



41 Perimeter Center East, Suite 250  
 Dunwoody, Georgia 30346  
 P (678) 382-6700 F (678) 382-6701  
[dunwoodyga.gov](http://dunwoodyga.gov)

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Mike Tuller, Community Development Director

**Date:** February 28, 2011

**Subject:** **Discussion of Amendment to Chapter 26 re: Special Events Recycling Plan**

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### **ITEM DESCRIPTION**

The Sustainability Commission continues to enthusiastically pursue the Green Communities certification; however, we have recently begun to consider policies that are also outside of the measures that promote sustainability in the community. The Sustainability Commission would like the Mayor and City Council to consider a text amendment to the special events ordinance that would require a recycling plan as a function of a special events application.

### **BACKGROUND**

Section 26-268(f) identifies application requirements for special events, and the Commission would like to propose adding a line-item that also requires a recycling plan to be submitted at the time of application. If the Mayor and City Council agrees, the Commission would like to develop the recycling plan criteria separately from the ordinance, perhaps as a policy. Below, you will find the excerpt from Chapter 26, Section 26-268(f) pertaining to application requirements for special events:

The application shall include the following information:

- (1) Purpose of the special event;
- (2) Name, address, e-mail address, and telephone number of the sponsoring entity or person in addition to the person named in subsection (e) of this section;
- (3) Proposed date, location, and hours of operation, but in no event earlier than 8:00 a.m. nor later than 11:00 p.m. in residentially zoned locations and in no event earlier than 8:00 a.m. nor later than 12:00 midnight in commercially zoned locations;
- (4) Schedule of proposed activities;
- (5) Projected attendance at the special event;
- (6) Plans for parking that show the special event is not overly disruptive to neighboring businesses and residences;
- (7) Plans for restroom facilities and sanitation concerns;
- (8) Plan for crowd and traffic control.

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- (9) Plan for recycling collection, in accordance with the criteria established by Resolution of the City Council.

**RECOMMENDATION**

The Sustainability Commission recommends amending the ordinance to require that a recycling plan be submitted at the time of application for a special event permit.

**AN ORDINANCE AMENDING CHAPTER 26 OF THE CITY OF DUNWOODY CODE OF ORDINANCES BY ADDING A RECYCLING PLAN AS A REQUIREMENT OF SPECIAL EVENT APPLICATIONS**

WHEREAS, The City of Dunwoody has heretofore adopted an ordinance for Public Assemblages and Special Events, Codified as Article VIII of Chapter 26 of the Code of the City of Dunwoody (the "Code"); and

WHEREAS, the City desires to continue and promote a policy of sustainability throughout the City and in all facets of the City operation; and

WHEREAS, the Mayor and City Council are aware that robust special events in the City may have tendencies to produce much disposable litter as well as waste that can be recycled to promote a greener and more sustainable community; and

WHEREAS, the City Council, in order to promote said greener community, wishes to require all special event producers to submit a recycling plan to the City as part of their application for a Special Event permit.

THEREFORE, Mayor and City Council of the City of Dunwoody hereby ordain:

**Section 1:** The Assemblages in Public Places ordinance, Chapter 26, Article VIII, Division 3 (Special Events) of the City of Dunwoody Code of Ordinances, is hereby amended, by adding subsection (f)(9) to Section 26-268 ("Application") to read as follows:

**ADDITIONS = UNDERLINED**  
**DELETIONS =**

**Sec. 26-278. Application**

.....

(f) The application shall include the following information:

.....

(9) Plan for recycling collection, in accordance with the criteria established by Resolution of the City Council.

**Section 2:** This Amendment shall become effective immediately upon its adoption by the City Council, and incorporated into the Code of the City of Dunwoody, Georgia. This Amendment hereby repeals any and all conflicting ordinances and amendments.

#1.8.

**STATE OF GEORGIA  
CITY OF DUNWOODY**

**ORDINANCE 2011-02-07**

**SO ORDAINED**, this 28<sup>th</sup> day of February, 2011.

Approved:

\_\_\_\_\_  
Ken Wright, Mayor

ATTEST:

Approved as to Form and Content:

\_\_\_\_\_  
Sharon Lowery, City Clerk  
(Seal)

\_\_\_\_\_  
Brian Anderson, City Attorney



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## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Mike Tuller, Community Development Director

**Date:** February 28, 2011

**Subject:** **Discussion of Special Event Recycling Criteria**

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### **ITEM DESCRIPTION**

At the January 24, 2011 meeting, staff presented Mayor and City Council with the First Read of a text amendment to Chapter 26, Streets, Sidewalks, and other Public Places, regarding the addition of a recycling plan to the application requirements for obtaining a special event permit. The text amendment referenced recycling criteria that would be adopted by Resolution, and the item before you tonight is the proposed text of that criteria.

