



4800 Ashford Dunwoody Road
Dunwoody, Georgia 30338
dunwoodyga.gov | 678.382.6700

To: Mayor and City Council
From: Linda Nabers, Finance Director
Date: November 18, 2019
Subject: Resolution to Amend the 2019 Operating and Capital Budgets

ITEM DESCRIPTION

Resolution to Amend the 2019 Operating and Capital Budgets.

BACKGROUND

The proposed budget amendment is necessary to keep the 2019 Budget by department within the allowed appropriations. The schedule below summarizes the changes.

GENERAL FUND

- Group Insurance (1110) \$25,000
- Official/Admin Services (7000) \$800,000
- Transfer Out to Capital Projects (9000) \$58,600
- Transfer Out to URA (9000) \$3,830

HOTEL/MOTEL FUND

- Infrastructure – Public Works (4200) \$250,000

HOST FUND

- Transfer Out to Capital Projects (4200) \$1,360,084

SPLOST FUND

- Repairs and Maintenance (1565) (\$ 15,000)
- Small Equipment (3200) \$205,000
- Machinery and Equipment (3200) \$453,905
- Repairs and Maintenance (4200) \$2,672,449
- Infrastructure (4200) \$3,002,169
- Repairs and Maintenance (1565) \$ 15,000
- Transfer Out to Capital Projects (\$6,333,523)



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CAPITAL PROJECTS FUND

- Transfer In from the General
- Small Equipment (3200) (\$15,000)
- Machinery and Equipment (3200) (\$643,905)
- Repairs and Maintenance (4200) (\$2,672,449)
- Infrastructure (4200) (\$3,002,169)
- Project Listing – Police (3200) (\$34,411)
- Project Listing – IT (1535) (\$46,089)
- Project Listing – Facilities (1565) (\$13,836)
- Project Listing – Parks (6200) \$46,612
- Project Listing – Comm Dev (7000) (\$10,876)

URA FUND

- Legal Fees (4200) \$5,314

For the most part in the Capital Projects Fund, there are projects that have surplus to cover the projects that have overrun budgeted appropriations. Staff is recommending that the surplus funds be used to cover the deficits in other Capital Projects. It is recommended to use the contingency from the General Fund to cover \$58,600 in unfunded overages. This is an acceptable practice since they are one-time costs and will still keep our reserves over four months. Several Projects on the listing will remain open but require shifting funds for deficits and surpluses.

There are large adjustments concerning SPLOST/Capital. These do not change them programmatically but only adjust them to where true expenditures will occur.

RECOMMENDATION

Staff recommends Council approve the resolution to amend the 2019 Budget.

**STATE OF GEORGIA
CITY OF DUNWOODY**

RESOLUTION 2019-XX-XX

A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2019 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES

WHEREAS, a proposed amended budget for each of the various funds of the City has been presented to the Mayor and City Council; and

WHEREAS, the Mayor and City Council have reviewed the proposed amendment; and

WHEREAS, each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

WHEREAS, This Budget Amendment and the Budget Message pursuant to Section 5.03(a) of the City Charter have been filed in the office of the City Clerk and open for public inspection; and

WHEREAS, the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2019.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

**STATE OF GEORGIA
CITY OF DUNWOODY**

RESOLUTION 2019-XX-XX

Section 1. That the City of Dunwoody, Georgia hereby amends the budget for the Fiscal Year 2019, said budget being described below;

SOURCE	REVENUES	PROPOSED BUDGET CHANGE
General Fund (100) - Hotel/Hotel Tax		\$ 1,518,750
General Fund (100) - Motor Vehicle Tax		100,000
General Fund (100) - Insurance Premium Tax		(179,830)
General Fund (100) - Alcoholic Beverage License		451,000
General Fund (100) - Building Structures and Equipment (Comm Dev Revenues)		(1,100,000)
General Fund (100) - Transfer In From Hotel/Motel Taxes		(1,518,750)
General Fund (100) - Transfer In From Motor Vehicle Fund		(100,000)
General Fund (100) - Contingency		(58,600)
Hotel/Motel (275) - Fund Balance		(250,000)
Capital Projects Fund (350) - Transfer In from General Fund		58,600
Capital Projects Fund (350) - Transfer In from HOST		(1,360,084)
Capital Projects Fund (350) - Transfer In from SPLOST		6,333,523
URA Fund (960) - Transfer In from General Fund		(3,830)
URA Fund (960) - Prior Year fund balance		(1,484)
TOTAL REVENUES		<u>\$ 3,889,295</u>

