
MEMORANDUM

To: Mayor and City Council

From: Chris Pike, Finance Director

Date: 10/29/2012

Subject: **Resolution to Adopt the 2013 Annual Operating and Capital Budgets**

ITEM DESCRIPTION

To approve a resolution to adopt the 2013 Annual Operating and Capital Budgets

BACKGROUND

As required by the City's charter, the mayor and city manager distributed a proposed budget to the remaining six council members by September 1, 2012. During September, Council was able to review and discuss the contents of the proposed budget. On September 28, the budget committee of Councilmembers Heneghan, Nall and Shortall met during a public meeting to discuss the proposed budget. Comments and suggestions were offered and minor adjustments were made. Subsequent to that meeting, a public hearing was held and the Council was presented a list of options for discussion. A consensus was reached on the majority of those items with the exception of two proposed police positions.

ALTERNATIVES

The 2013 resolution as drafted includes the DEA position and the Prisoner Transport position to arrive at the \$6,581,770 for the police department.

1. A Prisoner Transport position is included with the proposed 2013 Budget. This civilian position will work during peak times to reduce the time sworn officers spend transporting persons to/from the court in Decatur. Each trip is estimated to save about 80 minutes. When not transporting officers, this person would perform other supportive responsibilities such as assisting with vehicle maintenance scheduling. The total budgeted cost of this position is around \$60,000 (benefits included). To eliminate this position (only) from the budget would reduce the budget for the Police Department to \$6,522,603, increase the surplus in the General Fund to \$657,420, and reduce the positions approved to 66.

2. A Detective to be assigned to a Drug Enforcement Agency team was added and is now included with the proposed 2013 budget. The City currently assigns one sworn officer to a team and has been requested to provide a second to a team. The detective will have multi-jurisdiction to perform drug related investigations throughout the region. The total full-year budgeted cost of this position is around \$67,000 (benefits included) with an additional first-year capital of \$36,500. To eliminate this position (only) from the budget would reduce the budget for the Police Department to \$6,489,232, increase the surplus in the General Fund to \$690,791, and reduce the positions approved to 66.
3. To eliminate both the DEA and the Prisoner Transport from the proposed budget, would reduce the budget for the Police Department to \$6,430,065, increase the surplus in the General Fund to \$749,958, and reduce the positions approved to 65.

RECOMMENDED ACTION

It is respectfully requested Council adopt the resolution to establish the 2013 Operating and Capital Budgets.

RESOLUTION 2012-10-XX

AN RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2013 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2013, AND ENDING DECEMBER 31, 2013, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES

WHEREAS, a proposed budget for each of the various funds of the City has been presented to the Mayor and City Council; and

WHEREAS, appropriate advertised public hearings have been held on the proposed budget, as required by law and regulations; and

WHEREAS, the Fiscal Year 2013 Budget, and the Budget Message pursuant to Section 5.03(a) of the City Charter, have been filed in the office of the City Clerk and open for public inspection; and

WHEREAS, the Mayor and City Council have reviewed the proposed budget and have made certain amendments to both funding sources and appropriations; and

WHEREAS, each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

WHEREAS, the Mayor and City Council intend to adopt an annual budget for the Fiscal Year 2013:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

Section 1. That the City of Dunwoody, Georgia hereby adopts a budget for the Fiscal Year 2013, said budget being described below;

<u>Description</u>	<u>Budget</u>
General Fund	\$23,867,000
E911 Fund	1,150,696
Hotel-Motel Tax Fund	1,871,667
Rental Motor Vehicle Excise Tax Fund	98,000
Miscellaneous Grants Fund	327,540
Debt Service Fund	1,026,987
Capital Projects Fund	5,796,509
Stormwater Fund	2,015,816

STATE OF GEORGIA
CITY OF DUNWOODY

GENERAL FUND BUDGET REVENUE

SOURCE	PROPOSED BUDGET
Taxes	\$ 18,394,000
Licenses and Permits	872,000
Charges for Services	402,000
Fines and Forfeitures	1,470,000
Investment Income	5,000
Contributions and Donations	5,000
Miscellaneous Revenue	79,000
Use of Prior Year Reserves	2,025,000
Other Financing Sources	615,000
TOTAL GENERAL FUND RECEIPTS	\$ 23,867,000

GENERAL FUND BUDGET EXPENDITURES

DEPARTMENT	PROPOSED BUDGET
City Council	\$ 214,712
City Manager	334,834
City Clerk	236,749
City Attorney	385,000
Finance & Administration	4,038,400
Municipal Court	393,137
Police	6,581,770
E911	300,696
Public Works	8,089,555
Community Development	2,118,895
Contingency	575,000
TOTAL GENERAL FUND EXPENDITURES	\$ 23,268,748
EXCESS TRANSFER TO FUND BALANCE	\$ 598,252

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That this budget establishes a merit-based salary increases averaged 4% to all eligible full-time employees effective April 1, 2013 if they meet certain standards; and

Section 4. That this budget fixes the number of established Dunwoody full-time positions at 67. This number may only be increased or decreased through approval of the Mayor and City Council; and

Section 5. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

STATE OF GEORGIA
CITY OF DUNWOODY

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
DUNWOODY, GEORGIA** this the 29th day of October, 2012.

Approved:

Michael G. Davis, Mayor

Attest:

Sharon Lowery, City Clerk
Seal

Approved as to Form and Content

City Attorney