



CITY OF DUNWOODY

41 Perimeter Center East, Suite 250
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MEMORANDUM

To: Mayor and City Council
From: Christopher Pike, Finance Director
Date: October 11, 2010
Subject: **Budget Ordinance for the Year Ending December 31, 2011**

ITEM DESCRIPTION

First read of the 2011 budget ordinance and discussion of adopting the budget for the fiscal year ending December 31, 2011.

BACKGROUND

Georgia law (e.g., O.C.G.A. 36-81-2 et seq.), as well as the city's charter, provides the budget requirements for Dunwoody. The Mayor has presented Council a budget for discussion and adoption according to those requirements and budgetary policies adopted on September 28, 2009. Staff issued the initial draft of the Mayor's budget on August 31, 2010. A copy of the budget has been on display for public comment and review (both in hardcopy with the City Clerk as well as online.) Subsequently, the Mayor appointed three Council members to serve as a budget committee in order to review the document, make suggestions, and ask questions. On September 16th, the budget committee did meet as well as communicate several other times through phone conversations and e-mail exchanges. Also, staff reached out to all Council members to offer opportunities to discuss the budget and provide input. This document is the result of those numerous conversations that took place over the past four weeks.

ISSUES

Regarding some issues, there was broad consensus among staff, the Mayor and the budget committee members. In such cases, this document reflects changes resulting from that consensus. In other cases, further discussion among Council corporately is needed. Staff has compiled those discussion points to include:

1. Consideration to continue services for the lobbyist and to budget accordingly.
2. Consideration to add 4 positions for a policing traffic unit
3. Consideration to amend the CGA contract for inflationary and staffing adjustments.



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Overall the budget presented here is balanced in that revenues meet or exceed expenditures. The budget reflects an anticipated surplus of \$1.3 million. Though it does not meet all desired levels of funding in all areas, staff feels the projected budget does represent a sustainable level of services that will meet or exceed most citizens' expectations. Also, it represents a diversified mix of priorities indicated from Council and citizens where each priority was addressed appropriately. The budget message preceding the budget details outline those priorities.

ALTERNATIVES

Council may choose to deny the recommendation of the budget committee and the Mayor and propose an alternative budget.

RECOMMENDED ACTIONS

Staff requests feedback and direction on the discussion points as well as any other issue brought up by Council.

ORDINANCE 2010-XX-XX

AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR 2011 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2011, AND ENDING DECEMBER 31, 2011, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES

WHEREAS, a proposed budget for each of the various funds of the City has been presented to the Mayor and City Council; and

WHEREAS, appropriate advertised public hearings have been held on the proposed budget, as required by law and regulations; and

WHEREAS, the Fiscal Year 2011 Budget, and the Budget Message pursuant to Section 5.03(a) of the City Charter, have been filed in the office of the City Clerk and open for public inspection; and

WHEREAS, the Mayor and City Council have reviewed the proposed budget and have made certain amendments to both funding sources and appropriations; and

WHEREAS, each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

WHEREAS, the Mayor and City Council intend to adopt an annual budget for the Fiscal Year 2010:

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

Section 1. That the City of Dunwoody, Georgia hereby adopts a budget for the Fiscal Year 2011, said budget being described below;

Description	Budget
General Fund	\$21,005,000
Capital Projects Fund	3,367,925
Debt Service Fund	790,000
Hotel-Motel Tax Fund	1,700,000
Rental Motor Vehicle Excise Tax Fund	100,000
Stormwater Fund	1,209,441

GENERAL FUND BUDGET REVENUE

SOURCE	PROPOSED BUDGET
Taxes	\$ 17,920,000
Licenses and Permits	780,000
Intergovernmental Revenues	275,000
Charges for Services	360,000
Fines and Forfeitures	1,600,000
Investment Income	5,000
Contributions and Donations	2,000
Miscellaneous	63,000
TOTAL GENERAL FUND RECEIPTS	\$ 21,005,000

GENERAL FUND BUDGET EXPENDITURES

DEPARTMENT	PROPOSED BUDGET
City Council	\$ 203,904
City Manager	227,627
City Clerk	198,685
City Attorney	367,000
Finance & Administration	3,690,115
Municipal Court	278,336
Police	6,178,404
Public Works	5,790,947
Community Development	2,194,250
Contingency	575,000
TOTAL GENERAL FUND EXPENDITURES	\$ 19,704,268
EXCESS TRANSFER TO FUND BALANCE	\$ 1,300,732

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That this budget establishes a merit-based salary increases averaged 2.2% to all eligible full-time employees effective April 1, 2011 if they meet certain standards and are eligible for an additional bonus based on job performance as well as an optional vacation accrual exchange for up to 40 hours to all eligible full-time employees effective October 1, 2011; and

Section 4. That this budget fixes the number of established Dunwoody full-time positions at 61. This number may only be increased or decreased through approval of the Mayor and City Council; and

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Section 5. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.

SO ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY, GEORGIA this the 25th day of October, 2010.

Approved:

Ken Wright, Mayor

Attest:

Sharon Lowery, City Clerk
Seal

Approved as to Form and Content

Brian Anderson, City Attorney