EXPENDITURE	EXPENDITURES	PROPOSED BUDGET CHANGE
General Fund Expenditures (Fund 100)		
Group Insurance - Council (1110)		\$ 25,000
Official/Admin Services - Community Development (7000)		800,000
Transfer Out to Capital Projects Fund (6200)		58,600
Transfer Out to URA - Non-Departmental (9000)		3,830
Hotel/Motel (Fund 275) - Public Works Infrastructure (4200)		250,000
HOST Fund Expenditures (Fund 330-4200)		1,360,084
SPLOST Repair and Maintenance - Facilities (Fund 320)		(15,000)
SPLOST Small Equipment - Police (Fund 320)		205,000
SPLOST Machinery & Equipment - Police (Fund 320)		453,905
SPLOST Repairs and Maintenance- Public Works (Fund 320)		2,672,449
SPLOST Infrastructure - Public Works (Fund 320)		3,002,169
SPLOST Repairs and Maintenance - Parks (Fund 320)		15,000
SPLOST Transfer Out to Capital Projects (Fund 320)		(6,333,523)
Capital Projects - Small Equipment - Police (Fund 350)		(15,000)
Capital Projects - Machinery & Equipment - Police (Fund 350)		(643,905)
Capital Projects - Repairs & Maintenance- Public Works (Fund 350)		(2,672,449)
Capital Projects - Infrastructure - Public Works (Fund 350)		(3,002,169)
Capital Projects - Police (3200) - See Attachment Project Listing		(34,411)
Capital Projects -IT (1535) - See Attachment Project Listing		(46,089)
Capital Projects - Facilities (1565) - See Attachment Project Listing		(13,836)
Capital Projects - Parks (6200) - See Attachment Project Listing		46,612
Capital Projects - Comm Dev (7000) - See Attachment Project Listing		(10,876)
URA Fund - Attorney Fees (Fund 960)		5,314
TOTAL EXPENDITURES		<u>\$ (3,889,295)</u>

**STATE OF GEORGIA
CITY OF DUNWOODY**

RESOLUTION 2019-XX-XX

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY, GEORGIA this the 18th day of November, 2019.

Approved:

Denis L. Shortal, Mayor

Attest:

Sharon Lowery, City Clerk
(SEAL)

