

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Mindy Sanders, Capital Projects Manager

**Date:** August 26, 2013

**Subject:** **Approval of Design Contract for Chamblee Dunwoody Road at Spalding Drive**

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### **ITEM DESCRIPTION**

Approval of the Design Contract for Chamblee Dunwoody Road at Spalding Drive

### **BACKGROUND**

The intersection at Chamblee Dunwoody Road and Spalding Drive has been identified in the City's Comprehensive Transportation Plan (CTP) as a high priority project. The primary goal of this project is to improve the safety of the intersection. Based on accident data compiled in the City's transportation plan, this segment of Chamblee Dunwoody Road has the second highest total crash rate and the highest injury crash rate within the City of Dunwoody. Pedestrian safety will also be addressed by adding pedestrian facilities where none exist now.

In July a request for proposals (RFP 13-03) was issued and eleven proposals were received and reviewed by City Staff. Based on factors including project understanding, scope, schedule, experience, and cost, Southeastern Engineering, Inc. (SEI) was identified as the highest ranked firm for this project. They are recommended for their knowledge of the area, experience with similar projects, and grasp of the City's public involvement needs. Their proposed cost is consistent with the proposed scope and comparable to design costs for other City intersection projects. A summary of the complete evaluation results are attached to this memo.

### **FUNDING**

In January 2013, Council directed staff to allocate a portion of the money budgeted for intersection design in the 2013 budget to concept design for the Chamblee Dunwoody Road and Spalding Drive intersection. There is currently \$50,000 in funding available for this purpose and SEI's cost for concept development is \$30,000. Funding for the final design has been requested in the 2014 budget.

### **RECOMMENDED ACTION**

Staff respectfully requests that Council: (1) award Purchasing Contract 13-03 to Southeastern Engineering, Inc.; (2) authorize staff to provide funding for the contract; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel. Upon Council's approval, staff will issue a Notice to Proceed for the concept design with commencement of final design contingent on allocation of additional project funding.

RFP 13-03  
Design of Intersection Improvement for Spalding Drive at Chamblee Dunwoody Road

Scoring Criteria	Moreland Altobelli Associates, Inc.	American Engineers, Inc.	Mulkey Engineers & Consultants	Gresham, Smith, & Partners	Michael Baker Jr., Inc.	Pond & Co.	Southeastern Engineering Inc.	T.Y. Lin International	Vaughn & Melton Consulting Engineers, Inc.	Precision Planning Inc.	A&R Engineering, Inc.
Project Understanding & Proposed Scope of Work (Out of 40 Points)	30.5	32.25	34.5	35.5	33.75	33.75	38.25	34.5	34	27.75	25.75
Similar Experience (Out of 20 Points)	13	16.75	16.25	18.75	18.25	15.5	18	13.25	15.25	14.25	15
Qualifications of Personnel (Out of 25 Points)	21.25	22.25	22.5	22.5	22.5	22.5	23.75	20.5	21	22	20
Schedule (Out of 2 Points)	2	2	2	2	2	1.5	2	1.75	1.5	2	1.5
Intangibles (Out of 3 Points)	2	2.25	2.25	2	2.5	2.25	2.25	2.25	2	2.25	1.75
Cost (Out of 10 Points)	7	5	3	4	1	3	3	2	6	3	10
Total (Out of 100 Points)	75.75	80.5	80.5	84.75	80	78.5	87.25	74.25	79.75	71.25	74
Proposed Cost	\$77,850	\$110,000	\$128,000	\$119,700	\$175,000	\$130,000	\$130,000	\$152,000	\$84,000	\$133,500	\$33,700

These results are the averages of the four reviewers.

Average Price	\$115,795
Median Price	\$128,000