

**CITY OF DUNWOODY**  
**January 19, 2010**  
**SPECIAL CALLED CITY COUNCIL WORK SESSION MINUTES**

The Mayor and Council of the City of Dunwoody held a Special Called Work Session on Tuesday, January 19, 2010 immediately following the Special Called Meeting. The Meeting was held in the City of Dunwoody City Hall, 41 Perimeter Center East, Dunwoody, Georgia 30346. Present for the meeting were the following:

Mayor	Ken Wright
District 1, Post 1	Denis Shortal, Council Member
District 2, Post 2	Adrian Bonser, Council Member
District 3, Post 3	Tom Taylor, Council Member
At Large, Post 4	Robert Wittenstein, Council Member
At Large, Post 5	Danny Ross, Council Member
At Large, Post 6	John Heneghan, Council Member

**CALL TO ORDER:**

Mayor Wright called the meeting to order. All members were present.

**INVOCATION:** led by Council Member Ross.

**PLEDGE OF ALLEGIANCE:** led by Council Member Heneghan.

**PUBLIC COMMENT:**

Mayor Wright opened public comment.

Lynn Deutsch – stated that she is concerned with the way the Comprehensive Plan is being handled, and said the meetings have been poorly publicized, poorly attended, and some were held at times that preclude many citizens from attending. Ms. Deutsch said Pond & Co. has a pre-set vision that is out of line with what many of the citizens want.

Mayor Wright closed public comment.

**MAYOR AND COUNCIL COMMENT:**

Council Member Ross said he met with the Dunwoody Post Office and they approved the Farmer's Market being held at their location again this year.

Council Member Wittenstein reminded that there is another Comprehensive Plan meeting this Thursday at 7:00 p.m. at Temple Beth Shalom.

Council Member Shortal congratulated the Dunwoody Police Department on the recent arrest of a bank robber. He mentioned the "Safe Routes to School" at Kingsley Elementary School on February 4, 2010, and the "Walk or Ride Your Bike to School Day" on March 3, 2010. Council

Member Shortal reported that the Metro Atlanta Mayor's Association (MAMA), through the support of Gas South and FELD Entertainment is providing 500 free tickets to Barnum & Bailey Circus on February 19, 2010. There will be one ticket each for special needs children and one ticket for a parent of each of those children.

Council Member Bonser reminded that the State of the City Address will be delivered by Mayor Wright on Thursday, January 28, 2010 from 5:00 pm to 8:00 pm at Room 1420 in Dunwoody Village.

Council Member Taylor congratulated Lynn Deutsch's son for earning the rank of Eagle Scout.

Council Member Heneghan congratulated Kingsley Elementary for being recognized as one of the leaders in the State for the Walk to School program. He said the school has "Walking Wednesdays" every week to encourage their students to walk to school.

Council Member Bonser congratulated the Sustainability Committee for their one year anniversary, and for their work on the Community Garden.

### **CITY BUSINESS:**

#### Discussion of proposed FAA Class B airspace changes at Hartsfield-Jackson Airport.

City Manager Warren Hutmacher reported that there will be a joint meeting with the City of Chamblee sometime in February for a Public Hearing on the proposed changes to the Class B airspace at Hartsfield-Jackson. Lee Rummel, Director of Peachtree-DeKalb Airport, will lead a presentation at that meeting and public comment will be taken.

Larry Sheinpflug spoke regarding the additional air traffic and pollution this will cause the City of Dunwoody. Council Member Shortal pointed out that the proposed changes are not being pushed by Peachtree-DeKalb Airport, and he gave a brief explanation of Class B Airspace. He said Peachtree-DeKalb Airport is the second busiest airport in the State. Mr. Sheinpflug said the more people who send letters opposing this matter; the easier it will be to defeat the proposed changes. Council Member Shortal said that the deadline for written comments is April 3, 2010. Mr. Sheinpflug said he will forward the address where letters should be mailed.

#### December Financial Report.

Finance Director Chris Pike presented the December Financial Report. He reminded that the report is for thirteen months rather than twelve months. He reported that the tax collection was good, with less than \$100,000.00 in real property taxes outstanding. Mr. Pike explained that some projects budgeted for 2009 were not accomplished, which accounts for some of the surplus. Council Member Wittenstein mentioned that the property valuations went down in 2009, and that the City collected \$300,000.00 less in property taxes last year due to this. Mr. Pike stated that the HOST funds are in a separate interest bearing checking account, and the City is not spending any of those funds.

FIRST READ: Ordinance to amend Fiscal year 2009 budget. (ORDINANCE 2010-XX-XX).

City Clerk Sharon Lowery conducted a First Read of this ordinance. Finance Director Chris Pike presented this ordinance.

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City-wide Pavement Evaluation.

Director of Public Works Michael Smith said the City has had all the pavement in the City assessed and introduced Stephen Smith of IMS Infrastructure Management Services, who gave a presentation on the assessment of the City's pavement. Mr. Smith gave the City streets an overall B+ rating on the condition of the pavement, and said the City would need to budget 2.75 million dollars per year for road paving in order to get and keep the City's roads in the best possible condition. Director of Public Works Michael Smith said the City will receive \$64,000.00 in LARP funds this year, and explained that the LARP formula is based on miles and population within the City.

Sustainability Commission annual report.