Approved as to Form and Content

City Attorney

**STATE OF GEORGIA
CITY OF DUNWOODY**

RESOLUTION 2019-XX-XX

**STATE OF GEORGIA
CITY OF DUNWOODY**

RESOLUTION 2019-XX-XX

Project Listing Attachment, Dated 11/18/2019			
EXHIBIT A			
Item	Project #	Project Description	Budget Adjustment
1		Code Red	(5,625.00) Police
2		Daily Report Software	(12,400.00) Police
3		Interview Room Recording Upgrade/Replacement	(6,600.05) Police
4		Gated Community Access Controls	(3,658.00) Police
5		AFIS Automated Fingerprint Identification System	(6,073.00) Police
6		Speed/Message Trailer	(55.00) Police
7		Data Center Power Protection	(19,945.18) IT
8		Courtroom and Council AV COMPLETED 2015	(8,357.43) IT
9		Website Redesign and Replacement COMPLETED 2015	3,685.00 IT
10		Physical Access and Video Control Management System	84.02 IT
11		Unified Threat Management System	5,792.40 IT
12	16A	GIS Server	(21,500.00) IT
13	16O	Data Center Switch Replacement	(5,379.10) IT
14	19F	Virtual Host Replacement	(369.00) IT
15	19G	Storage Area Network (SAN) Replacement	(100.00) IT
16		City Hall Reconfiguration for Efficiency	(4,423.65) Facilities
17	16R	City Hall Design, Construction & Equipment	(11,341.01) Facilities
18		Programming Study for City Hall	1,200.00 Facilities
19		FIPP15-SDP carpet and entranceway	(9,559.00) Facilities
20	16M	NDCAC Bathroom Renovation	39,635.11 Facilities
21		Facilities Improvement Partnership Program (2015 FIPP)	65,684.57 Facilities
22	16T	Facilities Improvement Partnership Program (2016 FIPP)	(92,737.90) Facilities
23	17L	Facilities Improvement Partnership Program (2017 FIPP)	(153,033.64) Facilities
24	18N	North Shallowford Buildout	150,756.89 Facilities
25		Brook Run Park Improvements - COMPLETED 2015.	8,613.41 Parks
26		Dunwoody Park Parking Lot Resurfacing - COMPLETED 2015	(17,568.90) Parks
27		Emergency Notification System for Brook Run Park and Dunwoody Park COMPLETED 2015	(11,985.03) Parks
28		Georgetown Park-Shade Structure COMPLETED 2015	(10,000.00) Parks
29		Dunwoody Nature Center Parking Lot Resurfacing - COMPLETED 2016	(39,283.85) Parks
30		50 Perimeter Center East and 185 Perimeter Center Parkway - COMPLETED 2015	21.64 Parks
31	16L	DNC Dam Stabilization - COMPLETED 2016	(6,448.00) Parks
32		Pernoshal Park	(0.06) Parks
33		Brook Run Trail	(4,824.94) Parks
34	304	Nancy Creek Greenway	21,893.77 Parks
35	17A	Trailway Georgetown - Perimeter Connector (Phase 1)	(21,893.77) Parks
36	16S	Donaldson Chesnut Facility Stabilization	125,152.05 Parks
37	17C	DeKalb Settlement Park System Improvements	7,600.00 Parks
38	16W	P'tree Charter Baseball	2,300.00 Parks
39	16U	Brook Run Park Theater Demo	- Parks
40	16Q	Austin Land Swap	- Parks
41	17P	Brookrun Baseball Fields	61,864.58 Parks
42	17M	Dunwoody Nature Center Pavillion	148,801.07 Parks
43	18C	BRP Playground Resurfacing	(100,447.00) Parks
44		Electric Vehicle Charging Station	(20.00) Comm Dev
45		Plotter Purchase COMPLETED 2015	(10,856.00) Comm Dev
46		Kingsley Safe Routes to School-retaining walls	26,676.48 Public Works
47		School Pedestrian Safety Improvements - COMPLETED 2015	1,916.00 Public Works
48		Village Creek Drive Sidewalk	(19,425.23) Public Works
49		Wayfinding	(1,713.87) Public Works
50		Crosswalk replacement with PCID (will be reimbursed)	53,018.22 Public Works
51		Peachford Road Extension	3,550.00 Public Works
52		New Sidewalks and ADA Ramps	50,714.12 Public Works
53		IGA Doraville Crosswalk	(40,000.00) Public Works
54	202-Womack	Womack Sidewalk Design & Bike Lane	16,214.55 Public Works
55	202	Sidewalk/Multiuse Path Construction	(21,565.58) Public Works
56	409/16J	Meadow Lane Signal	31,972.38 Public Works
57	201	Dunwoody Village TE Project	(8,331.00) Public Works
* 58	301	N. Peachtree Rd/Tilly Mill Intersection Improvement	(4,541.00) Public Works
* 59	402	Chamblee Dunwoody Rd Bicycle & Pedestrian Imprv (Cambridge to VV)	(1,277,407.81) Public Works
* 60	405	Chamblee Dunwoody Georgetown Corridor	1,077,407.81 Public Works
61	302	Mt. Vernon Rd/Vermaak Intersection Improvement	200,000.00 Public Works
* 62	16G	Pedestrian Crossing Imprvts-Chamblee Dunwoody at Redfield & N. P'tree Rd at Barclay	(246,712.32) Public Works
* 63	18H	Crosswalk Improvements - Till Mill at Andover	156,381.25 Public Works
64	16V	N. Peachtree Off Ramp 285	7,546.00 Public Works
65	17D	MARTA Bus Shelter Replacement Brook Run	(5,700.00) Public Works
66	18J	Central Parkway Sidewalk	- Public Works
* 67	18K	Dunwoody Club Sidewalk- Dunwoody Gaps between Whitney Landing and Winters Chap	- Public Works
68	17H	Traffic Calming Radar Signs	4,468.65 Public Works
69	19J	Coronation Drive Traffic	(4,468.65) Public Works
70	17B	Windwood Hollow Restroom	(50,000.00) PW & Parks
* 71		Windwood Hollow Park Access Sidewalk	50,000.00 PW & Parks
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			58,600.00

* These projects will not be closed but funds will be transferred to them to cover overages.