

**MEMORANDUM**

**To:** Mayor and City Council

**From:** Chris Pike, Finance Director

**Date:** June 25, 2013

**Subject:** **Adoption of Resolution to Amend 2013 Budget**

**ITEM DESCRIPTION**

Adoption of a Resolution to Amend the 2013 Operating and Capital Budgets.

**BACKGROUND**

During 2013, a few events have occurred that require the City to amend its 2013 budget.

*Prior Year Projects Not Completed Until 2013*

The following projects were budgeted in a previous year, but the project was not completed until 2013. Because appropriations expire at the end of the fiscal year, Council must reallocate budget dollars for this projects in the year completed.

**GENERAL FUND**

Implementation of SIRE (billed late) -	\$29,200
DeKalb County bond revenue litigation -	\$10,000
Replacement security cameras -	\$2,600
E911 interface development -	\$11,400
Alternate design concepts-Project Renaissance (Kimley-Horn) -	\$4,550
Concept sketches for implementation strategies -	\$45,600
Zoning code re-write -	\$64,700
Peachford Road feasibility study -	\$100,000
Tree inventory plan -	\$10,250
<b>GRANTS FUND (revenue and expenditure)</b>	
GBI Rapid ID Grant -	\$10,954
Bulletproof Vest Partnership -	\$14,308
GEMA Robot -	\$100,000
LMIG 2012 -	\$156,950
Recreational Trails Grant-Phase I -	\$90,000
<b>STORMWATER FUND</b>	
Watershed Assessment: Nancy Creek Basin	\$98,000

*Current Year Projects Not Budgeted but Previously Discussed/Approved*

The following projects were not budgeted in 2012 when the 2013 budget was adopted. However, these projects have been discussed or approved by Council since the budget adoption.

**GENERAL FUND**

DeKalb Municipal Association dues -	\$58,600
Rotary donation for Police Department (revenue and expenditure) -	\$3,500
Fire system feasibility project -	\$75,000
Police services for Food Truck Thursdays -	\$4,700
Worker's compensation (2012 premium audit invoice) -	\$15,000
Public Work Director's employment -	\$114,350
School system feasibility project -	\$50,000
19 acre property (additional land purchase costs) -	\$87,200
16 acre additional construction cost (GDP) -	\$165,000
16 & 19 acre Project Renaissance park design & construction mgmt -	\$189,625
Additional permit fees (REVENUE) -	\$500,000
Additional CPL expenditure related to additional permit revenue -	\$350,000
Additional E911 interface development -	\$56,000

**GRANTS FUND (revenue and expenditure)**

Secret Service grant for small equipment -	\$7,000
GEMA armored vehicle -	\$215,700
Regional Traffic Operations Program year 1 expected costs	\$1,085,000
LMIG 2013 (adjust estimate) -	\$118,705

*Additions to Current Year Projects*

The following projects were not budgeted in 2012 when the 2013 budget was adopted. They represent items that staff has become aware of as the year has progressed.

Group insurance adjustment -	\$27,000
Staff budget error on loan interest -	\$55,000
Keycard access to 2 <sup>nd</sup> floor conference room -	\$4,300
Volunteer bailiff lunches -	\$1,800
Additional Court dates and solicitor research -	\$29,400
16 acre stormwater design work -	\$15,000
Drawdown of Stormwater reserves -	\$400,000

**ALTERNATIVES**

Council may choose to deny the recommendation and leave the existing budget in place. Council may also choose to accept any combination of the items.

**RECOMMENDED ACTION**

Staff recommends Council approve the resolution to amend the 2013 budget.

**RESOLUTION 2013-06-XX**

**A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2013 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2013, AND ENDING DECEMBER 31, 2013, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES**

**WHEREAS,** a proposed amended budget for each of the various funds of the City has been presented to the Mayor and City Council; and

**WHEREAS,** the Mayor and City Council have reviewed the proposed amendment; and

**WHEREAS,** each of the funds maintain a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

**WHEREAS,** the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2013.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

# #1.3.

STATE OF GEORGIA  
CITY OF DUNWOODY

Section 1. That the City of Dunwoody, Georgia hereby amends the budget for the Fiscal Year 2013, said budget being described below;

<b>REVENUES</b>	
<b>SOURCE</b>	<b>PROPOSED BUDGET</b>
General Fund (100) - Rotary donation	\$ 3,500
General Fund (100) - Additional permit revenue	500,000
E911 Fund (215) - Transfer from General Fund	67,400
Multiple Grants Fund (250) - GBI Rapid ID Grant	10,954
Multiple Grants Fund (250) - Bulletproof Vest Partnership	14,308
Multiple Grants Fund (250) - GEMA Robot	100,000
Multiple Grants Fund (250) - LMIG 2012	156,950
Multiple Grants Fund (250) - RTOP year 1 expected costs	1,085,000
Multiple Grants Fund (250) - Recreational Trails-Phase I	90,000
Multiple Grants Fund (250) - Secret Service grant for small equip	7,000
Multiple Grants Fund (250) - GEMA Armored vehicle	215,700
Multiple Grants Fund (250) - LMIG 2013	118,705
Capital Projects Fund (350) - Transfer from General Fund	456,825
Debt Service Fund (405) - Transfer from General Fund	55,000
Stormwater Fund (560) - Use of Prior Year Reserves	400,000
<b>TOTAL REVENUES</b>	<b>\$ 3,281,342</b>

<b>EXPENDITURES</b>	
<b>EXPENDITURE</b>	<b>PROPOSED BUDGET</b>
General Fund Expenditures (Fund 100)	
Group insurance adjustment (various)	\$ 27,000
Implementation of SIRE (1330)	29,200
DeKalb Municipal Association dues (1511)	58,600
DeKalb County bond revenue litigation (1530)	10,000
Keycard access to 2nd floor conference room (1565)	4,300
Additional Court dates and solicitor research (2650)	29,400
Volunteer bailiff lunches (2650)	1,800
Replacement security cameras (3200)	2,600
Worker's compensation (3200)	15,000
Rotary donation-supplies purchased (3200)	3,500
Fire system feasibility project (3200)	75,000
Police services overtime for Food Truck Thursdays (3200)	4,700
E911 Transfer to E911 Fund (3800)	67,400
Alternate design concepts-Project Renaissance (4200)	4,550
Public Works Director's employment (4200)	114,350
School system feasibility project (4200)	50,000
General Fund Transfer to Capital Projects Fund (4200)	456,825
Concept sketches for implementation strategies (7000)	45,600
Add'l CPL expenditure related to add'l permit revenue (7000)	350,000
Zoning code re-write (7500)	64,700
Peachford Rd. feasibility study (7500)	100,000
Tree inventory plan (7500)	10,250
Staff budget error on loan interest (7500)	55,000
E911 Expenditures (Fund 215)	67,400
Multiple Grants Fund Expenditures (Fund 250)	1,798,617
Capital Projects Expenditures (Fund 350)	456,825
Debt Service Fund Expenditures (Fund 405)	55,000
Stormwater Fund (Fund 560) Watershed Assessment	98,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,055,617</b>

STATE OF GEORGIA  
CITY OF DUNWOODY

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That this amended budget increases the number of established Dunwoody full-time positions for 2013 by adding the Public Works Director. This number may only be increased or decreased through approval of the Mayor and City Council; and

Section 4. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY, GEORGIA** this the 25<sup>th</sup> day of June, 2013.

Approved:

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Michael G. Davis, Mayor

Attest:

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Sharon Lowery, City Clerk  
Seal

Approved as to Form and Content

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City Attorney