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Dunwoody, Georgia 30338  
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## **MEMORANDUM**

**To:** Mayor and City Council  
**From:** Jessica Guinn  
**Date:** January 14, 2019  
**Subject:** **Resolution to approve the Service Delivery Strategy**

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### **ITEM DESCRIPTION**

Resolution to approve the updated Service Delivery Strategy for DeKalb County and the City of Dunwoody

### **BACKGROUND**

The Service Delivery Strategy is being updated to include the City of Stonecrest. No changes to the provision of services for the City of Dunwoody have been made. This action is being taken as required by the Georgia Department of Community Affairs (DCA) in order to maintain the Qualified Local Government certification for DeKalb County and each municipality within it.

### **RECOMMENDED ACTION**

Staff recommends approval of the updated Service Delivery Strategy

**STATE OF GEORGIA  
CITY OF DUNWOODY**

**RESOLUTION 2019-01-XX**

**A RESOLUTION TO APPROVE THE SERVICE DELIVERY STRATEGY FOR  
DEKALB COUNTY, GEORGIA AND THE CITY OF DUNWOODY, AND FOR  
OTHER PURPOSES**

**WHEREAS,** O.C.G.A. § 36-70-1, et. seq. requires counties and municipalities to adopt a local government service delivery strategy; and

**WHEREAS,** DeKalb County has worked with the Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Doraville, Decatur, Dunwoody, Lithonia, Clarkston, Stone Mountain, Pine Lake, Tucker, and Stonecrest (the "Cities") to develop and revise a service delivery strategy; and

**WHEREAS,** O.C.G.A. § 36-70-25(b) provides that approval of a service delivery strategy shall be established by adoption of a resolution:

- (1) By the DeKalb County governing authority;
- (2) By the governing authority of municipalities within DeKalb County which have a population of 9,000 or greater within the County;
- (3) By the Municipality that serves as the DeKalb County site if not included in paragraph (2) of this subsection;
- (4) And by no less than 50% of the remaining municipalities within DeKalb County which contain at least 500 persons within the County if not included in paragraph (2) or (3) of this subsection; and

**WHEREAS,** a local government service delivery strategy between DeKalb County and the Cities was approved by DeKalb County on August 24, 1999 and renewed on October 25, 2005, October 24, 2006, August 28, 2007, October 23, 2007, October 31, 2008, April 30, 2009, October 31, 2009, April 27, 2010, December 14, 2010, and December 9, 2014; December 1, 2016; June 12, 2018, and

**WHEREAS,** DeKalb County and the Cities have reviewed and revised the previously adopted service delivery strategy and now seek to adopt the service delivery strategy attached hereto; and

**WHEREAS,** if a service delivery strategy is not adopted prior to expiration of the current strategy, which occurs on or about February 28, 2019, DeKalb County and the Cities will become ineligible for state administered financial assistance, grants, loans, or permits until the first day of the month following verification of the updated strategy, pursuant to the terms of O.C.G.A. § 36-70-27;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and City Council of the City of Dunwoody that the City of Dunwoody adopts as its service delivery strategy the documents attached hereto and entitled as the "service delivery strategy for DeKalb County." Such strategy shall remain in force and effect until October 31, 2026. The City Manager is authorized to execute all necessary documents so long as they substantially comply with this Resolution.

**BE IT FURTHER RESOLVED,** that any and all resolutions or any part thereof in conflict with this Resolution are hereby repealed. This Resolution shall be effective immediately upon its adoption.

**STATE OF GEORGIA  
CITY OF DUNWOODY**

**RESOLUTION 2019-01-XX**

**SO RESOLVED AND EFFECTIVE** this 14<sup>th</sup> day of January 2019.

Approved:

\_\_\_\_\_  
Denis L. Shortal, Mayor

Attest:

