



4800 Ashford Dunwoody Road  
Dunwoody, Georgia 30338  
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## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Jessica Guinn

**Date:** June 18, 2018

**Subject:** Resolution to Approve the Service Delivery Strategy

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### **ITEM DESCRIPTION**

Resolution to approve the Service Delivery Strategy for DeKalb County and the City of Dunwoody

### **BACKGROUND**

O.C.G.A. 36-70-, et. seq. requires counties and municipalities to adopt a local government service delivery strategy (SDS), outlining which local governments will provide which services. The City of Dunwoody and DeKalb County, along with the other municipalities in the County, adopted an updated SDS in 2016; however, the cities of Tucker and Stonecrest have incorporated since the time of SDS adoption. At this time, the Georgia Department of Community Affairs is requiring DeKalb County and the cities within it to adopt a new SDS, including the cities of Tucker and Stonecrest, prior to June 29, 2018. Please note, there are no changes to service delivery within the City of Dunwoody. The sole purpose of updating the SDS is to include the new cities. The next scheduled update of the SDS will occur in 2026.

This item was deferred at the May 21, 2018 and June 11, 2018 meetings.

### **RECOMMENDED ACTION**

Staff recommends approval of the resolution to approve the Service Delivery Strategy with DeKalb County.

**STATE OF GEORGIA  
CITY OF DUNWOODY**

**RESOLUTION 2018-05-XX**

**A RESOLUTION TO APPROVE THE SERVICE DELIVERY STRATEGY FOR  
DEKALB COUNTY, GEORGIA AND THE CITY OF DUNWOODY, AND FOR  
OTHER PURPOSES**

**WHEREAS,** O.C.G.A. § 36-70-1, et. seq. requires counties and municipalities to adopt a local government service delivery strategy; and

**WHEREAS,** DeKalb County has worked with the Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Doraville, Decatur, Dunwoody, Lithonia, Clarkston, Stone Mountain, Pine Lake, Tucker, and Stonecrest (the "Cities") to develop and revise a service delivery strategy; and

**WHEREAS,** O.C.G.A. § 36-70-25(b) provides that approval of a service delivery strategy shall be established by adoption of a resolution:

- (1) By the DeKalb County governing authority;
- (2) By the governing authority of municipalities within DeKalb County which have a population of 9,000 or greater within the County;
- (3) By the Municipality that serves as the DeKalb County site if not included in paragraph (2) of this subsection;
- (4) And by no less than 50% of the remaining municipalities within DeKalb County which contain at least 500 persons within the County if not included in paragraph (2) or (3) of this subsection; and

**WHEREAS,** a local government service delivery strategy between DeKalb County and the Cities was approved by DeKalb County on August 24, 1999 and renewed on October 25, 2005, October 24, 2006, August 28, 2007, October 23, 2007, October 31, 2008, April 30, 2009, October 31, 2009, April 27, 2010, December 14, 2010, and December 9, 2014; December 1, 2016, and

**WHEREAS,** DeKalb County and the Cities have reviewed and revised the previously adopted service delivery strategy and now seek to adopt the service delivery strategy attached hereto; and

**WHEREAS,** if a service delivery strategy is not adopted prior to expiration of the current strategy, which occurs on or about June 29, 2018, DeKalb County and the Cities will become ineligible for state administered financial assistance, grants, loans, or permits until the first day of the month following verification of the updated strategy, pursuant to the terms of O.C.G.A. § 36-70-27;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and City Council of the City of Dunwoody that the City of Dunwoody adopts as its service delivery strategy the documents attached hereto and entitled as the "service delivery strategy for DeKalb County." Such strategy shall remain in force and effect until October 31, 2026. The City Manager is authorized to execute all necessary documents so long as they substantially comply with this Resolution.

**BE IT FURTHER RESOLVED,** that any and all resolutions or any part thereof in conflict with this Resolution are hereby repealed. This Resolution shall be effective immediately upon its adoption.

