

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Sustainability Commission

**Date:** February 15, 2011

**Subject:** **Discussion of Special Events Recycling Criteria**

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### **ITEM DESCRIPTION**

At the January 24, 2011 meeting, staff presented Mayor and City Council with the First Read of a text amendment to Chapter 26, Streets, Sidewalks, and other Public Places, regarding the addition of a recycling plan to the application requirements for obtaining a special event permit. The text amendment referenced recycling criteria that would be adopted by Resolution, and the item before you tonight is the proposed text of that criteria.

### **RECOMMENDED ACTION**

The Sustainability Commission would like to propose a Resolution to require all applicants seeking a special event permit comply with the criteria enumerated below:

1. Plan should identify the type of receptacles used for recycling collection and should indicate the manner which they will be clearly marked. Plan should indicate the location of recycling receptacles as being side by side with trash bins.
2. Plan should indicate the number of recycling receptacles, and the number should be in proportion with the expected number of event attendees. The plan should indicate a greater proportion of recycling receptacles in proximity to food serving areas of one set of receptacles for every 500 people attending the entire event.
3. Plan should indicate the location of the dumpsters so that they are off to the side and out of the way. Plan should include a schedule verifying that receptacles will be emptied into dumpsters periodically throughout the event as needed and should identify the number of additional liners that will be provided for that purpose.
4. Plan should indicate a monitor for litter and continual pick-up.
5. The plan should include a schedule for the trash bins and containers to be removed from the area after the event. The schedule may allow the dumpsters, if hidden and out of the way, to be retrieved within the next business day.
6. Plan should identify the entities that will accept trash and materials to be recycled. Plan should indicate the party responsible for seeing that trash and recyclables are delivered to those entities.

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CITY OF DUNWOODY**

**RESOLUTION 2011-XX-XX**

**A RESOLUTION TO ADOPT THE CITY OF DUNWOODY SPECIAL EVENTS RECYCLING  
CRITERIA**

- WHEREAS,** the Mayor and City Council acknowledges that in order for the City to be a good steward of the environment, the City should try to minimize the amount of waste that is sent to landfills; and
- WHEREAS,** the City of Dunwoody encourages recycling as a method of minimizing waste and would like to demonstrate the service to the community; and
- WHEREAS,** special events occurring within the City attract numerous residents from the community; and
- WHEREAS,** recycling can be incorporated into Dunwoody special events by requiring collection as a function of a special event permit so that event attendees may observe the advantages of recycling; and
- WHEREAS,** pursuant to the ordinance established February 28, 2011, there is a requirement that anyone wishing to obtain a special event permit shall submit a recycling plan according to criteria adopted by resolution; and
- WHEREAS,** Mayor and City Council hereby wish adopt criteria in accordance with the ordinance that will provide a framework for the event coordinators to implement the recycling plan; now

**THEREFORE, BE IT RESOLVED,** by the Mayor and City Council of the City of Dunwoody, and it is hereby resolved by the authority of the City Council, that the City of Dunwoody Special Events Recycling Criteria is hereby adopted as follows:

1. Plan should identify the type of receptacles used for recycling collection and should indicate the manner which they will be clearly marked. Plan should indicate the location of recycling receptacles as being side by side with trash bins.
2. Plan should indicate the number of recycling receptacles, and the number should be in proportion with the expected number of event attendees. The plan should indicate a greater proportion of recycling receptacles in proximity to food serving areas of one set of receptacles for every 500 people attending the entire event.
3. Plan should indicate the location of the dumpsters so that they are off to the side and out of the way. Plan should include a schedule verifying that receptacles will be emptied into dumpsters periodically throughout the event as needed and should identify the number of additional liners that will be provided for that purpose.
4. Plan should indicate a monitor for litter and continual pick-up.
5. The plan should include a schedule for the trash bins and containers to be removed from

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the area after the event. The schedule may allow the dumpsters, if hidden and out of the way, to be retrieved within the next business day.

6. Plan should identify the entities that will accept trash and materials to be recycled. Plan should indicate the party responsible for seeing that trash and recyclables are delivered to those entities.

**SO RESOVLED AND EFFECTIVE** this 28<sup>th</sup> day of February, 2011.

Approved:

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Ken Wright, Mayor

Attest:

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Sharon Lowery, City Clerk

Seal