

MEMORANDUM

To: Mayor and City Council

From: David Elliott, Stormwater Manager

Date: March 9, 2015

Subject: **Approval of On-Call Contracts for Storm Water Easement Acquisition Services**

ITEM DESCRIPTION

Approval of contracts with Sustainable Water Planning and Engineering, LLC and Moreland Altobelli Associates, Inc. for storm water easement acquisition services on an as needed basis.

BACKGROUND

The majority of storm water rehabilitation and replacement projects involve infrastructure that was installed prior to the establishment of the City and Storm Water Utility. As such, current easements involving this infrastructure predate Dunwoody and were generated by agreement between private property owners and DeKalb County. Upon the City's incorporation, the right-of-ways transferred to the City, but any easements granted specifically to DeKalb County remained with DeKalb. Therefore, in order to perform maintenance and capital improvements that the City desires to perform, the City needs particular temporary and permanent easements from homeowners. The purpose of this contract is to seek assistance in easement acquisition to gain access to properties for programmed storm water repairs. These services will involve the acquisition of both permanent maintenance and temporary construction easements.

The city advertised a request for proposal and received eight proposals. Staff evaluated the qualifications submitted in each proposal and considered the proposed per easement cost. Based on this evaluation, Sustainable Water Planning and Engineering, LLC and Moreland Altobelli Associates, Inc. were the two highest ranked firms (scoring summary attached).

RECOMMENDED ACTION

Staff recommends award of a contract for easement acquisition services to Sustainable Water Planning and Engineering, LLC and Moreland Altobelli Associates, Inc.

BID/PROPOSAL RESPONSES
CITY OF DUNWOODY

Solicitation: RFP 2015-04 Stormwater EASEMENT
ACQUISITION SERVICES
Date: 2-23-15

	COMPANY
1	Southeastern Engineering, Inc.
2	Croy Engineering, LLC
3	Sustainable Water Planning + Engineering
4	Moreland Atchelli Associates, Inc.
5	BMK Construction + Engineering
6	Universal Field Services, Inc.
7	THC, Inc.
8	MOONSHOWER / TERRAMARK
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RFP 15-04 - Stormwater Easement Acquisition Services.

	Average Staff Grade	Average Cost Per Easement	Cost Grade	Total Score
Southeastern Engineering, Inc	55	\$1,025	18.1	73.1
Croy Engineering, LLC	69	\$730	21.1	89.6
Sustainable Water Planning and Engineering	71	\$758	20.8	91.8
Moreland Altobelli Associates, Inc	65	\$350	25.0	90.0
BMK Construction and Engineering	67	\$1,000	18.3	85.3
Universal Field Services, Inc	66	\$2,790	0.0	66.0
Terrel, Hundley, and Carrol Right of Way Services	67	\$1,950	8.6	75.6
Moonshower / TerraMark	65	\$1,100	17.3	81.8

	Permanent Easement Cost	Combined Temp and Perm Easement Cost
Southeastern Engineering, Inc	\$850	\$1,200
Croy Engineering, LLC	\$730	\$730
Sustainable Water Planning and Engineering	\$740	\$775
Moreland Altobelli Associates, Inc	\$350	\$350
BMK Construction and Engineering	\$1,000	\$1,000
Universal Field Services, Inc	\$2,790	\$2,790
Terrel, Hundley, and Carrol Right of Way Services	\$1,900	\$2,000
Moonshower / TerraMark	\$1,100	\$1,100