

MEMORANDUM

To: Mayor and City Council

From: Christopher Pike, Finance Director

Date: 3/14/2011

Subject: **Amended Budget for the Year Ending December 31, 2011**

ITEM DESCRIPTION

To approve the budget amendment and adopt the revised general fund budget for the fiscal year ending December 31, 2011.

BACKGROUND

This amendment captures prior year projects identified below not completed in 2010. In addition to the highlighted 2010 projects carrying over into 2011, Finance identified several budgetary adjustments needed since the budget was adopted five months ago. Most of these adjustments are minor, though it does include \$5 million for land acquisition, and \$200,000 for legal fees related to the park bonds.

Description		Project	
Public Works			
Professional Services - PW	Transportation plan	\$	40,000
Transfer to Capital - PW	RFP Re-issued for work order software	\$	90,000
Transfer to Capital - Parks	Site Acquisitions	\$	5,150,000
Prof. Services -Parks	Parks master plan	\$	57,000
Legal			
Prof. Services - Legal	Parks Bond	\$	200,000
Finance & Administration			
IT - Transfer to Capital	Sharepoint	\$	24,600
IT - Transfer to Capital	Courtroom AV	\$	121,400
Marketing - Prof Svcs	Web site redesign - Billed in 2011	\$	32,540
Professional Services - F&A	Reimbursable to CGA for Court Overtime	\$	5,000
Purchasing - Prof. Services	Vendor Selection Services	\$	29,000
Facilities - Utility Expense	City Hall - Mgt Co installed meter at City Hall	\$	70,000
City Manager			
Prof. Services City Manager	Economic Development Prof. Svcs.	\$	14,000
Personnel Services	City Manager Raise Eff 1-1-2011	\$	2,400
Group Insurance	Shortfall in Budget for Benefits	\$	1,800
Community Development			
Prof. Services Comm. Dev.	Georgetown/Village master plan	\$	75,000
	Impact fee feasibility	\$	30,000
Police			
Machinery & equipment	Code Red	\$	24,500
Small equipment	Ballistic blanket	\$	7,000
Machinery & equipment	Vehicles (on order)	\$	56,500
Machinery & equipment	Small equipment (on order)	\$	18,200

ALTERNATIVES

Council may choose to deny the recommendation and leave the existing budget in place. Work would stop immediately on the remaining projects, though significant work has been done in anticipation of the amendment.

RECOMMENDED ACTION

Staff recommends Council approve the ordinance to amend the 2011 budget increasing budgeted expenditures.

ORDINANCE 2011-03-XX

**AN ORDINANCE AMENDING THE BUDGET FOR THE FISCAL YEAR 2011 FOR EACH
FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION
5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2011, AND ENDING
DECEMBER 31, 2011, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS
EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES,
PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING
EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES**

WHEREAS, a proposed amended budget for each of the various funds of the City has been presented to the Mayor and City Council; and

WHEREAS, the Mayor and City Council have reviewed the proposed amendment; and

WHEREAS, each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

WHEREAS, This Budget Amendment and the Budget Message pursuant to Section 5.03(a) of the City Charter have been filed in the office of the City Clerk and open for public inspection; and

WHEREAS, the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2011.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

Section 1. That this amended budget maintains the number of established Dunwoody full-time positions for 2011 at 59. This number may only be increased or decreased through approval of the Mayor and City Council; and

Section 2. That the City of Dunwoody, Georgia hereby amends the budget for the Fiscal Year 2011, said budget being described below;

#F.7.

STATE OF GEORGIA
CITY OF DUNWOODY

GENERAL FUND BUDGET REVENUE

SOURCE	PROPOSED BUDGET
Use of Prior Year Fund Balance	\$ 6,048,940
TOTAL GENERAL FUND RECEIPTS	\$ 6,048,940

GENERAL FUND BUDGET EXPENDITURES

DEPARTMENT	PROPOSED BUDGET
City Manager	\$ 18,200
City Attorney	200,000
Community Development	105,000
Finance & Administration	282,540
Police	106,200
Public Works	5,337,000
TOTAL GENERAL FUND EXPENDITURES	\$ 6,048,940

In addition to the General Fund Expenditure increases above, the Capital Projects Fund will be equally adjusted for any transfers from the General Fund for capital.

Section 3. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 4. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.

SO ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY, GEORGIA this the 28th day of March, 2011.

Approved:

Ken Wright, Mayor

Attest:

Sharon Lowery, City Clerk
Seal

Approved as to Form and Content

Brian Anderson, City Attorney