



4800 Ashford Dunwoody Road
Dunwoody, Georgia 30338
dunwoodyga.gov | 678.382.6700

To: Mayor and City Council
From: Jessica Guinn, Assistant City Manager
Date: February 12, 2018
Subject: Award of Contract - Professional Design Services for Brook Run Park Improvements

ITEM DESCRIPTION

The RFP Review Team recommends awarding Contract 17-11 Professional Design Services for Brook Run Park Improvements to Lose & Associates Inc.

BACKGROUND

The City solicited proposals from qualified consultants to provide design services for development of the great lawn, multi-use fields and disc golf course for Brook Run Park. The park development will also include new parking areas, pavilions and an entrance from Barclay Dr. The City seeks to ensure that the elements of the park are scaled, arranged and designed in a manner that is consistent with the Master Plan for Parks.

PROJECT SCOPE

The scope of work will consist of assisting the City from preliminary concept design to final design, bid preparation and construction administration for the following park elements:

- Great Lawn, Performance Stage, Pavilion
- Picnic/Parking Area
- Two Multi-use Fields, Overlook Plaza, Restroom, and Parking
- New Vehicular Entrance at Barclay Drive
- New Open Play Field
- Disc Golf Course

EVALUATION

A Request for Proposals was issued in June and the City received 10 proposals. The RFP Review Team, composed of the Assistant City Manager, Parks and Recreation Director, and the Community Development Director, reviewed proposals and the four highest ranked proposers were invited for interviews. Following this memo, you will find the proposal and interview scoring for all the companies that submitted.

Based on insights gained in the proposal and interview process and cost, the RFP Review Team recommends Lose & Associates Inc. for this contract because of their significant experience in park design, approach to community input and involvement and thorough understanding of the desired outcome of the project.

Denis Shortal Mayor
Eric Linton, ICMA-CM City Manager
Sharon Lowery, CMC City Clerk

Pam Tallmadge City Council Post 1
Jim Riticher City Council Post 2
Tom Lambert City Council Post 3

Terry Nail City Council Post 4
Lynn Deutsch City Council Post 5
John Heneghan City Council Post 6



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FUNDING

Staff recommends funding the project for a total of \$324,000 which includes an additional \$35,000 contingency for unknown design fees associated with environmental impacts or conditions of the site. Funds would be appropriated from the Capital Projects Budget.

RECOMMENDATION

Staff respectfully requests that Council: (1) award Purchasing Contract - Professional Design Services for Brook Run Park Improvements to Lose & Associates Inc. for a sum of \$324,000 (2) authorize staff to provide funding for the contracts; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.



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| Firm | JG | BW | RM | Total | Presentation | Cost | Cost Points | Grand Total |
|------------------|----|----|----|-------|--------------|------------|-------------|-------------|
| Pond | 82 | 94 | 90 | 266 | 10 | | | 276 |
| Lose | 88 | 83 | 90 | 261 | 15 | \$ 289,000 | 30 | 306 |
| GMC | 83 | 91 | 81 | 255 | | | | 255 |
| Breedlove | 71 | 63 | 72 | 206 | | | | 206 |
| JB&A | 93 | 90 | 96 | 279 | 20 | \$ 420,000 | 0 | 299 |
| MDA | 91 | 85 | 87 | 263 | 8 | | | 271 |
| Robert & Skyline | 82 | 62 | 83 | 227 | | | | 227 |
| TSW | 89 | 83 | 85 | 257 | | | | 257 |
| Foresite | 85 | 92 | 82 | 259 | | | | 259 |
| AECOM | 89 | 80 | 78 | 247 | | | | 247 |

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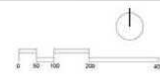
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Tom Lambert City Council Post 3

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Prepared for:
City of Dunwoody

Prepared by:
JB



Master Plan
Brook Run Park
August 28, 2017

Denis Shortal Mayor
Eric Linton, ICMA-CM City Manager
Sharon Lowery, CMC City Clerk

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