

## **Automatic External Defibrillator (AED) Program Overview**

### **Designate a Program Administrator (individual or multiple entities)**

- DeKalb County Fire/Rescue
- City of Dunwoody Police
- City of Dunwoody Community Development Building Personnel

### **Administration of Program (Designate staff or Additional staff)**

1. Implementation and Annual Verification
  - a. Ensure that an AED is installed in all existing buildings/uses required to have one as required by Section A.
  - b. Ensure that an AED is installed as required in all new buildings and renovations as required by Section A.
  - c. Inspect each AED in the City annually; may be done in conjunction with a program for annual Life Safety Inspections & certificates-of-occupancy.
  - d. Maintain a list of all AED's within the City of Dunwoody.
2. Oversee Installation Requirements
  - a. Prior to any installation written notice must be given to the Program Administrator.
  - b. Notice shall include information concerning: location, required and proposed training program, Manufacturer and Model Number, other necessary data.
  - c. A Medical Advisor is required for the purchase of the AED (from providers, Am. Red Cross). Work with applicants to facilitate conformance with this requirement.
  - d. Visit the site as necessary to observe proposed installation location and compliance requirements.
  - e. Verify after installation to determine compliance.
3. Annual Reporting and Record Keeping
  - a. All businesses and/or property owners providing a registered AED within the City of Dunwoody shall annually provide the Program Administrator with a report as required by this program. Said report to contain information as to the training classes offered, instructors, curriculum, and actual maintenance performed, including battery replacement.
4. Post AED Use Interview
  - a. Perform a Quality Assurance Review any time an AED has been utilized. Check the AED unit, interview the individual using the AED.
5. Maintain Records of all above Activities
  - a. Keep official records of all above administrative activities.

### **Type of Program**

1. Optional or Mandatory, as described below

## Automatic External Defibrillator (AED) Program Overview

### City of Dunwoody AED Proposed Program Implementation & Requirements

1. City of Dunwoody
  - a. To provide AED's within each City building open to the public; including, but not limited to City Hall and Police offices. Within one (1) year.
  - b. To provide training to employees within buildings where AED's are located.
  - c. To continue placing AED's in new police vehicles and consider installing in other city vehicles.
2. Existing Businesses/Buildings
  - a. All existing buildings/uses listed under Section A "Applicable Buildings/Uses" shall within one (1) year install AED's in compliance with this ordinance.
3. New Businesses/Buildings
  - a. All new buildings/uses listed under Section A "Applicable Buildings/Uses" shall install AED's in compliance with this ordinance prior to the issuance of a Certificate of Occupancy.
4. Remodel & Renovations
  - a. All Tenant Improvements, 'build outs', remodel and renovation work performed on existing Buildings/Uses contained under Section A herein, and valued at more than \$18,000 per the estimate of the permittee or the IBC valuation tables, whichever is greater, shall install AED's in compliance with this ordinance prior to the issuance of a Certificate of Occupancy or Certificate of Completion.

#### SECTION A APPLICABLE BUILDINGS/USES

The City of Dunwoody AED Program shall be applicable to the following Buildings and Uses as specified below.

- a. Fitness Centers, gymnasiums, stadiums, auditoriums, and indoor recreational centers – excess of 2,500 sq. ft.
- b. Theaters and restaurants with a maximum capacity in excess of 200 persons.
- c. Office buildings in excess of 20,000 sq. ft. and containing a central office for leasing, management, or security, or individual offices exceeding 20,000 sq. ft.
- d. Independent commercial and retail spaces in excess of 35,000 feet
- e. Hotels and motels with more than 100 rooms.
- f. Assisted Living facilities, Supportive Living, Nursing Homes, Transitional Housing Facility, Group Living, Day Care, excluding any form of in-home care and/or Home Occupations.
- g. Medical offices with five (5) or more examination rooms.
- h. Multi-family residential buildings and/or complexes with more than 100 rooms and an on-site central leasing office.
- i. Private clubs and lodges over 2,500 sq. ft.
- j. Funeral Homes