



41 Perimeter Center East, Suite 250
Dunwoody, Georgia 30346
P (678) 382-6700 F (678) 382-6701
dunwoodyga.gov

MEMORANDUM

To: Mayor and City Council

From: Brent Walker, Parks and Recreation Manager

Date: October 27, 2014

Subject: **Approval of Contract for Dunwoody Nature Center Renovation**

ITEM DESCRIPTION

Staff released an Invitation to Bid (ITB) 14-09 for the renovation of the Dunwoody Nature Center Front Entrance. Bids are due October 24th at 2pm. Staff will provide the apparent low bid to Council at the meeting on October 27th.

BACKGROUND

In 2012, the City adopted Facility Usage Agreements with our Park and Recreation Partners who operate facilities within our parks system.

As part of the 2014 Budget, the Mayor and City Council set aside \$250,000 for a Facilities Improvement Partnership Program. The Facilities Improvement Partnership Program recognizes that our Parks and Recreation Partners, as direct users of our existing park buildings, facilities, and grounds, are aware of ways in which the City may best be able to invest and/or improve our buildings, facilities, and grounds.

Interested Parks and Recreation Partners with current Facility Usage Agreements submitted applications to the City in March 2014. In April 2014, the City Council approved three improvement projects including one from the Dunwoody Nature Center to make the entranceway ADA accessible.

To flesh out the concepts in the Dunwoody Nature Center's application, the City worked with Kacena Design, LLC to develop the construction documents. Preliminary renderings for the work are attached to this memorandum.

An Invitation to Bid for the Dunwoody Nature Center Renovation has been solicited. Bids are due October 24th at 2pm and staff will bring the apparent low bidder to the Council Meeting that evening.

FUNDING

As part of the adopted FY 2014 Budget, the City Council allocated a total of \$250,000 for the Facilities Improvement Partnership Program. \$110,000 is available from that allocation for this project.



41 Perimeter Center East, Suite 250
Dunwoody, Georgia 30346
P (678) 382-6700 F (678) 382-6701
dunwoodyga.gov

RECOMMENDATION

Staff recommends approving Contract 14-09 with the apparent low bidder plus a 10% contingency and authorizing the Mayor and City Manager to execute all documents following review and approval by the City Attorney.

[illegible]

