



4800 Ashford Dunwoody Road  
 Dunwoody, Georgia 30338  
 dunwoodyga.gov | 678.382.6700

To: Mayor and Council  
 City of Dunwoody

From: J. Jay Vinicki  
 Assistant City Manager

Thru: Eric Linton  
 City Manager

Date: 11 January 2021

Subject: CARES Revised Budget; Ratification of Business Grant Recipient List;  
 Expansion of Not-for-Profit Funding; and Approval of Partner Allocations

## Background

This agenda item is to approve a realignment of the CARES II Budget based upon applications for the city's Small Business Grant Program, ratification of the recommended business grant list, increase of Not-for-Profit funding, and approval of additional allocations to partners of the city (Spruill, Dunwoody Nature Center, and Dunwoody Preservation Trust). In summary:

- Move \$610,000 from the contingency to Small Business Grants (\$510,000, making it now \$1,510,000) and Not-for-Profit Grants (\$100,000, making it \$500,000) leaving \$1.7 million in the contingency.
- As of the close of business Tuesday 5 January 2021, the City had received 65 applications summing to \$1.51 million. Fifty-two applications have been preliminarily qualified totaling \$1.32 million. That is the list for ratification today. This budget amendment will cover all applications as of that time.
- There are still other applications in the review process totaling approximately \$170 thousand. If there are recommendations to come from those, they will also be brought back to Mayor and Council.
- All reviews were done with the criteria recommended before the application process was open. Staff does, however, also ask for guidance from Mayor and



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Council in approval of this amendment and list, if there is desire to expand the criteria and have a second round of funding.

- This amendment also asks for authorization to increase not-for-profit funding from \$400,000 to \$500,000. This funding is being reserved for any of the previously approved not-for-profits to reimburse individuals with rental assistance. In order to qualify, the not-for-profit, once they have expended all \$50,000 of current funding, may ask staff to place an amendment to the memorandum with the city on any future agenda and that amendment be approved by Mayor and Council.
- Finally, staff has worked with our partner institutions (Spruill, Dunwoody Nature Center, and Dunwoody Preservation Trust) in determining expenses they incurred in order to keep operations moving during this year. This item asks for authorization of the staff to spend up to \$10,000 of the amount in City Supplies/ Services to reimburse Spruill Arts Center, Dunwoody Nature Center, and the Dunwoody Preservation Trust for COVID related expenses not reimbursed through other means. This authorization would cover any items through 2020 up until 30 June 2021 up to \$10,000 for all three combined.

### **Recommended Action**

Approval of the amendment to the CARES II Fund; ratification of the recommended list of businesses; expansion of not-for-profit funding; and approval of the additional allocation to the partner institutions of the city.

CC: Michael Starling  
 Linda Nabers

RESOLUTION 2021-XX-XX

**A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2020 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2020, AND ENDING DECEMBER 31, 2020, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES**

**WHEREAS,** a proposed amended budget for each of the various funds of the City has been presented to the Mayor and City Council; and

**WHEREAS,** the Mayor and City Council have reviewed the proposed amendment; and

**WHEREAS,** each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

**WHEREAS,** the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

Section 1. That the City of Dunwoody, Georgia hereby amends the budget for the Fiscal Year 2020 by amending the existing budget as follows;

<b>Fund: CARES II</b>	<b>5th CARES II</b>	<b>Change (1/11)</b>	<b>6th CARES II</b>
Hazard Pay	\$ 78,771	\$ -	\$ 78,771
Not for Profit Grants	\$ 400,000	\$ 100,000	\$ 500,000
City Supplies/Services	\$ 949,867	\$ -	\$ 949,867
Small Biz Grants	\$ 1,000,000	\$ 510,000	\$ 1,510,000
Al Fresco Grants	\$ 150,000	\$ -	\$ 150,000
Entrepreneur Support	\$ 250,000	\$ -	\$ 250,000
Tourism Re-Opening	\$ 100,000	\$ -	\$ 100,000
Contingency	\$ 2,346,718	\$ (610,000)	\$ 1,736,718
	\$ 5,275,356	\$ -	\$ 5,275,356

Section 2. That any further increase or decrease in appropriations or revenue of any fund or for any department or project; the establishment of new capital projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY, GEORGIA** this the 11<sup>th</sup> Day of January 2021.

