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MEMORANDUM

To: Mayor and City Council

From: Brent Walker, Parks and Recreation Manager

Date: August 11, 2014

Subject: **Discussion of Contract 2014-09 for Purchase and Installation of Playground Equipment at Windwood Hollow Park**

ITEM DESCRIPTION

The RFP Review Team recommends awarding Contract 2014-09 For Purchase and Installation of Playground Equipment at Windwood Hollow Park to Landscape Structures Incorporated

BACKGROUND

The City solicited proposals from qualified consultants to provide design and installation services for the replacement of the playground structures at Windwood Hollow Park. The existing playground structures have reached their lifespan and are in need of replacement. Firms were asked to provide a design to include playground amenities for the 2-5 year old age group and the 5-12 year old age group. They were also asked to include exercise equipment for adults within the playground area.

EVALUATION

A Request for Proposals was issued in July and the City received 9 proposals. The RFP Review Team, composed of the Parks and Recreation Manager, Public Works Administrative Assistant, and the Community Development City Planner, reviewed the submittals. The combined scores are below:

Firm	Total
Kompan	236
DRP	224
Great Southern	197
Hasley	223
Landscape Structures	270
Bliss	192
Southern Playgrounds	232
Playworx	251
BTL	229

Michael G. Davis Mayor

Denis Shortal City Council Post 1
 Jim Riticher City Council Post 2
 Doug R. Thompson City Council Post 3

Terry Nall City Council Post 4
 Lynn Deutsch City Council Post 5
 John Heneghan City Council Post 6



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Based on insights gained in the proposal process, the RFP Review Team recommends Landscape Structures Incorporated for this contract because of their significant experience in playground design, approach to the project request and thorough understanding of the desired outcome of the project. A rendering of the proposed playground is attached to this memorandum. Also attached is the individual scoring of the review team and cost for each submittal.

FUNDING

The total cost submitted by Landscape Structures Incorporated for the project was \$117,450. City Council approved \$125,000 as part of the 2014 Capital Project Fund for this project.

RECOMMENDATION

Staff respectfully requests that Council: (1) award Purchasing Contract 2014-09 For Purchase and Installation of Playground Equipment at Windwood Hollow Park to Landscape Structures Incorporated in an amount not to exceed \$125,000 (2) authorize staff to provide funding for the contracts; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.

RFP 2014-09 Purchase and Installation of Playground Equipment at Windwood Hollow Park

Individual Scoring Sheet of the Review Team

Individual Scores						
Firm	BW	RK	DG	Total (300 pt. max)	Cost	Rank
Kompan	73	95	68	236	\$ 124,894.43	3
DRP	78	77	69	224	\$ 124,800.00	
Great Southern	40	86	71	197	\$ 125,000.00	
Hasley	61	83	79	223	\$ 119,999.65	
Landscape Structures	91	93	86	270	\$ 117,450.00	1
Bliss	67	63	62	192	\$ 120,515.50	
Southern Playgrounds	85	80	67	232	\$ 123,804.00	
Playworx	81	96	74	251	\$ 124,972.20	2
BTL	77	89	63	229	\$ 125,000.00	