



## CITY OF DUNWOODY

41 Perimeter Center East, Suite 250  
 Dunwoody, GA 30346  
 Phone: 678.382.6700 • Fax: 678.382.6701  
 www.dunwoodyga.gov

### MEMORANDUM

**To:** Mayor and City Council

**From:** Michael Lockett, Information Technology Manager

**Date:** October 25, 2010

**Subject:** Council Chamber and Court Room Audio Visual Presentation System Award

#### ITEM DESCRIPTION

The City of Dunwoody is in the process of updating its current audiovisual configuration in our City Council Chambers, Council conference space and Courtroom. The upgrades have been designed to enable the City to exhibit local presentation materials on a series of displays in the main chambers and provide multiple cameras and an automated camera tracking system for unmanned video capture. The camera feeds and room audio files will be delivered to an encoding device, allowing the city to deliver live and archived video streams directly to our residents and media outlets.

#### BACKGROUND

The Dunwoody Information Technology team developed and released an 'Invitation to Bid' on September 14, 2010, requesting qualified audio and video integrators to purchase and install a presentation system in Council Chambers and Courtroom. The bidding process closed on Tuesday, October 5<sup>th</sup>, 2010 at 2:00 PM and bids were publicly opened and read at 2:05 PM.

Two separate tasks were identified in the request for bids:

1. To better conduct and present information in all city meetings and court sessions in an environment that works best for residents, business owners, elected officials and city staff and
2. The ability to extend the meeting environment to residents via streaming and archived video capture.

The system, as designed, is expected to meet the needs of the City for years to come, as it will interface with the City's automated agenda management solution and create a seamless integration of agenda supporting documentation to include audio and video files.

The system utilizes a 4-camera system, which integrates with the existing audio system and lighting. It is upgradable and can be expanded to add additional cameras, voting displays, and other features that may develop. Overall, this system is very comparable to those used in other nearby cities and governmental agencies; to include Smyrna, GA, Suwanee, GA and Marietta, GA.



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Six companies submitted proposals with prices ranging from \$86,000-\$125,000. These companies are listed and ranked by total lump sum:

Rank By Cost	Vendor	System Control	Configuration	HD Cameras	Requirements of Bid	Lump Sum Total
1	Media Products Inc	Creston	Analog	Yes	No	\$86,871.41
2	AV Tech Services	AMX	Analog	Yes	Yes	\$93,240.72
3	Xerox Audio Visual Solutions	AMX	Analog	Yes	Yes	\$93,653.16
4	InCom LLC	AMX	Analog	Yes	Yes	\$94,079.11
5	Simple Set-up	Creston	Digital	Yes	Yes	\$117,628.35
6	York Telecom	NetLinx	Digital	Yes	Yes	\$124,273.52

**EVALUATION**

Based on insights gained from the written proposals and follow-up interviews, the Bids review process recognized that AVTech Services, Inc.'s expertise and comprehensive experience best meets the City's needs for this project. AVTech Services, Inc. provided the most complete and responsive bid. The selection vetted via communication with references provided in bid response.

**FUNDING**

Currently \$121,000.00 has been allocated for the completion of this project in the 2010 general fund and is included in the 2010 amended budget reviewed and approved by Council.

**RECOMMENDED ACTION**

It is respectfully requested that Council approve the Staff's recommendation of the selection of the most qualified and responsive contractor, AVTech Services, Inc.. in the total sum of \$93,240.72 to:

1. Purchase and complete installation of Council Chambers and Court Room Audio/Visual Presentation Systems.
2. Authorize the Purchasing Manager to execute the necessary documents to implement the purchase of solution defined in ITB\_ 10-31 following satisfactory review by staff and legal counsel.



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## MEMORANDUM

**To:** Honorable Mayor and City Council  
**From:** Billy Grogan, Chief of Police  
**CC:** Warren Hutmacher, City Manager  
**Date:** October 25, 2010  
**Item:** Pain Management Clinic Discussion

### ITEM DESCRIPTION

A discussion item about Pain Management Clinic issues.

### BACKGROUND

Prescription drug abuse is a growing problem in the United States, Georgia and even in the City of Dunwoody. As a result, a growing number of Pain Management Clinics have opened up in Georgia. One reason for this proliferation is that Georgia is one of only a few states, and the only one in the south, that has not adopted a Prescription Monitoring Program whereby prescription data is required to be submitted to a statewide database in order to assist in deterring the illegitimate use of prescription drugs.

Earlier this year, a pain clinic opened up in Kennesaw and within a short period of time all of the local pharmacies had run out of their schedule II pain medications. In the first 16 days of operation, the pain clinic wrote prescriptions for 32,000 oxycodone pills. Kennesaw Police observed a large number of automobiles at the location with out of state tags. Also this year, a pain clinic opened up in Cartersville. In a 7 month period of time, a local pharmacy supplied 60,000 oxycodone pills compared to 1,000 during the same period of time the previous year.

SB 418 was introduced to try and establish a Prescription Monitoring Program in Georgia. This bill failed. Several jurisdictions passed resolutions establishing a temporary moratorium on pain management clinics to give them time to develop guidelines for these types of businesses. There are two pain management clinics about to open in Chamblee.



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### **RECOMMENDED ACTION**

At this time, staff recommends the City Council consider issuing a 90 day moratorium to provide the City of Dunwoody with sufficient time to analyze the impact of Pain Management Clinics and to consider whether regulation of such Pain Management Clinics is necessary.