

MEMORANDUM

To: Mayor and City Council
From: Warren Hutmacher, City Manager
Date: April 8, 2013
Subject: **Discussion of the Formation of the Charter Commission**

ITEM DESCRIPTION

Per section 6.05 of the City Charter, prior to December 1, 2013 a Commission should be appointed to review the City's Charter.

BACKGROUND

At the 2013 Annual Strategic Planning Retreat, the Mayor and Council reached consensus that they would like to provide the Charter Commission adequate time to complete their review of the City Charter in advance of the 2014 Legislative Session. Appointing the Commission in April will provide the group roughly six months to complete their work and report back to the City Council so that their findings can be included with the Council's 2014 Legislative Priorities.

The membership of the Charter Commission is set by the existing City Charter to include one appointment from the Mayor, one from the City Council, and one from each member of the Georgia House of Representatives or Senate whose district lies wholly or partially within the corporate boundaries of the City.

Staff has reached out to Senator Millar, Representative Taylor, and Representative Jacobs whose districts lie wholly or partially within the City limits. Each is considering individuals for nomination and has been asked to provide a nominee to the City Clerk prior to the publication of the agenda for the April 22nd Council Meeting.

NEXT STEPS

The Mayor and the City Council (as a group) should likewise provide the names of their respective nominees to the City Clerk for appointment to the Charter Commission. Staff will prepare a Resolution for the appointment of the Charter Commission members for the Council's consideration at the April 22nd Council Meeting.