



CITY OF DUNWOODY

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MEMORANDUM

To: Mayor and City Council

From: Brent Walker, Parks and Recreation Manager

Date: July 26, 2010

Subject: **Recommendation for Park Facility Rental**

ITEM DESCRIPTION

Recommend park facility rental fees for council adoption by resolution.

DISCUSSION

It is customary to charge a rental fee for the privilege of reserving certain public park facilities for private parties and functions. This fee offsets administrative costs of reserving the pavilion and the maintenance costs for clean-up before and after a rental. Prior to the transfer of the parks to the city, DeKalb County charged a \$100 rental fee for the pavilion at Brook Run. Although there is a comparable pavilion with picnic tables at Windwood Hollow, it does not appear that DeKalb has historically charged a fee for this facility.

Any party may use the pavilions at no cost without a reservation provided that pavilion has not been reserved by another party.

RECOMMENDED ACTION

I recommend adoption by resolution of a \$100 rental fee for the picnic pavilions at Brook Run and Windwood Hollow Parks.

**A RESOLUTION ESTABLISHING A FEE FOR USE OF PUBLIC PARK FACILITIES
IN THE CITY OF DUNWOODY**

WHEREAS, the City of Dunwoody is charged with providing for the health, safety and welfare of the citizens of the City; and

WHEREAS, the City recently acquired certain public park property within the City for use as park and recreational facilities by the public; and

WHEREAS, in order to offset the administrative clean-up costs of maintaining the public park properties and facilities, the Mayor and City Council wish to institute a fee for use of certain facilities in City's public parks available for public use for private parties and functions; and

WHEREAS, the City Council considers \$100/designated time period a reasonable fee for rental of certain public park facilities and pavilions.

THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY HEREBY RESOLVE and institute a \$100 fee for rental of all publicly available public park facilities in the City of Dunwoody for temporary and exclusive private use. The City Parks and Recreation Department shall establish a list of such available facilities and shall manage the reservation and rental of such facilities and policies for use of same.

SO RESOLVED AND EFFECTIVE, this ____ day of _____, 2010.

Approved:

Ken Wright, Mayor

Attest:

Sharon Lowery, City Clerk

(Seal)