### **RECOMMENDATION**

The Sustainability Commission would like to propose a Resolution to require all applicants seeking a special event permit comply with the criteria enumerated below:

1. Plan should identify the type of receptacles used for recycling collection and should indicate the manner which they will be clearly marked. Plan should indicate the location of recycling receptacles as being side by side with trash bins.
2. Plan should indicate the number of recycling receptacles, and the number should be in proportion with the expected number of event attendees. The plan should indicate a greater proportion of recycling receptacles in proximity to food serving areas of one set of receptacles for every 500 people attending the entire event.
3. Plan should indicate the location of the dumpsters so that they are off to the side and out of the way. Plan should include a schedule verifying that receptacles will be emptied into dumpsters periodically throughout the event as needed and should identify the number of additional liners that will be provided for that purpose.
4. Plan should indicate a monitor for litter and continual pick-up.
5. The plan should include a schedule for the trash bins and containers to be removed from the area after the event. The schedule may allow the dumpsters, if hidden and out of the way, to be retrieved within the next business day.
6. Plan should identify the entities that will accept trash and materials to be recycled. Plan should indicate the party responsible for seeing that trash and recyclables are delivered to those entities.

**A RESOLUTION TO ADOPT THE CITY OF DUNWOODY SPECIAL EVENTS RECYCLING  
CRITERIA**

- WHEREAS,** the Mayor and City Council acknowledges that in order for the City to be a good steward of the environment, the City should try to minimize the amount of waste that is sent to landfills; and
- WHEREAS,** the City of Dunwoody encourages recycling as a method of minimizing waste and would like to demonstrate the service to the community; and
- WHEREAS,** special events occurring within the City attract numerous residents from the community; and
- WHEREAS,** recycling can be incorporated into Dunwoody special events by requiring collection as a function of a special event permit so that event attendees may observe the advantages of recycling; and
- WHEREAS,** pursuant to the ordinance established February 28, 2011, there is a requirement that anyone wishing to obtain a special event permit shall submit a recycling plan according to criteria adopted by resolution; and
- WHEREAS,** Mayor and City Council hereby wish adopt criteria in accordance with the ordinance that will provide a framework for the event coordinators to implement the recycling plan; now

**THEREFORE, BE IT RESOLVED,** by the Mayor and City Council of the City of Dunwoody, and it is hereby resolved by the authority of the City Council, that the City of Dunwoody Special Events Recycling Criteria is hereby adopted as follows:

1. Plan should identify the type of receptacles used for recycling collection and should indicate the manner which they will be clearly marked. Plan should indicate the location of recycling receptacles as being side by side with trash bins.
2. Plan should indicate the number of recycling receptacles, and the number should be in proportion with the expected number of event attendees. The plan should indicate a greater proportion of recycling receptacles in proximity to food serving areas of one set of receptacles for every 500 people attending the entire event.
3. Plan should indicate the location of the dumpsters so that they are off to the side and out of the way. Plan should include a schedule verifying that receptacles will be emptied into dumpsters periodically throughout the event as needed and should identify the number of additional liners that will be provided for that purpose.
4. Plan should indicate a monitor for litter and continual pick-up.
5. The plan should include a schedule for the trash bins and containers to be removed from

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**STATE OF GEORGIA  
CITY OF DUNWOODY**

**RESOLUTION 2011-02-11**

the area after the event. The schedule may allow the dumpsters, if hidden and out of the way, to be retrieved within the next business day.

6. Plan should identify the entities that will accept trash and materials to be recycled. Plan should indicate the party responsible for seeing that trash and recyclables are delivered to those entities.

**SO RESOVLED AND EFFECTIVE** this 28<sup>th</sup> day of February, 2011.

Approved:

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Ken Wright, Mayor

Attest:

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Sharon Lowery, City Clerk

Seal