

## **CITY OF DUNWOODY**

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## **MEMORANDUM**

**To:** Mayor and City Council

From: Warren Hutmacher, City Manager

Date: September 27, 2010

Subject: Meeting Dates

## **BACKGROUND**

Earlier this year, the Mayor and Council officially adopted the meeting schedule for 2010 specifying Work Sessions to be held on the second Monday of each month and City Council Meetings to be held on the fourth Monday of each month.

At the September 13 Work Session, the Council discussed the possibility of cancelling one or both of the regularly scheduled meetings in November and December and scheduling special called meetings. The concensus of the Council was to conduct a Special Called Meeting on December 13, followed by a Work Session and to cancel the December 27 City Council Meeting.