

MEMORANDUM

To: Mayor and City Council

From: Mindy Sanders, Capital Projects Manager

Date: August 12, 2013

Subject: **Discussion of Design Contract for Chamblee Dunwoody Road at Spalding Drive**

ITEM DESCRIPTION

Discussion of the Design Contract for Chamblee Dunwoody Road at Spalding Drive

BACKGROUND

The intersection at Chamblee Dunwoody Road and Spalding Drive has been identified in the City's Comprehensive Transportation Plan (CTP) as a high priority project. The primary goal of this project is to improve the safety of the intersection. This segment of Chamblee Dunwoody Road has the second highest total crash rate and the highest injury crash rate within the City of Dunwoody. Pedestrian safety will also be addressed by adding pedestrian facilities where none exist now.

In July a request for proposals (RFP 13-03) was issued and eleven proposals were received and reviewed by City Staff. Based on factors including project understanding, scope, schedule, experience, and cost, Southeastern Engineering, Inc. (SEI) was identified as the highest ranked firm for this project. They are recommended for their knowledge of the area, experience with similar projects, and grasp of the City's public involvement needs. Their cost of \$130,000 for concept and final design is reasonable for the proposed scope and comparable to other City intersection design costs. A summary of the complete evaluation results is attached to this memo.

FUNDING

There is currently \$44,000 available in the capital budget to design intersection improvements. In January 2013, Council directed staff to allocate this money for concept design of the Chamblee Dunwoody Road and Spalding Drive intersection. Funding for the Final design has been requested in the 2014 budget. The contracted firm will be given Notice to Proceed for the concept design in 2013 with final design contingent on allocation of additional funding.

RECOMMENDED ACTION

Staff respectfully requests that Council: (1) award Purchasing Contract 13-03 to Southeastern Engineering, Inc.; (2) authorize staff to provide funding for the contracts including a \$25,000 contingency; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.

RFP 13-03

Design of Intersection Improvement for Spalding Drive at Chamblee Dunwoody Road

Scoring Criteria	Moreland Altobelli Associates, Inc.	American Engineers, Inc.	Mulkey Engineers & Consultants	Gresham, Smith, & Partners	Michael Baker Jr., Inc.	Pond & Co.	Southeastern Engineering Inc.	T.Y. Lin International	Vaughn & Melton Consulting Engineers, Inc.	Precision Planning Inc.	A&R Engineering, Inc.
Project Understanding & Proposed Scope of Work (Out of 40 Points)	30.5	32.25	34.5	35.5	33.75	33.75	38.25	34.5	34	27.75	25.75
Similar Experience (Out of 20 Points)	13	16.75	16.25	18.75	18.25	15.5	18	13.25	15.25	14.25	15
Qualifications of Personnel (Out of 25 Points)	21.25	22.25	22.5	22.5	22.5	22.5	23.75	20.5	21	22	20
Schedule (Out of 2 Points)	2	2	2	2	2	1.5	2	1.75	1.5	2	1.5
Intangibles (Out of 3 Points)	2	2.25	2.25	2	2.5	2.25	2.25	2.25	2	2.25	1.75
Cost (Out of 10 Points)	7	5	3	4	1	3	3	2	6	3	10
Total (Out of 100 Points)	75.75	80.5	80.5	84.75	80	78.5	87.25	74.25	79.75	71.25	74
Proposed Cost	\$77,850	\$110,000	\$128,000	\$119,700	\$175,000	\$130,000	\$130,000	\$152,000	\$84,000	\$133,500	\$33,700

These results are the averages of the four reviewers.

Average Price	\$115,795
Median Price	\$128,000