Assistant to the City Manager Kimberly Greer presented the Sustainability Commission Annual Report. Ms. Greer said the City has attained 105 of the 175 points necessary to obtain the Atlanta Regional Commission's "Green Community Certification." She mentioned that the City has implemented a "Lights Off - Power Down Policy," is purchasing environmentally friendly paper and energy star equipment, as well as implementing other environmentally friendly measures. She said that in 2010, the City plans to carry out the portion of the plan that will spread to the wider community with regard to such matters as lighting, green space and recycling. Council Member Danny Ross read into the record an e-mail received from Pattie Baker, who could not attend the meeting.

FIRST READ: Single Event Sunday Alcohol Licensing. (ORDINANCE 2010-XX-XX).

City Clerk Sharon Lowery read this ordinance. City Manager Warren Hutmacher presented the ordinance, and said staff is recommending setting a fee of \$200.00 per occurrence for single event Sunday alcohol sales so that businesses do not have to obtain a separate permit for a single event.

Discussion of zoning-related issues meeting schedule of Community Council, Planning Commission, Mayor & Council and Zoning Board of Appeals for the year 2010.

City Planner Howard Koontz presented the schedule and said the primary changes are to the Planning Commission and Zoning Board of Appeals schedules.

Discussion of fire suppression fee amendment.

Community Development Director Michael Tuller presented the item. He said that currently the sprinkler system permitting fees are based on square footage, and that the amendment would

provide a more equitable system that separates fire suppression permitting on the plumbing permit application to provide for a flat fee or sprinkler head count for fire suppression permitting. The fees on the proposed form derive from a schedule of fees published by the International Code Council.

#### Discussion of Stormwater Asset Inventory Contract.

Deputy Director of Public Works Chuck Davis presented this matter and said this would provide for pictures to be taken of every pipe in the City, and the data would be input into a GIS system. The stormwater asset inventory would provide the City with the condition of all pipes in the City. Mr. Davis further stated that as pipes are repaired or replaced, updated photographs will be taken of those pipes.

#### Discussion of utility contractors.

City Manager Warren Hutmacher presented this matter, and recommended that the City take no action at this time. He said there is nothing the City can do to regulate construction on private property unless it poses harm to the public. He said that if a citizen has a concern, the City can speak with the contractor, and the matter would likely be resolved.

#### Update on document management system.

City Clerk Sharon Lowery presented this matter. She said this is a document management system that will provide a city-wide solution. She reported that all documents would be scanned and managed so that the City can provide better customer service to the citizens. Ms. Lowery said that Sire Technologies, LLP (“SIRE”) is staff’s first choice and Tyler INCODE (“Tyler”) is staff’s second choice. Staff believes that SIRE’s technology ensures more consistency in records and Tyler had no agenda workflow component. The cost for the SIRE document management system is \$99,253.65 for the core software package, and \$11,101.00 per year maintenance fee for the first three years, then the maintenance fee will be subject to change. Information Technology Manager Michael Lockett explained that part of the reason that Tyler’s cost is less than SIRE’s is because the City already uses other Tyler systems.

#### Golf cart discussion.

Mayor Wright led the discussion on golf carts and addressed a draft of an ordinance and said that Section 1(a) should be changed to state that it should be restricted by number of seats on the cart rather than by four. Mayor Wright further stated that Section 3(b) needs to be removed; however the text should read 35 mph rather than 25 mph, and that in Section 3(a), in addition to headlights and tail lights, turn signals should be included. There was discussion among the Council members about changing the speed on Ashford Dunwoody Road from 45 mph to 35 mph. Council Members Bonser and Taylor expressed concern regarding driver safety.

#### Retreat discussion.

City Manager Warren Hutmacher presented this matter, and said that from an economic and size standpoint, Franklin, Tennessee is very much like the City of Dunwoody, and that he felt it would be very beneficial to Council members to visit this city and see what they have accomplished there. Council Member Heneghan said that Franklin, Tennessee is an award winning town, winning awards

such as “Top 100 Places to Live and Retire”, according to *Money Magazine*. Council Member Shortal said that funding for this retreat comes out of attendees’ expense accounts, not the general fund.

Discussion of text amendment for regulation of taxi cabs.

City Manager Warren Hutmacher presented this item. He stated that this amendment would provide for an operators permit for taxi cab drivers doing business in Dunwoody, but not operating out of Dunwoody. He also stated that the documentation presented tonight should state that the fee for these operators is \$150.00 per driver. He said that the amendment would also provide for different colored stickers for vehicles for each year.

Initiation of text amendments.

- a. Discussion of text amendment to Chapter 21: Signs and Chapter 27: Zoning Dunwoody Village Overlay District Sign Regulation.

City Manager Warren Hutmacher presented this matter, and said that the Sign Committee is reviewing this matter, and recommended that the Council initiate a text amendment 30 days from today. Chairman of the Sign Committee Bill Robinson said that the Community Council, then the Planning Commission, then the Sign Committee, along with City Planner Howard Koontz and City Attorney Brian Anderson, will review the matter then present it to the Mayor and Council with recommendations.

**PUBLIC COMMENT:** None.

**EXECUTIVE SESSION:** None.

**ADJOURN:**

There being no further business, the Meeting was adjourned. (Mayor Wright motioned to adjourn the meeting. Council Member Wittenstein seconded. The motion was voted and carried unanimously (7-0).

Approved by:

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Ken Wright, Mayor

Attest:

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Sharon Lowery, City Clerk