

## **MEMORANDUM**

**To:** Mayor and City Council  
**From:** Chris Pike, Finance Director  
**Date:** March 26, 2018  
**Subject:** **Resolution to Amend the 2018 Operating and Capital Budgets**

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### **ITEM DESCRIPTION**

Resolution to Amend the 2018 Operating and Capital Budgets.

### **BACKGROUND**

During 2017, a few events have occurred that allow the City to amend its 2018 budget. Primarily, this includes a surplus for 2017 revenues and the recommendation of the Budget Committee to appropriate those funds accordingly. Capital items affected are listed below and should be read along with Exhibit A of the budget resolution.

The following projects were not budgeted when the 2018 budget was adopted. However, these projects have been discussed previously and/or recommended by the Budget Committee.

#### **CAPITAL PROJECTS FUND**

- Park & Facilities Expanded Video Surveillance System (\$300,000)
- Police In-Car Camera System Replacement (\$450,000)
- Partial Funding of Radio System Coverage Improvements (\$850,000)

In addition to the capital projects shown above, this amendment carry over funding from the 2017 operations budget for expenditures appropriated in 2017 for projects not completed by the end of the year. It also includes the sale of real estate previously budgeted in 2017, but not closed (recognized) until 2018.

### **RECOMMENDED ACTIONS**

Staff recommends the Budget Committees proposal to approve the resolution amending the 2018 budget.

**RESOLUTION 2018-03-XX**

**A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2018 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2018, AND ENDING DECEMBER 31, 2018, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES**

**WHEREAS,** a proposed amended budget for each of the various funds of the City has been presented to the Mayor and City Council; and

**WHEREAS,** the Mayor and City Council have reviewed the proposed amendment; and

**WHEREAS,** each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

**WHEREAS,** This Budget Amendment and the Budget Message pursuant to Section 5.03(a) of the City Charter have been filed in the office of the City Clerk and open for public inspection; and

**WHEREAS,** the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

STATE OF GEORGIA  
CITY OF DUNWOODY

Section 1. That the City of Dunwoody, Georgia hereby amends the budget for the Fiscal Year 2018, said budget being described in Exhibit A;

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY, GEORGIA** this the 26<sup>th</sup> day of March, 2018.

Approved:

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Denis L. Shortal, Mayor

Attest:

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Sharon Lowery, City Clerk  
Seal

Approved as to Form and Content

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City Attorney

**EXHIBIT A**

		2018			
		General Fund		Capital Projects Fund	
		Debit	Credit	Debit	Credit
100-0000.311100.00	Real Property Taxes				
100-0000.311300.00	Personal Property Tax				
100-0000.311310.00	Motor Vehicle				
100-0000.311340.00	Intangibles Tax				
100-0000.311700.00	Franchise Fees				
100-0000.314100.00	Hotel/Motel Tax				
100-0000.314200.00	Alcoholic Beverage Excise Tax				
100-0000.314400.00	MVR Excise Tax				
100-0000.314500.00	Energy Excise Tax				
100-0000.316200.00	Insurance Premiums Tax				
100-0000.321100.00	Alcoholic Beverage Licenses				
100-0000.322210.00	Planning & Zoning Fees				
100-0000.323100.00	Building Structures				
100-0000.344300.00	Streetlight Fees				
100-0000.351170.00	Court Fines				
100-0000.361000.00	Interest Revenues				
100-0000.391300.00	Surplus from 2017 Budget		379,381		
100-0000.392200.00	Property Sales Proceeds		622,146		
100-1110.523100.00	Council Liability Insurance				
100-1330.521200.00	Clerk Professional Services				
100-1511.521100.01	Accounting Position (budgeted hire 7-1-2018, change to 4-1-18)	24,304			
100-1530.521200.01	Legal Professional Services				
100-1565.521200.00	Finance - Facilities (Broker Compensation)	45,000			
100-1565.522200.00	Facilities R&M Carryover	210,000			
100-1565.531230.00	Finance - Facility Electricity				
100-1565.611000.00	City Hall Debt Sinking Fund (1/13 of Balloon)	52,223			
100-1570.521200.00	Marketing Professional Services				
100-1570.531100.00	Marketing Carryover (branding)	13,000			
100-3200.512100.00	DPD - Various				
100-3200.521200.00	Study to Optimize Radio Coverage (particularly in east near Gwinnett)		7,000		
100-3200.531600.00	DPD Carryover (small equipment)	50,000			
100-4200.522200.03	PW - Traffic Signal R&M				
100-6200.521200.00	Parks - Master Plan Suplus				
100-7000.521100.01	Comm Dev - Official/Admin Svcs				
100-9000.579000.00	Council Contingency				
330-0000.313300.00	HOST				1,000,000
330-3200.611000.01	Transfers to Capital Projects Fund			1,000,000	
100-1565.611000.01	Transfers to Capital Projects Fund				
100-3200.611000.01	Transfers to Capital Projects Fund	600,000			
100-4200.611000.01	Transfers to Capital Projects Fund				
100-6200.611000.01	Transfers to Capital Projects Fund				
350-0000.391000.00	Transfers From General Fund				600,000
350-0000.391000.02	Transfers From HOST Fund				1,000,000
350-1565.541300.00	Renovation & Buildout North Shallowford (Cost Unknown)				
350-3200.531600.00	Expand Video Surveillance System (estimate only)			300,000	
350-3200.531600.00	In-Car Camera System Replacement			450,000	
350-3200.542000.00	Radio Coverage improvements (completed based on study - cost unknown but estimated in \$500k to \$1mm & rest paid with SPLOST)			850,000	
350-4200.522200.00	2018 Road Resurfacing				
350-4200.541400.00	Austin Elementary Partial Funding (originally pushed to 2019)				
350-4200.541400.00	Georgetown Gateway Partial Funding (grant matching funds)				
350-4200.541400.00	Tilly Mill Road Sidewalk- North Peachtree to Womack (originally push to 2019 to complete ROW acquisition)				
350-4200.541400.00	Crosswalk Improvements- Tilly Mill at Andover and Chamblee Dunwoody at Georgetown Park (Originally Budgeted Rapid Flashing Beacons only)				
350-4200.541400.00	Traffic Calming				
350-6200.522200.00	BRP Playground Resurfacing				
350-6200.541100.00	Great Lawn Project Partial Funding				
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