

**CITY OF DUNWOODY**

41 Perimeter Center East  
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Dunwoody, GA 30346  
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**MEMORANDUM**

**To:** Honorable Mayor and City Council  
**From:** Billy Grogan, Chief of Police  
**CC:** Warren Hutmacher, City Manager  
**Date:** October 12, 2010  
**Item:** Single Source

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**ITEM DESCRIPTION**

Single Source Standardized Vendor for Police Vehicle Equipment

**BACKGROUND**

The police fleet was conceived upon the foundation of standardization as a method of controlling costs and staff time as it relates to appearance, installed equipment, as well as for the maintenance of installed equipment. This standardization includes; graphics, emergency lights, digital cameras, safety seats, safety screens, and audio signals. The vendor for the installation of equipment for the police fleet is La Prade Government Sales.

Prior to purchasing services from La Prade Government Sales; the department researched different makes and types of emergency equipment to include digital cameras. This research resulted in the determination that La Prade Government Sales was an authorized vendor for the selected emergency equipment as well as the selected digital camera system.

La Prade Government Sales responds to the Dunwoody Police Department for minor repairs and installations saving significant staff time.

The department is currently in the process of purchasing vehicles which were approved in the FY2010 Annual Budget. In addition, the department may have the need to purchase vehicles in the FY2011 Annual Budget.



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The cost per vehicle for each installation varies based upon vehicle type with marked patrol units being the most costly and unmarked investigative vehicles having the least cost. A patrol vehicle with all new equipment is approximately ten thousand dollars to equip and an unmarked investigative unit approximately one thousand five hundred dollars.

### **RECOMMENDED ACTION**

It is important that the installation of our equipment be standardized. In addition, it is important that the installed equipment be the same as what we already have so we do not incur any additional charges related to the equipment and its compatibility with the equipment or technology already in use. At this time, staff recommends the City Council authorize the use of La Prade Government Sales as a single source for police fleet equipment installation and the purchase of the equipment for the fleet.