

MEMORANDUM

To: Mayor & City Council
From: Steve Foote, AICP
Date: June 8, 2015
Subject: Meeting Process Schedule Amendments

EXECUTIVE SUMMARY

The adopted schedule for amendments (comprehensive plan land use map amendments, zoning map amendments, zoning ordinance text amendments and major amendments to one or more conditions attached to previously approved zoning map amendments) and special land use applications currently incorporates Community Council. To fully implement the procedural changes, a revised schedule should be adopted to disengage Community Council from the process. Staff finds it necessary that there be approximately four weeks between the Conceptual Review Application Deadline and the actual Application Deadline; one week between the Application Deadline and when the Complete and Compliant Letter is mailed out; and one week between when the Complete and Compliant Letter is mailed out and when the PC Ad is sent. Staff has provided a revised schedule for the amendment and special land use schedule that accommodates those necessities.

STAFF RECOMMENDATION

Staff recommends approval of the revised 2015 Amendment and SLUP Schedule.

Attachments

- Revised Schedule

2015 Amendment and SLUP Schedule

Month	Conceptual Review App Deadline	Application Deadline	Comp. & Compliant Letter	CC Ad Sent	CC Ad Runs	CC Packet Out	CC Mtg.	PC Ad Sent	PC Ad Runs	PC Packet Out	PC Mtg.	MC 1st Read Ad Sent	MC 1st Read Ad Runs	MC 1st Read/ Public Hearing	MC 2nd Read
November	11/18/14	12/16/14	12/23/14	12/26/14	12/31/14	12/31/14	1/8/15	1/16/15	1/21/15	2/3/15	2/10/15	2/13/15	2/18/15	3/9/15	3/23/15
December	12/23/14	1/20/15	1/27/15	1/30/15	2/4/15	2/5/15	2/12/15	2/13/15	2/18/15	3/3/15	3/10/15	3/20/15	3/25/15	4/13/15	4/27/15
January	1/20/15	2/17/15	2/24/15	2/27/15	3/4/15	3/5/15	3/12/15	3/20/15	3/25/15	4/7/15	4/14/15	4/17/15	4/22/15	5/11/15	5/26/15
February	2/17/15	3/17/15	3/24/15	3/27/15	4/1/15	4/2/15	4/9/15	4/17/15	4/22/15	5/5/15	5/12/15	5/15/15	5/20/15	6/8/15	6/22/15
March	3/17/15	4/21/15	4/28/15	5/1/15	5/6/15	5/7/15	5/14/15	5/15/15	5/20/15	6/2/15	6/9/15	6/19/15	6/24/15	7/13/15	7/27/15
April	4/21/15	5/19/15	5/26/15	5/29/15	6/3/15	6/4/15	6/11/15	6/19/15	6/24/15	7/7/15	7/14/15	7/17/15	7/22/15	8/10/15	8/24/15
May	5/19/15	6/16/15	6/23/15	6/26/15	7/1/15	7/2/15	7/9/15	7/17/15	7/22/15	8/4/15	8/11/15	8/21/15	8/26/15	9/15/15	9/28/15
June	6/2/15	7/7/15	7/10/15	7/26/15	8/1/15	8/2/15	8/9/15	8/17/15	8/22/15	9/4/15	9/11/15	9/21/15	9/26/15	10/15/15	10/28/15
June	6/23/15	7/21/15	7/28/15	7/31/15	8/5/15	8/6/15	8/13/15	8/14/15	8/19/15	9/1/15	9/8/15	9/18/15	9/23/15	10/12/15	10/26/15
July	7/7/15	8/4/15	8/7/15	8/21/15	9/1/15	9/2/15	9/9/15	9/10/15	9/15/15	9/20/15	10/3/15	10/13/15	10/18/15	10/23/15	11/1/15
July	7/21/15	8/18/15	8/25/15	8/28/15	9/2/15	9/3/15	9/10/15	9/18/15	9/23/15	10/6/15	10/13/15	10/16/15	10/21/15	11/9/15	12/14/15
August	8/11/15	9/8/15	9/11/15	9/25/15	10/1/15	10/2/15	10/9/15	10/10/15	10/15/15	10/20/15	11/3/15	11/10/15	11/13/15	11/18/15	12/1/15
August	8/18/15	9/15/15	9/22/15	9/25/15	10/30/15	11/4/15	11/5/15	11/13/15	11/18/15	12/1/15	12/8/15	12/18/15	12/23/15	1/11/16	1/25/16
September	9/1/15	10/6/15	10/9/15	10/25/15	11/30/15	12/4/15	12/5/15	12/13/15	12/18/15	1/5/16	1/12/16	1/15/16	1/20/16	2/8/16	2/22/16
September	9/22/15	10/20/15	10/27/15	10/30/15	11/4/15	11/5/15	11/12/15	11/13/15	11/18/15	12/1/15	12/8/15	12/18/15	12/23/15	1/11/16	1/25/16
October	10/6/15	11/3/15	11/6/15	11/20/15	12/25/15	1/2/16	1/3/16	1/11/16	1/16/16	1/21/16	2/8/16	2/13/16	2/18/16	3/8/16	3/22/16
October	10/20/15	11/17/15	11/24/15	11/25/15	12/2/15	12/3/15	12/10/15	12/18/15	12/23/15	1/5/16	1/12/16	1/15/16	1/20/16	2/8/16	2/22/16
November	11/10/15	12/8/15	12/11/15	12/25/15	1/2/16	1/3/16	1/10/16	1/15/16	1/20/16	2/2/16	2/9/16	2/12/16	2/17/16	3/14/16	3/28/16
November	11/17/15	12/15/15	12/22/15	12/31/15	1/6/16	1/7/16	1/14/16	1/15/16	1/20/16	2/2/16	2/9/16	2/12/16	2/17/16	3/14/16	3/28/16
December	12/1/15	1/5/16	1/8/16	1/21/16	2/6/16	2/7/16	2/14/16	2/15/16	2/20/16	3/3/16	3/10/16	3/13/16	3/18/16	4/1/16	4/15/16
December	12/22/15	1/19/16	1/26/16	1/29/16	2/3/16	2/4/16	2/11/16	2/12/16	2/17/16	3/1/16	3/8/16	3/18/16	3/23/16	4/11/16	4/25/16