

MEMORANDUM

To: Mayor and City Council

From: Michael Smith, Public Works Director

Date: February 12, 2018

Subject: **Approval of a Design Contract for Roberts Drive Improvements at the New Austin Elementary School**

ITEM DESCRIPTION

Approval of a contract with Wolverton & Associates to design transportation improvements for Roberts Drive in preparation for the new location of Austin Elementary School.

BACKGROUND

The traffic study submitted as part of the permitting for the new location of Austin Elementary School recommended a new traffic signal at the school's public entrance coinciding with the existing Dunwoody Nature Center driveway. A right turn lane and left turn lane into the new entrance were also recommended based on the traffic expected to be generated by the school. The project also includes completing the sidewalk on the west side of Roberts Drive between Dunwoody Knoll and Chamblee Dunwoody Road.

The project is currently unfunded but the city needs to begin design so that the work can be completed prior to the school opening in August 2019. A request for proposals was advertised in November and nine proposals were received in December. Based on factors including project understanding, scope, schedule, experience, and cost, Wolverton & Associates has been identified as the highest ranked firm for this project. A summary of the evaluation results is attached to this memo.

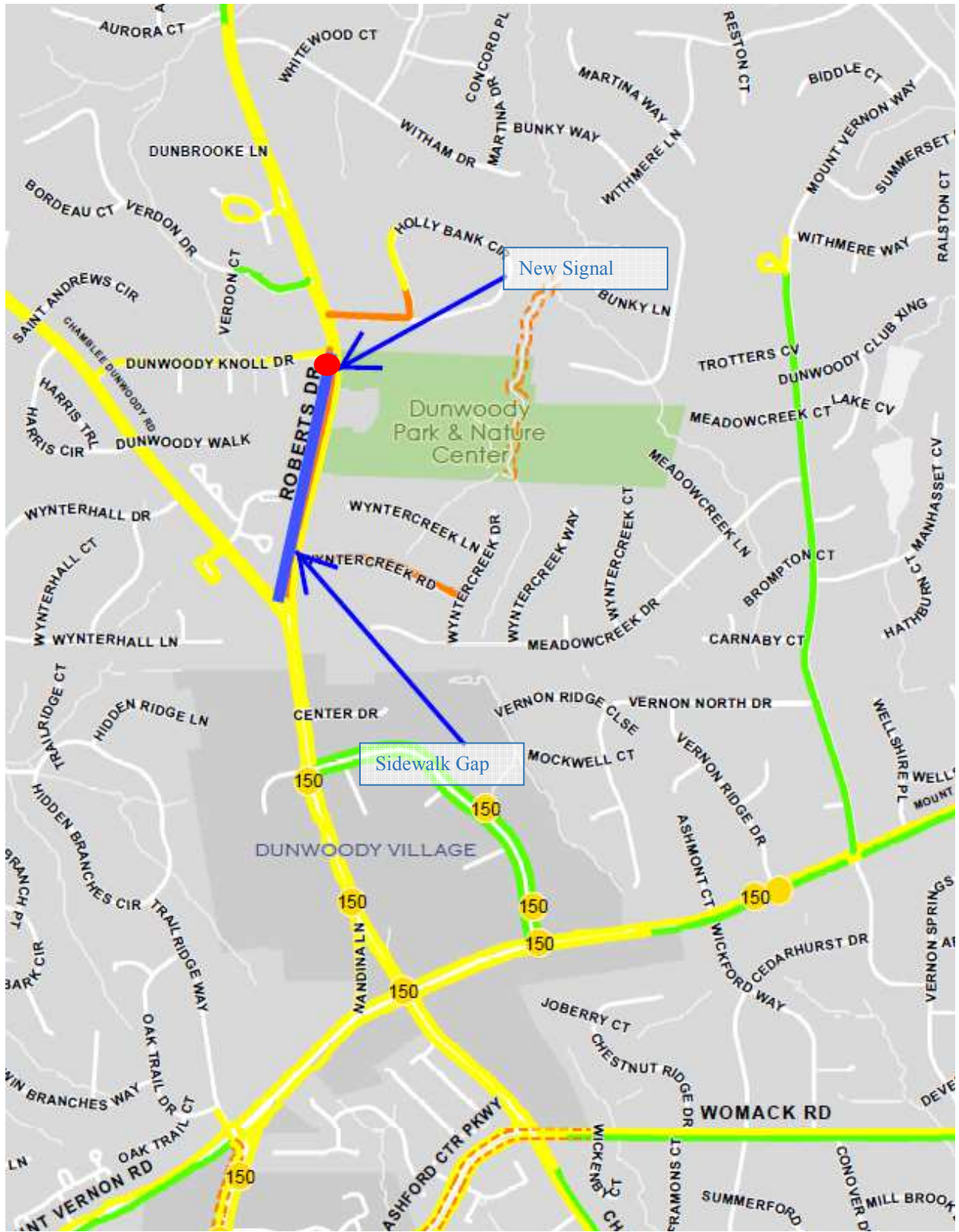
FUNDING

After final negotiations, Wolverton's cost for the design is \$100,000. There is an \$80,000 surplus in Public Works' 2017 professional services budget that could be applied towards the design with the remaining funding coming from the 2018 budget for professional services.

RECOMMENDED ACTION

Staff recommends that Council: (1) award Purchasing Contract RFP 17-10 to Wolverton & Associates; (2) authorize staff to provide funding for the concept design, plus a \$10,000 contingency; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.

Upon approval of the project, the consultant will be given notice to proceed on data collection. The public involvement process is anticipated to begin in the spring.



RFP 17-10 Design of Roberts Drive Improvements

Qualifications-Based Score

	MDS	JO	MS	Average Qualifications-Based Score	Cost Score	Total Score	Total Cost As Submitted
Wolverton	75	88	78	80	5	85	\$ 110,600
Kimley-Horn	80	80	81	80	1	81	\$ 154,000
Development Planners & Engineering, Inc.	68	85	70	74	6	80	\$ 98,000
Southeastern Engineering Inc.	72	58	81	70	9	79	\$ 75,000
Columbia Engineering	62	70	74	69	7	76	\$ 88,640
Keck & Wood, Inc.	62	65	70	66	9	75	\$ 69,940
Pond	65	64	72	67	4	71	\$ 115,762
Palmer Engineering	58	50	72	60	10	70	\$ 62,170
Engineering Design Technologies, Inc.	60	43	72	58	5	63	\$ 108,220