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**MEMORANDUM**

**To:** Mayor and City Council

**From:** Brent Walker

**Date:** 11/14/2011

**Subject:** **Contract Award for RFP 11-11 Parks and Right of Way Maintenance**

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**ITEM DESCRIPTION**

Staff recommends awarding Contract 11-11, Parks and Right of Way Maintenance to Premier Tree and Shrub Care, LLC.

**BACKGROUND**

The City is currently paying approximately \$275,000 per year for Parks and Row of Way maintenance. In order to ensure that the City continues to receive good maintenance services at a competitive cost, Request for Proposal (RFP) 11-11 was solicited and the following cost proposals were received for a two year contract:

Premier Tree and Shrub Care	\$510,140
Ed Castro Landscape	\$542,688
Pebblestone Landscape Group	\$564,000
Community Bridge Inc.	\$571,720
Optech	\$579,000
ValleyCrest Landscape Maintenance	\$635,064
Ruppert Landscape	\$661,162
Athens Landscape Group	\$665,582
RoadWorx	\$689,286
Earth Care Landscaping	\$895,750

The RFP review team, composed of the Public Works Director, Parks and Recreation Manager, and the City Revenue Specialist, reviewed proposals and determined that Premier Tree and Shrub Care will be able to provide an elevated level of service at a savings of approximately \$40,000 over two years.

**RECOMMENDED ACTION**

Staff respectfully requests that Council: (1) award Purchasing Contract 11-11, Parks and Right of Way Maintenance to Premier Tree and Shrub Care LLC and (2) authorize staff to provide funding