

October 19, 2011

**RFP 11-11
PARKS AND RIGHT OF WAY MAINTENANCE
ADDENDUM #2**

**Receipt of this addendum should be acknowledged in your proposal.
Failure to do this may result in rejection of proposal.**

Please note the following changes/clarifications in regard to the above referenced RFP.

PROPOSALS ARE DUE OCTOBER 24, 2011 AT 2:00PM

Q1 - What Format do you want the PDF in?

A1 - Electronic copy of the proposal should be readable by Adobe Acrobat 9 Standard.

Q2 - Score board when is the last time it was repaired?

A2 - Unknown.

Q3 - What is the historical value of the score board?

A3 - Unknown.

Q4 - When is the last time the dug outs were painted?

A4 - Unknown

Q5 - Will you provide Round up and or a pre and post herbicide for the beds as needed?

A5 - Yes, per Sections 2.25.3 and 3.6.3 of the RFP the City will provide all materials and supplies other than fuel and equipment.

Q6 - Are the contractors responsible for discharge of the fire protection unit? If so does the contract(*or*) refill the unit or replace.

A6 - The vendor will not be responsible for replacement of extinguishers but will be responsible to coordinate inspections with a fire protection inspection service. The cost of the inspection service or the cost of extinguisher replacement should not be included in your bid proposal.

Q7 - Does the contractor get keys to the restrooms?

A7 - Yes.

Q8 - How far of notice does the contractor get on rentals?

A8 - One week minimum

- Q9** - In the parks and ROW RFP (11-11) there is no information on trimming bushes or edging any of the ROW's. I know there are some shrubs at least in the median on Ashford Center Parkway. Are these items to be included in our bid?
- A9** - See RFP Section 3.4 T1.1 in reference to trimming bushes. Edging is required when mowing in areas along sidewalks.
- Q10** - I know the question was asked during the pre-bid meeting about the current contract cost and the answer was that it wouldn't be comparable due to scope increase etc. I understand this and would not base a bid on this information but as a matter of public record I would still like to request this information. Can you please supply this information? -
- A10** - The City is paying the maintenance contractor \$275,000 this year for right of way and park maintenance services.
- Q11** - What is the budget number for the up coming year on this contract?
- A11** - The City's 2012 budget has not been finalized.
- Q12** - The RFP states that core aeration will be done twice per year. It was implied in the Pre-Proposal Conference that the athletic associations were taking care of all turf maintenance inside the fences on the athletic fields. What areas exactly are you wanting the Parks Maintenance contractor to core aerate twice per year?
- A12** - The open space fields at Brook Run Park
- Q13** - At Brook Run, are the large open fields down from the dog park and the community garden to be maintained under the growing and non-growing schedule?
- A13** - Yes
- Q14** - What month and year did the current parks maintenance contractor take over services in the parks, to include the day to day maintenance?
- A14** - June 2010
- Q15** - Can you confirm the nature trails need to be mulched twice a year excluding Dunwoody Park, North DeKalb Cultural Center, Donaldson House and Cemetery and Pipe Farm.
- A15** - The trails at the nature center at Dunwoody Park will need to be mulched. The rest do not.
- Q16** - In Windwood Hollow Park, there appears to be a good bit of naturally-fallen pine straw. It is our assumption that replacing this is outside of the scope of this RFP. Is that correct?
- A16** - We will not replace pine straw but it may be necessary to put down additional straw as part of the contract. Straw will be provided by the City.
- Q17** - In Right of Way, #31, Roberts Drive/Aurora Ct, there is construction. Will this be a sidewalk when completed?
- A17** - No, there will be pavement and a grassed shoulder.
- Q18** - Can you provide the yearly number of annual color flats used (for twice per year) per planting.
- A18** - None have been planted yet but is expected to be part of the contract. The City will provide all planting material.
- Q19** - We could not find the public greenspace #47 for the Right of Way services. Can you assist in locating it?
- A19** - Address is 4470 North Shallowford Rd. See attached parcel map for Site 47.