Approved:

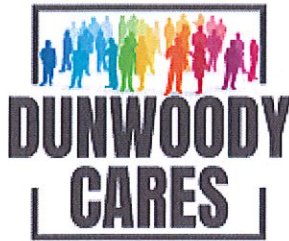
\_\_\_\_\_  
Lynn P. Deutsch, Mayor

Attest:

\_\_\_\_\_  
Sharon Lowery, City Clerk  
Seal

Approved as to Form and Content

\_\_\_\_\_  
City Attorney

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# Dunwoody Small Business Relief Grant Fund

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The Dunwoody Small Business Relief Grant Fund has been established to assist businesses with 50 employees or fewer with rent reimbursement due to negative effects of COVID-19. This Grant Program is funded through a portion of DeKalb County's disbursement of funding through the CARES Act. Area 5 under the CARES Act indicated funding can be used for the following:

*Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:*

- *Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.*
- *Expenditures related to a State, territorial, local, or Tribal government payroll support program.*
- *Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.*

Each business owner will be required to complete an on-line application based on the objective requirements approved by the Dunwoody City Council. Completed applications will be time stamped when submitted. Each application will be certified that the applicant has met the criteria established by the City of Dunwoody before the grant money is released.

## ELIGIBLE USES

Grant funds can be used to **reimburse** the cost of Rent, Lease, or Mortgage payments for real property used for business purposes for up to six months (April through September) with a maximum grant award of \$30,000.

## MINIMUM REQUIREMENTS TO APPLY

The following are basic eligibility requirements for applicants to be considered for grant funding through the Dunwoody Small Business Relief Grant Program

- Dunwoody-based businesses (must have a physical address in the corporate limits)
- Business in good standing (active City-issued business license, all necessary fees paid, no outstanding code violations)
- In business and operating a minimum of 1 year prior to March 1, 2020
- At least two (2) full-time or full-time equivalent (FTE), maximum 50 FTE as of March 1, 2020
- Shall cooperate with appropriate officials for grant auditing purposes

## REQUIRED DOCUMENTS

- Copy of their current City of Dunwoody business license
- Completed W-9 form for business, DBA, Tax ID Number and Mailing Address for Grant Check must match entries in General Information section
- Valid state issued photo ID
- Receipts and/or proof of Rent, Lease or Mortgage payment
- Signed and executed City of Dunwoody Small Business Grant program application
- W3 Summary or IRS Form 941 prior to Feb. 15, 2020

- Statement of hardship: (i) summary of changes in business operations due to restrictions caused by COVID-19, (ii) an explanation of changes in the financial performance of the business due to COVID-19 (e.g., describe how revenue has been impacted), and (iii) a description of any material defaults or notices from existing creditors
- Provide copies of SAVE and E-Verify affidavits
- List of other relief assistance sought by business, including rent relief, rent abatement or rent deferral by landlord

## DISQUALIFIED BUSINESSES

- Companies that are publicly traded, partially owned by a hedge fund, or corporate-owned franchises are not eligible
- Home based businesses
- Individuals or organizations who hold real property for passive sale or investment with no active ties to a for-profit business activities at the location
- Businesses owned or operated by officials or employees of City of Dunwoody Government are not eligible grant recipients
- Companies with legal actions against or from the City of Dunwoody, including code enforcement liens are not eligible
- Owner, officer, partner or principal actor of the business involved with financial mismanagement. This includes: "Business Owner(s) with any conviction(s) for financial crimes within the last 3 years, with Business Owner(s) defined as: Managing Members and/or Officers."
- Gambling institutions; Convenience Stores; Beer, Wine and Liquor Stores (package stores for off-premise consumption); Multi-level Marketing Organizations; Real Estate Investment Trusts; and Adult Entertainment Operations.
- Applicants in which any owner is presently involved in bankruptcy proceedings.

