



CITY OF DUNWOODY

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MEMORANDUM

To: Mayor and City Council

From: Brent Walker, Parks and Recreation Manager

Date: July 12, 2010

Subject: **Recommendation for Park Facility Rental**

ITEM DESCRIPTION

Recommend park facility rental fees for council adoption by resolution.

DISCUSSION

It is customary to charge a rental fee for the privilege of reserving certain public park facilities for private parties and functions. This fee offsets administrative costs of reserving the pavilion and the maintenance costs for clean-up before and after a rental. Prior to the transfer of the parks to the city, DeKalb County charged a \$100 rental fee for the pavilion at Brook Run. Although there is a comparable pavilion with picnic tables at Windwood Hollow, it does not appear that DeKalb has historically charged a fee for this facility.

Any party may use the pavilions at no cost without a reservation provided that pavilion has not been reserved by another party.

RECOMMENDED ACTION

I recommend adoption by resolution of a \$100 rental fee for the picnic pavilions at Brook Run and Windwood Hollow Parks.