WHEREAS,** the Stormwater fund has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

**WHEREAS,** This Budget Amendment and the Budget Message pursuant to Section 5.03(a) of the City Charter have been filed in the office of the City Clerk and open for public inspection; and

**WHEREAS,** the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2010.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

Section 1. That the City of Dunwoody, Georgia hereby amends the Stormwater budget for the Fiscal Year 2010 by increasing the proposed expenditures by \$50,000 to \$1,249,941; utilizing unassigned prior year's fund balance for approved 2009 projects that were not completed by December 31, 2009.

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That this amended budget maintains the number of established Dunwoody full-time positions at 56. This number may only be increased or decreased through approval of the Mayor and City Council; and

STATE OF GEORGIA  
CITY OF DUNWOODY

Section 4. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.

**SO ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY, GEORGIA** this the 25<sup>th</sup> day of January 2010.

Approved:

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Ken Wright, Mayor

Attest:

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Sharon Lowery, City Clerk  
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Approved as to Form and Content

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Brian Anderson, City Attorney