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MEMORANDUM

To: Mayor and City Council

From: Brent Walker, Parks and Recreation Manager

Date: July 22, 2013

Subject: **Approval of Contract Award to Trees Atlanta for Replacing Trees Within the City Parks**

ITEM DESCRIPTION

Staff has solicited quotes from seven vendors for tree planting and maintenance within the city parks. Trees Atlanta is the lowest responsive bidder.

BACKGROUND

During the construction of Brook Run Trail Phase I several trees were removed. As part of the City's desire to continue to provide quality recreational amenities and be good stewards to our environment, we have decided to replant 300 trees within the City Parks per our No Net Loss of Trees Policy. This number exceeds the number of trees that were removed during trail construction

Founded in 1985, Trees Atlanta works to address Atlanta's tree loss, protect its forests, and create new green space. Empowered by its wonderful community of volunteers, Trees Atlanta serves the metro Atlanta area, and has grown to become one of Atlanta's most widely known and supported non-profit organizations. As part of their contracted price of \$60,000 with the City, Trees Atlanta will provide:

- 300 15 gallon trees
- Project Management
- Collaborative design and species selection with the City
- Tree selection, purchase, & delivery
- Volunteer management and coordination for installation
- All tools, trucks, gloves and mulch needed for planting
- Warranty (2 year)
- Two years maintenance including watering, annual mulching, and pruning.

RECOMMENDATION

Staff recommends approving the contract with Trees Atlanta and authorizing the Mayor and City Manager to execute all documents.

Trees Atlanta Quote for Services to the City Of Dunwoody

Trees Atlanta will plant 300 trees in partnership with the City of Dunwoody, through our NeighborWoods volunteer tree planting program, in Brook Run Park. The volunteer goal is 300. The potential dates for the project are September 28, October 5 or October 19 and will be confirmed with City of Dunwoody.

City of Dunwoody will provide base maps, volunteers, project date, and water . Cad file is preferable for a base map, but a jpeg or Arc view file would suffice.

Pricing:

300 NeighborWoods Trees (15 gallon)- \$200 per tree

Pricing includes:

- Project Management
- Collaborative design and species selection with the City
- Tree selection, purchase, & delivery
- Volunteer management and coordination for installation
- All tools, trucks, gloves and mulch needed for planting
- Warranty (2 year)
- Two years maintenance including watering, annual mulching, and pruning.
 - o Year 1 will include 20 waterings May- September
 - o Year 2 will include 10 waterings May- September

Total Cost **\$60,000** (25% due upon design completion and the final 75% due after planting)