



41 Perimeter Center East, Suite 250
Dunwoody, Georgia 30346
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MEMORANDUM

To: Mayor and City Council
From: Brent Walker, Parks and Recreation Manager
Date: September 23, 2013
Subject: **Contract Award for ITB 13-06 North DeKalb Cultural Arts Center Roof Replacement**

ITEM DESCRIPTION

Staff solicited Bid ITB 13-06 for the roof replacement at the North DeKalb Cultural Arts Center. Four vendors responded with Commercial Roof Solutions being the apparent low bidder.

BACKGROUND

Since the City purchased the North DeKalb Cultural Arts Center in 2010 we have been dealing with multiple roof leaks in the facility. An Engineering report was done in April of 2012, which ascertained that an entire roof replacement was necessary. Staff allocated capital funds of \$260,000 towards that end which is available in the 2013 budget and has requested an additional \$90,000 in the 2014 budget for this project. The bid opening was held on September 9th, the results are attached.

After further discussion with Commercial Roof Solutions, Staff was unable to reduce the proposed contracted amount from the original bid.

RECOMMENDATION

Staff respectfully requests that Council: award purchasing contract ITB 13-06 in the amount of \$320,836 with a 10% contingency and authorize the City Manager to execute the necessary documents contingent upon the approval of the 2014 budget which allocates additional funds needed for this project.



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Bid Responses:

Commercial Roof Solutions	\$320,836
Integrated Building Services	\$322,200
Watertight Roofing Services	\$366,200
Rycars Construction	\$366,200