
MEMORANDUM

To: Mayor and City Council

From: Michael Smith, Public Works Director

Date: 12/10/2012

Subject: **Discussion of Contract for Road and Stormwater Maintenance (Michael Smith)**

ITEM DESCRIPTION

Discussion of Contract for Road and Stormwater Maintenance

BACKGROUND

In November, Public Works issued a Request for Proposals (RFP) for contractors to provide road and stormwater maintenance services. The scope of services for road maintenance included routine pavement and sidewalk maintenance as well snow removal and emergency response. The scope for stormwater maintenance included minor repairs and cleaning of the City's stormwater system.

The RFP allowed contractors to propose on one or both services and to indicate what if any cost savings would result if they were awarded both road and stormwater maintenance. Proposals were received from six contractors on December 3rd, 2012 with four of the contractors proposing on both services and two proposing only on stormwater maintenance. All proposals were reviewed by the Public Works Director and Deputy Director and the Finance Director. The evaluation criteria included the contractor's understanding of the scope, available equipment, experience, personnel and cost. The proposed monthly lump sum for road and stormwater maintenance was used as the basis for the cost comparison. Proposals were ranked within each service area and a combined ranking was developed using the combined cost after discount. In all three cases, Roadworx was the highest ranked contractor based on qualifications and cost considerations. A copy of the scoring is attached to this memo.

FUNDING

The funding for this contract will come from the Public Works annual budget for maintenance. The total annual cost for labor and equipment will increase by about 3.9% from \$687,000 to \$713,500 but will remain constant over the term of the contract. The road maintenance will be paid through the general fund and the stormwater maintenance will be paid through the stormwater utility fund. The new contract amount for each fund is within the budget for 2013.

RECOMMENDED ACTION

Based on qualifications and cost considerations, staff recommends awarding a contract to Roadworx. The term of the contract will be for three years beginning January 1, 2013 with a City option for a fourth year.

RFP 12-08 Road & Stormwater Maintenance Scoring Summary

Services Considered Individually-Stormwater Maintenance									
Evaluator	Qualifications			MS	Qualifications Subtotal	Cost Score	Total Score	Monthly Cost	
	CC	CP	MS						
Baldwin Paving, Inc.	37	45	25	107	36	143	\$ 47,550		
Blount Construction, Inc.	50	48	46	144	0	144	\$ 58,000		
Georgia Development Partners	0	12	18	30	25	55	\$ 49,549		
Georgia Management Agency, Inc. d/b/a Roadworx	48	50	41	139	150	289	\$ 27,040		
Site Engineering	46	35	45	126	23	149	\$ 50,000		
Southern Premier Contractors, Inc.	45	35	41	121	129	250	\$ 30,750		

Services Considered Individually-Road Maintenance									
Evaluator	Qualifications			MS	Qualifications Subtotal	Cost	Total	Monthly Cost	
	CC	CP	MS						
Baldwin Paving, Inc.	46	45	42	133	24	157	\$ 58,350		
Blount Construction, Inc.	50	48	46	144	13	157	\$ 60,750		
Georgia Management Agency, Inc. d/b/a Roadworx	48	50	41	139	130	269	\$ 35,880		
Southern Premier Contractors, Inc.	44	35	28	107	150	257	\$ 31,750		

Combined Services with Cost Discount									
Evaluator	Qualifications			MS	Qualifications Subtotal	Cost	Total	Monthly Cost	
	CC	CP	MS						
Baldwin Paving, Inc.	42	45	34	120	46	166	\$ 100,605		
Blount Construction, Inc.	50	48	46	144	96	240	\$ 80,750		
Georgia Management Agency, Inc. d/b/a Roadworx	48	50	41	139	150	289	\$ 59,459		
Southern Premier Contractors, Inc.	45	35	35	115	145	260	\$ 61,250		