



MEMORANDUM

To: Mayor and City Council

From: Jessica Guinn

Date: March 12, 2018

Subject: **RFP 18-01 Design Build Services for North Shallowford Annex**

ITEM DESCRIPTION

Staff recommends awarding RFP 18-01 to BM&K Construction and Engineering.

BACKGROUND

Proposals were solicited for qualified teams to provide design build services for the North Shallowford Annex. In total, five responses were received. Each of the responses were reviewed and scored in accordance with the evaluation criteria established within the RFP by the RFP review committee, including the Assistant City Manager, Police Chief, Parks Director, and Program Manager. After scoring the proposals, BM&K Construction and Engineering. BM&K Construction has very recently performed work for the City, delivering the new City Hall on time and on budget.

BM&K proposes fees as shown below, based on an estimated construction budget of \$500K:

Contractor Fee	5%
General Conditions	\$39,960
General Requirements	\$10,040
Civil Engineering	\$15,000
Architecture	\$40,000
Mechanical, Plumbing, Fire Protection	\$17,000
Electrical	\$12,000
Construction Administration	\$10,000
Preconstruction/Estimating	\$12,000

RECOMMENDED ACTION

Staff recommends that the City Council award RFP 18-01 to BM&K Construction and Engineering and authorize the City Manager to execute the necessary documents upon review of the City Attorney.



Comprehensive
Program Services

February 7, 2018

Mr. John Gates
Purchasing Manager
City of Dunwoody
4800 Ashford Dunwoody Road
Dunwoody, GA 30338

Re: City of Dunwoody, GA
North Shallowford Annex Renovations Project
RFQ 18-01 Design Build Services Recommendation

Dear Mr. Gates,


Based on the review of the technical and fee proposals submitted on February 20, 2018 for the above referenced Project, BM&K appears to be the most responsive bidder. Their relevant past work experience, financial stability, competitive pricing, and availability meet the needs of the City of Dunwoody for this specific Project. Additionally, their fee proposal provides for sufficient and accurate design fees to give the City a complete design package in the event a successful GMP effort not occur or project funding (budget) become an issue.

With this, CPS would recommend that the City of Dunwoody approve BM&K Construction and Engineering for Design/Build services and allow the Project to proceed.

If you should have any questions, please feel free to call.

Sincerely,

Comprehensive Program Services, Inc.



Eric L. Johnson
Program Manager

CC: Jessica Guinn, City of Dunwoody

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#11.

Dunwoody North Shallowford Renovation Project
RFP 18-01 Request for Competitively Sealed Proposals Design Build Services
03/07/18

	BM&K	Pond	Reeves	Multiplex	Choate
1	91	89	96	76	90
2	93	85	94	74	78
3	91	83	98	75	92
4	92	91	93	84	89
Sub-Total	367	348	381	309	349
Fee Score	45		25		
TOTAL	412		406		