\_\_\_\_\_  
Sharon Lowery, City Clerk

Seal

# DeKalb County Service Delivery Strategy 2019

## Summary of Services in DeKalb County Cities

General Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Finance	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Purchasing	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Information Technologies	D	D	D	D	D	D	D	D	D	D	D	D	D	D
<b>GIS (Basic)</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Parcel Creation	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Parcel Maintenance	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
<b>GIS (Non-Basic)</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Specialized Data/Mapping	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Elections	DC	DC	IG-DC	DC	DC	D/DC	DC	DC	DC	DC	D/DC	DC	DC	D
Personnel	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Property Tax Collections/ Tax Billing	DC	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	DC	DC	D
<b>Legal/Judicial Services</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Public Defender	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Solicitor	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Local Government Attorney	D	D	D	D	D	D	D	D	D	D	D	D	D	D
<b>Public Safety</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Police (Basic)	D	D	D	D	D/DC	D	D	D	D/DC	D/DC	D	DC	DC	D
Police (Non-basic)	D	DC	D	DC	DC	DC	D	D	DC	DC	DC	DC	DC	D
Animal Control	DC	DC	DC	DC	DC	D/DC	D/DC	DC	DC	DC	DC	DC	DC	D
<b>Fire Services</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Fire & Rescue	D	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	DC	DC	D
Fire Inspections	D	D/DC	D/DC	DC	DC	D	DC	DC	DC	DC	D/DC	DC	DC	D
Fire Prevention/ Marshal	D	D/DC	D/DC	DC	DC	D	DC	D/DC	DC	DC	D/DC	DC	DC	D
EMS	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
<b>General</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Sheriff /Jail & Evictions	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Marshal/ Real Estate & Warrants	DC	D/DC	DC	DC	DC	D/DC	DC	DC	DC	D/DC	DC	DC	DC	D
911	D	DC	D	D	DC	D	D	A	DC	DC	DC	DC	DC	D
Dispatch	D	DC	D	D	D	D	D	A/DC	DC	DC	DC	DC	DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	DC	DC	DC	DC	DC	D/DC	D/DC	DC	DC	D/DC	DC	DC	DC	D
Radio System	D	DC	DC	DC	DC	DC	D/DC	D	DC	DC	DC	DC	DC	D
<b>Planning / Development</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
<b>Strutural Inspections / Permits</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Electrical Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Building Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Plumbing Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
HVAC Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
<b>Land Development</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Plan Review Coordination	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Plan Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Inspection	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Final Plat Processing	D	D	D	D	D	D	D	D	D	D	D	D	D	D
<b>Permits and Zoning</b>	<b>Atlanta</b>	<b>Avondale Estates</b>	<b>Brookhaven</b>	<b>Chamblee</b>	<b>Clarkston</b>	<b>Decatur</b>	<b>Doraville</b>	<b>Dunwoody</b>	<b>Lithonia</b>	<b>Pine Lake</b>	<b>Stone Mountain</b>	<b>Tucker</b>	<b>Stonecrest</b>	<b>DeKalb County</b>
Building Permits	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Zoning Review	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Trade Permits	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Certificate of Occupancy	D	D	D	D	D	D	D	D	D	D	D	D	D	D

# DeKalb County Service Delivery Strategy 2019

## Summary of Services in DeKalb County Cities

Planning & Related	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Planning / Zoning	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Business & Alcohol License	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Community Development - CDBG	D	D	DC	DC	DC	DC	DC	N/A	DC	N/A	DC	DC	DC	D
Economic Development	D	D	D	D	D	D/A	D/A	D	D	N/A	D	A	D	A
Code Enforcement/Beautification	D	D	D	D	D	D	D	D	D	N/A	D	D	D	D
Public Housing	A	N/A	N/A	N/A	A	A	A	N/A	A	N/A	A	A	A	A
Public Works	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Water Treatment / Water Distribution	DC	These services are provided by DeKalb County as an enterprise fund paid for by users fees. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.												D
Wastewater Collection & Treatment	DC													D
Sanitation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Refuse Collection	D	D	DC	D	D	D	D	DC	DC	DC	DC	DC	DC	D
Landfill	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Recycling Programs	D	D	DC	D	D	D	D	DC	D/DC	DC	DC	DC	DC	D
Roads & Drainage	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Street Construction	D	D	D	D	D	D	D	D	D	D	D	D/DC	DC	D
Street Maintenance	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Street Cleaning	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Traffic Signaling	D	DC	D	D	D	DC	DC	D	DC	DC	DC	DC	DC	D
Street Signage	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Storm Water	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Cemetery	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Transportation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Development Permit Reviews	D	D	D	D	D	D	D	D	D	D	D	D	D	D
Utility Encroachment Permitting	D	D	D	D	DC	D	D	D	DC	DC	D	DC	DC	D
Transportation Planning	D	D	D	D	D	D	D	D	D	D	D	DC	DC	D
Traffic Calming Program	D	D	D	D	D	D	D	D	DC	DC	DC	DC	DC	D
TC - Design and Petition ONLY!	D	D	D	D	D	D	DC	D	DC	D	D	DC	DC	D
Airport	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Leisure Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Parks	D	D	D	D	D	D	D	D	D/DC	D	D	D	D	D
Recreation Programs	D	D	D	D	D	D	D	D	DC	D	D	D	D	D
Libraries	DC	DC	DC	DC	DC	DC	D/DC	DC	DC	DC	DC	DC	DC	D
Health and Social Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	Tucker	Stonecrest	DeKalb County
Physical Health / Environmental Health	N/A	These services are provided by DeKalb County and paid for by general funds. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County.												D
Hospital	N/A													D
Mental Health / Substance Abuse	N/A													D
Welfare	N/A													D
Senior Services	N/A													D

**D:** Direct (Jurisdiction provides its own service)  
**DC:** DeKalb County (The County is the sole provider of service)  
**A:** Authority

Service Categories / Cities (Groups of like services)  
 Sub-Categories / Cities (More detailed services that require additional grouping)



# SERVICE DELIVERY STRATEGY FORM 4: Certifications

**Instructions:**

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

**COUNTY: DEKALB**

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
<u>CITY OF DUNWOODY</u>	Mayor	Denis L. Shortal		