- Q20** - Is concrete pressure washing limited to the Skate Park and courts? If not, can you please define concrete areas requiring pressure washing and the frequency?
A20 - As needed, Sidewalks, playground equipment, pavilions.
- Q21** - Is the Donaldson House and Cemetery included?
A21 - Yes
- Q22** - Is the area marked as Georgetown Park in the master plan the same site as Pipe Farm?
A22 - Yes. See attached parcel map for Site 48.
- Q23** - Is Pipe Farm the same as # 28 in the Right of Way property listings?
A23 - No, the 'Pipe Farm' is #48. See attached parcel map for Site 48.
- Q24** - How many acres is Pipe Farm?
A24 - 16. See attached parcel map for Site 48.
- Q25** - According to the master plan table 6.1, there is not an open field listed in Brook Run. Can you confirm if this is correct? Also according to this table, there is a baseball/softball field. Can you please confirm if this is correct?
A25 - The field listed in the table is the open field at the front of the park. There is currently no baseball/softball field at Brook Run Park.
- Q26** - Are the tennis courts in Brook Run currently active? Should they be maintained as they are currently?
A26 - No, area should be cleaned and remain debris free.
- Q27** - Are there any tasks related to "passive activities" that are listed in the master plan?
A27 - No
- Q28** - Can you clarify the location of theaters listed at the Cultural Center and Brook Run as listed in the master plan?
A28 - Theater at the North DeKalb Cultural Arts Center is in the northern wing of the facility. The theater at Brook Run Park is across the street from the skate park.
- Q29** - In the master plan, what is the meaning of "service area" as noted on the maps? How does this pertain to the RFP? Note the ¼ and ½ radius around the sites.
A29 - These are the areas that a park that size would service in the community and do not have any bearing on this RFP.
- Q30** - Where is the open field at Windwood Hollow Park?
A30 - In the front of the park.
- Q31** - At the start of service in January, will the irrigation be operational and in good working order?
A31 - Yes
- Q32** - Between award and the beginning of service, will the selected vendor have the opportunity to shadow the current vendor?
A32 - The selected contractor may shadow the existing contractor at their own expense.
- Q33** - Does RoadWorx perform the current chemical and pest services? If not, who does?
A33 - They do herbicide application. Pest control is done by Mid Georgia Pest Control.
- Q34** - Does your expectation for Perimeter Park include trash removal within the wooded areas?

A34 - Yes

Q35 - Are the restrooms open all year (excluding Thanksgiving and Christmas)? What are your expectations of winterizing the restrooms?

A35 - Yes. They are heated and are not winterized.

Q36 - Will the selected vendor have access to the fenced service lot in Brook Run Park before and after the park closing?

A36 - Yes.

Q37 - Is vandalism a common problem? How often has it occurred in the past?

A37 - Occurs about once per quarter.

Q38 - In the past what has been the extent of bleacher repair?

A38 - None.

Q39 - Can you elaborate more on your definition of "Till fall zone material" for the play grounds?

A39 - The fall zone material is safety mulch and needs to be tilled or fluffed over time due to compaction.

Q40 - In reference to 2.22.7, Inspect exterior of buildings and paint when necessary, how often should we expect to paint buildings and which buildings in particular?