Business Name	Total Grant Requested
The Woodhouse Day Spa	\$ 28,168.00
Crepe Delicious	\$ 24,000.00
Dunwoody Village Infants (DBA Dunwoody Prep)	\$ 30,000.00
Spruill Center for the Arts	\$ 9,675.00
Bell Oaks Company, Inc.	\$ 30,000.00
Cycle Bar	\$ 30,000.00
The Enchanted Forest, LLC	\$ 25,000.00
Dunwoody Animal Medical Center	\$ 24,000.00
Porter BBQ Brewery LLC	\$ 30,000.00
Cold Stone Creamery	\$ 30,000.00
Press Blend Squeeze	\$ 17,000.00
E.48th Street Market	\$ 10,000.00
Relax The Back #305	\$ 30,000.00
MV Foods 1 LLC (DBA Which Which Perimeter)	\$ 30,000.00
The Katz Law Firm PC	\$ 9,000.00
Cafe at Pharr Dunwoody Inc	\$ 26,264.05
All Creatures Animal Hospital	\$ 30,000.00
Christine Scott DDS, PC	\$ 30,000.00
Vis La Cie!, LLC (DBA Fast Fix Repair)	\$ 30,000.00
Douglas R. Thompson, P.C.	\$ 12,000.00
CrossFit Dunwoody	\$ 30,000.00
Salon Colour	\$ 30,000.00
Cafe Restaraunts Dunwoody, LLC (DBA J Christopher's)	\$ 30,000.00
V V Dunwoody LLC (DBA Vino Venue)	\$ 30,000.00
Chupito's Azteca Grille (JD Hospitality, Inc.)	\$ 30,000.00
HOBNOB	\$ 30,000.00
O'Brian's Tavern	\$ 15,000.00
Fuzion Brow and Beauty Studio	\$ 30,000.00
Abishay Enterprises (DBA Ali's Cookies)	\$ 30,000.00
Dunwoody Management Company, LLC (DBA 20Dollar Chiropractic)	\$ 30,000.00
Vintage Pizzeria	\$ 30,000.00



Gilly's	\$ 30,000.00
DASS Salon & Spa, LLC	\$ 30,000.00
FFC Dunwoody LLC (DBA Four Fat Cows)	\$ 30,000.00
King George Tavern	\$ 22,000.00
The Duke Pub	\$ 30,000.00
Toni & Guy Hair Salon	\$ 30,000.00
W H Sushi Inc (DBA Wasabi House)	\$ 30,000.00
Lineage Beauty LLC (DBA Skin Affair)	\$ 22,500.00
Lineage Beauty 2 LLC (DBA Skin Affair)	\$ 17,500.00
Nancy's Pizzeria	\$ 30,000.00
Novo Cucina	\$ 30,000.00
The Music Class	\$ 12,235.00
Village Burger LLC	\$ 18,118.80
The Pet Resorts	\$ 10,545.00
Dunwoody Urgent Care	\$ 30,000.00
Real Wellness Enterprises LL (DBA Real Weight Loss Pros)	\$ 30,000.00
Simply Thai Cuisine LLC	\$ 30,000.00
Breakers AG LLC	\$ 30,000.00
Shearious Salon LLC	\$ 27,962.20
Southern Comforts Consignments, Inc	\$ 30,000.00
<b>Total Funding Allocated for Qualified Applications</b>	<b>\$ 1,320,968.05</b>

Applications for these businesses have been qualified through the Dunwoody CARES Website and funding has been allocated. However, they have not been verified by the City and have not received funding.