**STATE OF GEORGIA  
CITY OF DUNWOODY**

**RESOLUTION 2018-05-XX**

**SO RESOLVED AND EFFECTIVE** this 21<sup>st</sup> day of May 2018.

Approved:

\_\_\_\_\_  
Denis L. Shortal, Mayor

Attest:

\_\_\_\_\_  
Sharon Lowery, City Clerk

Seal



## SERVICE DELIVERY STRATEGY

# FORM 4: Certifications

### Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

**COUNTY: DEKALB**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>DEKALB COUNTY</u>	CEO	Michael Thurmond		
<u>CITY OF ATLANTA</u>	Mayor	K. Lance Bottoms		
<u>AVONDALE ESTATES</u>	Mayor	Jonathan Elmore		
<u>CITY OF BROOKHAVEN</u>	Mayor	John Ernst		
<u>CITY OF CHAMBLEE</u>	Mayor	R. Eric Clarkson		
<u>CITY CLARKSTON</u>	Mayor	Ted Terry		
<u>CITY OF DECATUR</u>	Mayor	Patti Garrett		
<u>CITY OF DORAVILLE</u>	Mayor	Donna Pittman		
<u>CITY OF DUNWOODY</u>	Mayor	Denis L. Shortal		
<u>CITY OF LITHONIA</u>	Mayor	Deborah A Jackson		
<u>CITY OF PINE LAKE</u>	Mayor	Melanie Hammet		
<u>STONE MOUNTAIN</u>	Mayor	Patricia Wheeler		

<u>CITY OF TUCKER</u>	Mayor	Frank Auman		
<u>CITY OF STONECREST</u>	Mayor	Jason Lary		

# DeKalb County Service Delivery Strategy 2018

#4.

## Summary of Services in DeKalb County Cities

General Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Finance	D	D	D	D	D	D	D	D	D	D	D	D	D
Purchasing	D	D	D	D	D	D	D	D	D	D	D	D	D
Information Technologies	D	D	D	D	D	D	D	D	D	D	D	D	D
GIS (Basic)	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Parcel Creation	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Parcel Maintenance	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
GIS (Non-Basic)	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Specialized Data/Mapping	D	D	D	D	D	D	D	D	D	D	D	D	D
Elections	DC	DC	IG-DC	DC	DC	D/DC	DC	DC	DC	DC	D/DC	DC	D
Personnel	D	D	D	D	D	D	D	D	D	D	D	D	D
Property Tax Collections/ Tax Billing	DC	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	DC	D
Legal/Judicial Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Public Defender	D	D	D	D	D	D	D	D	D	D	D	D	D
Solicitor	D	D	D	D	D	D	D	D	D	D	D	D	D
Local Government Attorney	D	D	D	D	D	D	D	D	D	D	D	D	D
Public Safety	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Police (Basic)	D	D	D	D	D/DC	D	D	D	D/DC	D/DC	D	DC	D
Police (Non-basic)	D	DC	D	DC	DC	DC	D	D	DC	DC	DC	DC	D
Animal Control	DC	DC	DC	DC	DC	D/DC	D/DC	DC	DC	DC	DC	DC	D
Fire Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Fire & Rescue	D	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	DC	D
Fire Inspections	D	D/DC	D/DC	DC	DC	D	DC	DC	DC	DC	D/DC	DC	D
Fire Prevention/ Marshal	D	D/DC	D/DC	DC	DC	D	DC	D/DC	DC	DC	D/DC	DC	D
EMS	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
General	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Sheriff /Jail & Evictions	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Marshal/ Real Estate & Warrants	DC	D/DC	DC	DC	DC	D/DC	DC	DC	DC	D/DC	DC	DC	D
911	D	DC	D	D	DC	D	D	A	DC	DC	DC	DC	D
Dispatch	D	DC	D	D	D	D	D	A/DC	DC	DC	DC	DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	DC	DC	DC	DC	DC	D/DC	D/DC	DC	DC	D/DC	DC	DC	D
Radio System	D	DC	DC	DC	DC	DC	D/DC	D	DC	DC	DC	DC	D
Planning / Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Strutural Inspections / Permits	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D	D
Electrical Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D
Building Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D
Plumbing Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D
HVAC Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Plan Review Coordination	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Plan Review	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D
Final Plat Processing	D	D	D	D	D	D	D	D	D	D	D	D	D
Permits and Zoning	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	DeKalb County
Building Permits	D	D	D	D	D	D	D	D	D	D	D	D	D



# DeKalb County Service Delivery Strategy 2018

#4.

