
MEMORANDUM

To: Mayor and City Council

From: Michael Smith, Public Works Director

Date: 11/14/2011

Subject: **Approval of a Change Order for Engineering and Design - Dunwoody Village Parkway**

ITEM DESCRIPTION

Approval of a change order to the design and engineering contract with Kimley Horn and Associates to include phase two of the Dunwoody Village Parkway streetscape project.

BACKGROUND

In 2007 DeKalb County applied for and received federal Transportation Enhancement (TE) funding for streetscape improvements on Dunwoody Village Parkway. In 2009 the funding was transferred to the City, the City budgeted \$200,000 for design and the City Council approved a design contract for \$148,000 with Kimley Horn and Associates (KHA). Because the available construction funding at that time was far short of the total estimated project cost, it was anticipated that the project would be constructed in phases. As such, the scope of the original design contract consisted of completing the conceptual design for the entire parkway but only preparing final construction drawings for Phase I of the project.

Subsequently, the City applied for and received an additional \$340,000 TE grant and approved an additional \$1.1 million in the 2011 budget amendment to fund both phases of the project. This action will allow the parkway to be designed and constructed as one project resulting in more cost efficiency and less disruption in Dunwoody Village.

In order to proceed, the design contract with KHA needs to be amended to add the additional scope for preparing final construction drawings for both phases of the project. The attached Exhibit A describes the additional scope and the associated cost of \$45,800.

FUNDING

The \$45,800 contract amendment will be funded from the original \$200,000 budgeted for design. No additional funding is necessary.

RECOMMENDED ACTION

Staff recommends approval of the change order with Kimley Horn and Associates for \$45,800.