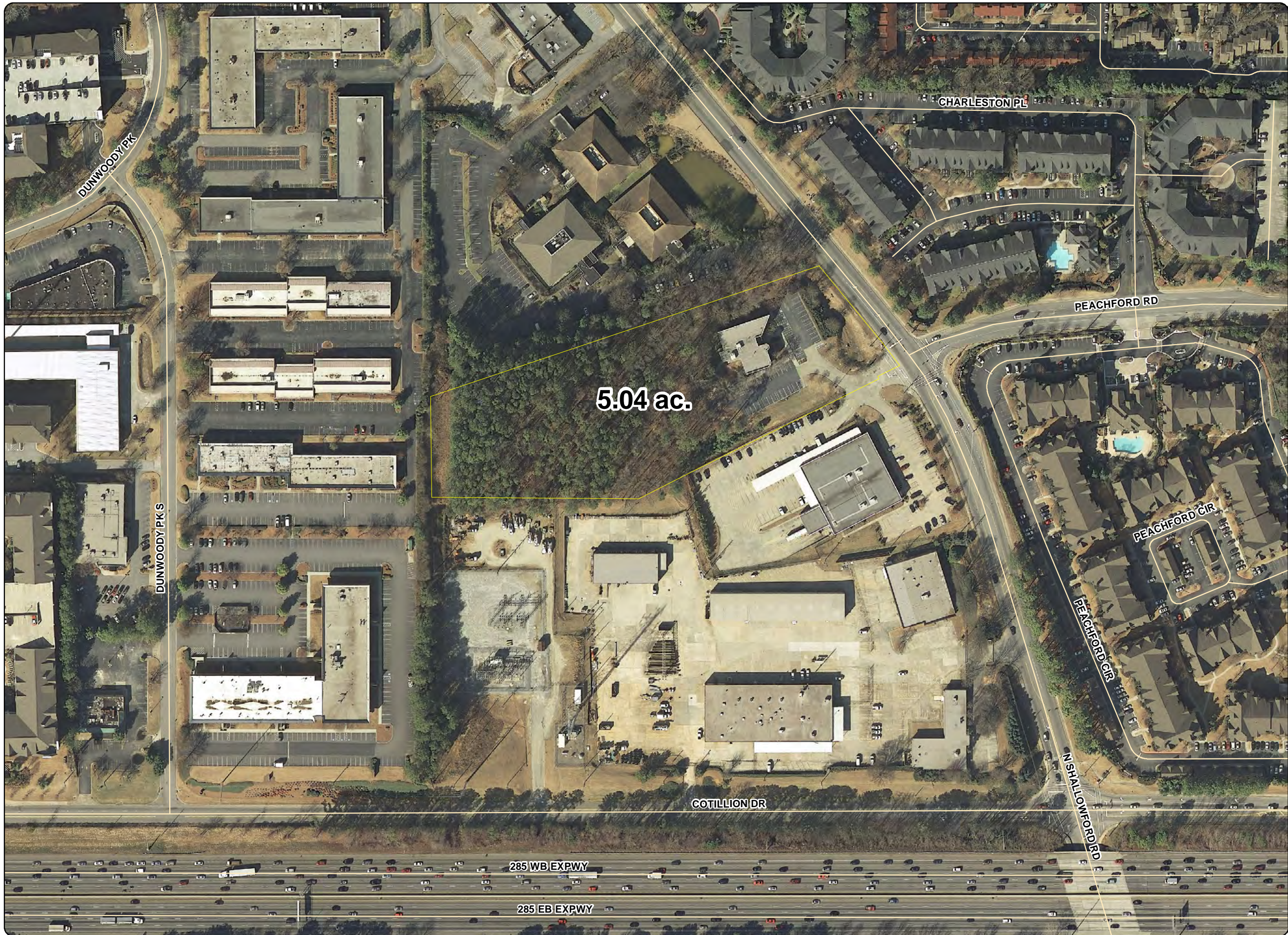
A40 - All buildings at Dunwoody Park and Nature Center and the North DeKalb Cultural Arts Center. At Brook Run Park: skate park, playground bathrooms, maintenance facility, theater, and dormitory. Work is to be done on an as needed basis.

Q41 - There isn't a scale to measure the highlighted areas on the map to measure the center line miles to be cut in the Right of Ways. In paragraph 1.3 the RFP says, "Currently, the Department maintains 150 centerline miles of roadway, and 43 linear miles of sidewalks." Are these the quantities we should use for our proposal? If the RFP requires different mileage amounts for centerline miles of roadway and linear miles of sidewalks, do you have a center line mileage quantity and a sidewalk linear mileage quantity for the areas shown on the highlighted areas on the map?

A41 - The center line mileage for the areas designated in RFP Appendix C is approximately 7 miles.

Q42 - Do you want Right of Way debris picked up year round, or just during the cutting schedule? Is the Right of Way trash pick-up only in the designated cutting areas, or city wide?

A42 - Right of Way debris and trash pick-up will be year round. During the growing season as identified in RFP Section 3.4 T1.1 debris and trash pick-up will take place in the areas designated in RFP Appendix C when the mowing and trimming work is done. Year round, for areas outside the designated areas and between mowing and trimming work in the designated areas, debris and trash pick-up will be based on work orders issued by the City.



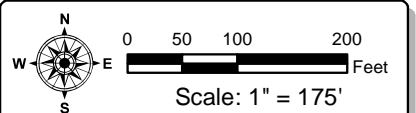
Site 47

Site Location

October 19, 2011

Legend

-  Property Area
-  City Streets



Map Notes:



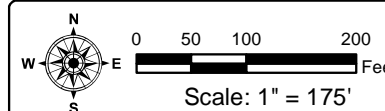
Site 48

Site Location

October 19, 2011

Legend

- Property Area
- City Streets



Map Notes: