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**MEMORANDUM**

**To:** Mayor and City Council

**From:** Christopher Pike, Finance Director

**Date:** 5/14/2012

**Subject:** **To declare certain confiscated and unclaimed property as surplus supplies**

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**ITEM DESCRIPTION**

To declare certain confiscated and unclaimed property as surplus supplies

**BACKGROUND**

Per the Dunwoody Purchasing Policy, users of city supplies, equipment and inventory should report all excess, surplus or obsolete materials to the Purchasing Office. At this point, the Purchasing Agent will examine alternatives as to the most advantageous disposition of the items. Items could be refurbished or reconditioned, transferred, traded in on new equipment or sold by auction or sealed bid. Police have acquired certain property through various methods since its last disposal in 2011.

**EVALUATION**

Staff has reviewed and evaluated the options for the property and determined refurbishing or reusing the property is not the best option. Almost all of the property is of minimal value and worth less than the space it occupies. DPD requests to properly dispose of the property, which can be done once Council declares the property surplus and approval from the courts. Many of the items have no or little value. We currently recommend scrapping the items as the cost of advertising and selling the items would most likely exceed the value of the items. As an alternative, we could choose to sell all items as one lot for a potential loss.

**RECOMMENDED ACTION**

It is respectfully requested that Council approve to declare the listed property surplus and authorize the Purchasing Manager, in conjunction with DPD, to scrap the property.

DATE IN	DESCRIPTION OF ITEM	TYPE OF CASE	Value
2/7/2011	GUN/ROUNDS	FOUND	\$ 10.00
2/6/2011	GUN/1 MAGAZINE/BULLETS	FOUND	\$ 250.00
12/28/2009	DELL MONITOR STAND	FOUND	\$ 50.00
1/7/2010	KNIFE	SHOPLIFTING	\$ 10.00
2/2/2010	MACHETTE	BATTERY	\$ 5.00
1/30/2010	PLIERS	SHOPLIFTING	\$ 5.00
2/1/2010	KNIFE, LIGHTER, NEEDLE	SHOPLIFTING	\$ 1.00
2/3/2010	WALLET	FOUND	\$ 1.00
2/10/2010	KNIFE	UNLICENSED	\$ 1.00
2/10/2010	SCISSORS	SHOPLIFTING	\$ 1.00
2/10/2010	BOA CREDIT CARD	FOUND	\$ 1.00
2/16/2010	KNIFE	SHOPLIFTING	\$ 1.00
2/17/2010	MENS WALLET	ASSAULT	\$ 1.00
3/12/2010	LADIES 26' 7 SPEED BIKE	FOUND	\$ 50.00
3/15/2010	WALLET	FOUND	\$ 1.00
3/19/2010	KNIFE	VGCSA	\$ 1.00
3/31/2010	WALLET	FOUND	\$ 1.00
4/13/2010	KEYS	FOUND	\$ 1.00
4/14/2010	TYPEWRITER	FOUND	\$ 25.00
4/22/2010	MEXICO LICENSE	NO LICENSE	\$ 1.00
5/11/2010	KNIFE		\$ 1.00
5/12/2010	2 HATS		\$ 1.00
5/17/2010	BACKPACK	SHOPLIFTING	\$ 1.00
5/29/2010	MULTI-TOOL	SHOPLIFTING	\$ 1.00
6/6/2010	PAPERWORK	FOUND	\$ 1.00
6/17/2010	PHONES/WALLET	SUICIDE	\$ 5.00
7/10/2010	WALLET	FOUND	\$ 1.00
7/11/2010	GA DRIVERS LICENSE	FOUND	\$ 1.00
8/2/2010	ID	VGCSA	\$ 1.00
8/10/2010	CELL PHONE	FORGERY	\$ 1.00
8/12/2011	BICYCLE	FOUND	\$ 50.00
8/16/2010	FLATSCREEN/TRINITRON	FOUND	\$ 75.00
8/16/2010	OXYGEN TANK	FOUND	\$ 1.00
8/17/2010	DOCUMENTS/PURSE	FOUND	\$ 1.00
9/22/2010	AUTO ACCESSORIES	FOUND	\$ 1.00
9/24/2010	MULTI-TOOL	SHOPLIFTING	\$ 1.00
11/10/2010	WATER BOTTLE	DISORDERLY	\$ 1.00
9/26/2010	S&W BULLETS	FOUND	\$ 10.00
9/29/2010	HP PRINTER/LAPTOP	FOUND	\$ 75.00
10/2/2010	PANTS/BOTTLE OF IBUPROFEN	SHOPLIFTING	\$ 1.00
10/6/2010	2 BB GUNS	FOUND	\$ 10.00
10/26/2010	CELL PHONE	FOUND	\$ 1.00
10/25/2010	BELT	GANG	\$ 1.00

