

---

**MEMORANDUM**

**To:** Mayor and City Council

**From:** Steve Dush

**Date:** 7/12/2012

**Subject:** **Lekotek of Georgia Special Event Signage Request**

---

**ITEM DESCRIPTION**

Ellen Lindemann and Helene Prokesch of Lekotek of Georgia have made application to the City to hold a run/walk event on August 15, 2012. The applicant has submitted a request for additional signage for the event as detailed in the spreadsheet.

**BACKGROUND**

The applicant proposes to erect a total of four signs., Two of four are permitted by right pursuant to the sign ordinance and not part of this request. The other two signs comply with the Administrative Guidelines established for special events. All signs are located on Georgia Perimeter College property. The attached spreadsheet identifies two different colors, green and yellow. The green identifies the signs that are allowable by right, shown for reference purposes as they are not a part of the applicant's additional sign request.

The signs that are identified in yellow are suggested to be approved per the administrative guidelines, which allows for additional signage subject to City Council approval.

**RECOMMENDED ACTION**

Given that the proposed signs fully comply with the administrative guidelines established for special events, staff recommends approval.



City of Dunwoody  
41 Perimeter Center East  
Dunwoody, GA 30346  
Phone: (678) 382-6800  
Fax: (770) 396-4828

## Special Event Sign Permit Application 2012-5575

<b>Special Event</b>	Event Name: <u>LEKOTEK OF GEORGIA</u>					
	Contact Name: <u>ELLEN LINDEMANN / HELENE PROKESCH</u>					
<b>Sign Description</b>	Contact Address: <u>1955 CLIFF VALLEY WAY, SUITE 102, ATLANTA, GA 30329</u>					
	Phone: <u>404 633-3430</u>			Email: <u><del>ellen@lekotekga.org</del> ellen@lekotekga.org</u>		
<b>Sign Description</b>	Location Address	Start/End	Material	Size (sf)	Quantity	
	<u>ALL ARE ON GEORGIA PERIMETER</u>	<u>8/15-8/15</u>	<u>Vinyl</u>	<u>2 x 8</u>	<u>1</u>	
	<u>COLLEGE PROPERTY -</u>	<u>8/15-8/15</u>	<u>Vinyl</u>	<u>4 x 6</u>	<u>1</u>	
	<u>2101 WOMACK RD, DUNWOODY</u>	<u>8/15-8/15</u>	<u>Vinyl</u>	<u>4 x 6</u>	<u>1</u>	
		<u>8/15-8/15</u>	<u>Vinyl</u>	<u>3 x 8</u>	<u>1</u>	
					<b>Total</b>	<u>4</u>
Use additional sheets for sign descriptions as necessary						
<b>Sign Contractor</b>	Property Owner/Agents' permission to install and maintain signs? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
	Will contractor install sign? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Occupational Tax Certificate #:			
	Company Name:					
	Contact Name:					
	Address:					
<b>Signature</b>	Phone:		Fax:		Email:	
	I hereby certify that all information provided herein is true and correct and I acknowledge compliance with all requirements of the City of Dunwoody Zoning and Sign Ordinance and/or the provisions regarding Special Events. If any information is found to be false or misrepresented, the permit will be deemed invalid. I agree to indemnify and hold the city harmless from all damages, demands or expenses of every character which may in any manner be caused by the sign or sign structure.					
Applicant's Name: <u>ELLEN N LINDEMANN</u>						
Applicant's Signature: <u>Ellen N Lindemann</u>					Date: <u>6/26/2012</u>	