## Summary of Services in DeKalb County Cities

Plans Review	D	D	D	D	D	D	D	D	D	D	D	D	D
Zoning Review	D	D	D	D	D	D	D	D	D	D	D	D	D
Trade Permits	D	D	D	D	D	D	D	D	D	D	D	D	D
Certificate of Occupancy	D	D	D	D	D	D	D	D	D	D	D	D	D
<b>Planning &amp; Related</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>DeKalb County</b>
Planning / Zoning	D	D	D	D	D	D	D	D	D	D	D	D	D
Business & Alcohol License	D	D	D	D	D	D	D	D	D	D	D	D	D
Community Development - CDBG	D	D	DC	DC	DC	DC	DC	N/A	DC	N/A	DC	DC	D
Economic Development	D	D	D	D	D	D/A	D/A	D	D	N/A	D	A	A
Code Enforcement/Beautification	D	D	D	D	D	D	D	D	D	N/A	D	D	D
Public Housing	A	N/A	N/A	N/A	A	A	A	N/A	A	N/A	A	N/A	A
<b>Public Works</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>DeKalb County</b>
Water Treatment / Water Distribution	DC	These services are provided by DeKalb County as an enterprise fund paid for by users fees. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.											D
Wastewater Collection & Treatment	DC												D
<b>Sanitation</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>DeKalb County</b>
Refuse Collection	D	D	DC	D	D	D	D	DC	DC	D	D	DC	D
Landfill	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Recycling Programs	D	D	DC	D	D	D	D	DC	D/DC	D	D	DC	D
<b>Roads &amp; Drainage</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>DeKalb County</b>
Street Construction	D	D	D	D	D	D	D	D	D	D	D	D/DC	D
Street Maintenance	D	D	D	D	D	D	D	D	D	D	D	DC	D
Street Cleaning	D	D	D	D	D	D	D	D	D	D	D	DC	D
Traffic Signaling	D	DC	D	D	D	DC	DC	D	DC	DC	DC	DC	D
Street Signage	D	D	D	D	D	D	D	D	D	D	D	DC	D
Storm Water	D	D	D	D	D	D	D	D	D	D	D	DC	D
Cemetery	D	D	D	D	D	D	D	D	D	D	D	DC	D
<b>Transportation</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>DeKalb County</b>
Development Permit Reviews	D	D	D	D	D	D	D	D	D	D	D	D	D
Utility Encroachment Permitting	D	D	D	D	DC	D	D	D	DC	DC	D	DC	D
Transportation Planning	D	D	D	D	D	D	D	D	D	D	D	DC	D
Traffic Calming Program	D	D	D	D	D	D	D	D	DC	DC	DC	DC	D
TC - Design and Petition ONLY!	D	D	D	D	D	D	DC	D	DC	D	D	DC	D
Airport	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
<b>Leisure Services</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>DeKalb County</b>
Parks	D	D	D	D	D	D	D	D	D/DC	D	D	D	D
Recreation Programs	D	D	D	D	D	D	D	D	DC	D	D	D	D
Libraries	DC	DC	DC	DC	DC	DC	D/DC	DC	DC	DC	DC	DC	D
<b>Health and Social Services</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>DeKalb County</b>
Physical Health / Environmental Health	N/A	These services are provided by DeKalb County and paid for by general funds. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.											D
Hospital	N/A												D
Mental Health / Substance Abuse	N/A												D
Welfare	N/A												D
Senior Services	N/A												D

**D:** Direct (Jurisdiction provides its own service)  
**DC:** DeKalb County (The County is the sole provider of service)  
**A:** Authority

 Service Categories / Cities (Groups of like services)  
 Sub-Categories / Cities (More detailed services that require additional grouping)