<b>DATE IN</b>	<b>DESCRIPTION OF ITEM</b>	<b>TYPE OF CASE</b>	<b>Value</b>
10/26/2010	WALLET	THEFT	\$ 1.00
10/27/2010	CLOTHING	FOUND	\$ 1.00
11/11/2010	GPS UNTI WITH CAR CHARGER	FOUND	\$ 25.00
10/31/2010	KNIFE	DUI	\$ 1.00
11/4/2010	EARPHONES, USB	SHOPLIFTING	\$ 1.00
11/9/2010	CIGARETTES		\$ 1.00
11/10/2010	KEYS	SHOPLIFTING	\$ 1.00
11/28/2010	NAIL CLIPPERS	FORGERY	\$ 1.00
11/28/2010	KNIFE		\$ 1.00
12/4/2010	PURSE	FOUND	\$ 1.00
12/17/2010	PURSE	FOUND	\$ 1.00
11/26/2010	CELL PHONE	FOUND	\$ 1.00
12/8/2010	CELL PHONE	FOUND	\$ 1.00
12/11/2010	CREDIT CARD	FOUND	\$ 1.00
12/11/2010	BOA CREDIT CARD	FOUND	\$ 1.00
12/14/2010	PURSE	FOUND	\$ 11.00
12/22/2010	LEATHERMAN TOOL	SHOPLIFTING	\$ 1.00
12/22/2010	KNIFE		\$ 1.00
12/17/2010	CLOTHES	SHOPLIFTING	\$ 1.00
12/20/2010	BAG WITH CLOTHES	SHOPLIFTING	\$ 1.00
12/20/2010	SOCIAL SECURITY CARD	WANTED	\$ 1.00
12/22/2010	IPHONE	FOUND	\$ 50.00
1/13/2011	SOCIAL CARD/PHONE	ROBBERY	\$ 1.00
1/13/2011	STALLARD ARMS GUN	DUI	\$ 250.00
1/20/2011	BAG	LARCENY	\$ 1.00
2/4/2011	SS CARD/DRIVER LICENSE	LARCENY	\$ 1.00
1/17/2011	GUN	DRUG	\$ 250.00
2/1/2011	POCKET KNIFE	SHOPLIFTING	\$ 1.00
1/30/2011	CELL PHONE	ENTERING AUTO	\$ 1.00
2/4/2011	BACKPACK	SHOPLIFTING	\$ 1.00
2/4/2011	GA ID CARD	FOUND	\$ 1.00
2/19/2011	BULLETS	DRUG	\$ 1.00
2/19/2011	SCHOOL ID	FOUND	\$ 1.00
2/22/2011	BACKPACK WITH CLOTHES	SHOPLIFTING	\$ 1.00
2/22/2011	BICYCLE	PUBLIC INTOX	\$ 50.00
3/8/2011	PURSE	FOUND	\$ 1.00
2/28/2011	DEBIT CARDS	DUI	\$ 1.00
3/14/2011	PILLOWS	FOUND	\$ 1.00
3/19/2011	4 BULLETS	FOUND	\$ 10.00
3/29/2011	BAG OF CLOTHING	WANTED	\$ 1.00
3/30/2011	CELL PHONE	TRAFFIC	\$ 1.00
3/31/2011	BAGGIE MARIJUANA	FOUND	\$ 1.00
4/2/2011	SIG SAUER GUN	SAFEKEEPING	\$ 250.00

<b>DATE IN</b>	<b>DESCRIPTION OF ITEM</b>	<b>TYPE OF CASE</b>	<b>Value</b>
4/2/2011	8 ROUNDS	SAFEKEEPING	\$ 10.00
4/4/2011	RED GYM BAG	FOUND	\$ 1.00
4/15/2011	APPLE I-PHONE	ROBBERY	\$ 50.00
4/11/2011	GT ID	DRUG	\$ 1.00
4/19/2011	GERBER TOOL W/CASE	DUI	\$ 1.00
4/22/2011	BACKPACK WITH CLOTHES	SHOPLIFTING	\$ 1.00
4/30/2011	BACKPACK, CELL PHONE	SHOPLIFTING	\$ 1.00
5/6/2011	PLASTIC BAG W/PAPERWORK	FOUND	\$ 1.00
5/11/2011	BACKPACK	SHOPLIFTING	\$ 1.00
5/16/2011	POCKET KNIFE	DISORDERLY	\$ 1.00
5/23/2011	BACKPACK	SHOPLIFTING	\$ 1.00
5/24/2011	CLOTHES IN BAG	SHOPLIFTING	\$ 1.00
5/27/2011	BACKPACK/ WII GAME	SHOPLIFTING	\$ 1.00
6/11/2011	POCKET KNIFE	PUBLIC INDECENCY	\$ 1.00
7/21/2011	PURSE	FRAUD	\$ 1.00
7/28/2011	CLOTHES	SHOPLIFTING	\$ 1.00
7/21/2011	BOOKBAG	LOITERING	\$ 1.00
7/27/2011	BICYCLE	FORGERY	\$ 50.00
7/26/2011	KNIFE	SHOPLIFTING	\$ 1.00
8/5/2011	CLOTHING	LARCENY	\$ 1.00
8/18/2011	BACKPACK	FORGERY	\$ 1.00
8/22/2011	HEADPHONES	SHOPLIFTING	\$ 1.00
8/26/2011	PRESCRIPTION DRUGS	CONTACT	\$ 1.00
8/31/2011	BACKPACK	LARCENY	\$ 1.00