



**City Manager
Monthly Report
Report Ending July 9, 2021**

PUBLIC WORKS

Construction Projects:

- Peeler Road Sidewalk- Construction 57 completed all stormwater pipe installation. The work continues on the curb and sidewalk between Equestrian Way and DeKalb Avenue. Minor traffic delays will continue on Peeler Road through July.
- Tilly Mill Sidewalk- Lewallen Construction completed final paving in June and the project is substantially complete.
- Spalding at Chamblee Dunwoody Intersection- The curb and sidewalk is 95% complete on the east side of Spalding Drive south of Chamblee Dunwoody Road. The stormwater pipe installation has begun and a detour is planned for Spalding Drive between Dunwoody Road and Chamblee Dunwoody Road the week of July 12th to upgrade the existing storm drain crossing.
- Olde Village Run Sidewalk- The work was substantially completed on June 28th. The final punch list will be complete in July.
- 2021 Paving- The work will resume in July on the east side of Dunwoody.
- Mount Vernon Place Sidewalk- Autaco has begun construction and minor traffic delays expected on Mount Vernon Place in July.
- Georgetown Gateway – The gas and water main upgrades are scheduled to begin in July. Georgia Power plans to begin overhead power relocation between Old Springhouse Lane and North Shallowford Road in the next month.
- Perimeter Center East Sidewalk- Autaco has begun construction.



Tilly Mill Sidewalk

Other Highlights:

- The department completed lining of 380 feet of stormwater pipe on Dunwoody Station Drive.
- The Center Drive Phase II pipe lining scheduled for July.
- The department received over 200 online responses to a request for public input on the Dunwoody Road Sidewalk project and more than 125 responses for the Vermack Road Sidewalk project.
- The department will have online public input planned in the next month for Chamblee Dunwoody-Village Crossroads project.

Workload/Activities:

- The street repairs completed on Mount Vernon Road, Fontainebleau Drive, Parliament Way, Kings Point Drive, Glaze Drive, Sumac Drive, Leeds Court and

Roberts Drive. The stormwater maintenance completed on Hammond Drive, Roberts Drive, Cambridge Drive and Wyntercreek Lane.

POLICE

Other Highlights:

- The North Metro SWAT team was called out in Brookhaven with a subject experiencing a mental health crisis who was barricaded in his home. The suspect ultimately committed suicide.
- The North Metro SWAT team was called out to Sandy Springs after the ATF and US Marshalls were shot at when trying to serve an arrest warrant on a known gang member out of Baltimore. The suspect also had a woman and two children as hostages. As the SWAT team made entry to rescue the woman and children, the suspect fired on them then retreated to his bedroom and committed suicide.
- Officers conducted a Pedestrian Crosswalk detail on Chamblee Dunwoody Road at Kings Down. There were 14 citations issued.
- An unknown subject struck a police car parked at an apartment complex causing damage.

Workload/Activities:

- Officers responded to an Entering Auto call in a residential neighborhood. After receiving a description of the suspect, Officers were able to locate him and conduct a traffic stop. The suspect was arrested and a search of his vehicle revealed stolen items from multiple cars as well as multiple firearms.
- Officers responded to a report of Domestic Violence between a husband and wife. They got into an argument over directions while working for Uber Eats.
- Officers responded to a dispute at a convenience store. A disorderly and irate customer threw items on the ground. The store declined to prosecute and the subject left. A short time later, the suspect returned to the store, shoplifted and arrested.
- Officers responded to a Burglary in Progress call at Perimeter Mall after hours. Unknown subjects broke the door at a mall entrance and attempted to break into the Apple store, but were unsuccessful. The suspects fled the scene before Officers arrived.
- An Officer attempted to stop a vehicle on I-285 and the vehicle fled on Ashford Dunwoody Road. Due to the stop being for a minor traffic offense, the Officer did not pursue the vehicle. However, he conducted some investigation and located the vehicle at an apartment complex. The vehicle was impounded.
- One of our K9s responded to Chamblee to assist with tracking a victim of a carjacking that had been shot. As the track was started, the victim walked out of the woods.

- Officers responded to a Domestic Dispute call. While in route, Officers were notified that shots were fired. A female suspect attempted to break in and fired a round of shots and a subject inside the residence fired a weapon as well. The female suspect and a male at the apartment got into a fight; three people were arrested.
- Officers responded to call at the MARTA station of someone experiencing a mental health crisis. Officers could not locate the subject, but received multiple calls that the subject was running around on I-285. Officers were finally able to locate the subject on I-285. After a prolonged struggle, the subject was subdued and transported to Grady for treatment.
- Officers responded to a Robbery by Snatching call. Two subjects approached the victim and asked her to transfer some money to them via Venmo. The victim agreed, but when she opened the app, one subject grabbed her phone and transferred \$1,000. The victim attempted to stop the suspects when they were leaving and was dragged by their vehicle and sustained several road rash injuries.
- Officers responded to a report of a Missing Person who is disabled. A Mattie's Call was issued and the subject was located days later safe.
- Officers received a License Plate Reader (LPR) hit on a Stolen Tag. The vehicle was located behind Olive Garden and was found to be stolen. Both subjects were arrested and Narcotics, drug paraphernalia and multiple items tied to credit card theft were located in the vehicle.
- Officers responded to a report of Shots Fired off Peachtree Industrial Boulevard. Officers were able to locate shell casings outside of an apartment. Two subjects were located and arrested and two firearms were recovered.
- Officers responded to a Suicide Threat call where a subject stated he wanted to commit "Suicide by Cop." Officers were able to talk to him and get him the help he needed.
- Officers responded to a report of an Armed Robbery on Cotillion Dr. near N. Shallowford. Unknown suspects stopped their vehicle, produced handguns, and robbed the victim who was walking to work.
- Officers responded to a fight in progress and shots fired at a bar off Peachtree Industrial Boulevard. Officers located the victim who stated he got into a fight with the suspect. The suspect produced a handgun and shot at him, but missed.
- Officers responded to a call on Ashford Dunwoody Road where a subject was acting erratically. The subject made threatening statements, but ultimately, was transported to the hospital for treatment.
- Officers responded to an elderly Missing Person with Alzheimer's. A Mattie's Call was issued and the subject was eventually found safe.
- Officers responded to a theft call at a business where two subjects grabbed \$4,500 worth of glasses and fled the location.
- Officers responded to a Shots Fired call at an apartment complex on Ashford Dunwoody Road. The suspect accidentally fired his handgun and the bullet

traveled through two apartments before stopping. There were no injuries, but the suspect was arrested for Reckless Conduct.

- Officers responded to a fight in progress call off Peachtree Industrial Boulevard where shots were fired. The victim got into a dispute with another male and the suspect pulled a gun and fired a shot at him, which missed.
- Officers responded to a Missing Person call. The female caught an Uber and had not been seen since, but she was later located and found to be safe.
- Officers responded to a Person Hit by Auto at Vermack and Parliament Way. An elderly man was crossing the roadway in or near a crosswalk when a vehicle struck him. Officers performed CPR on the victim. Unfortunately, the victim was pronounced deceased at the Hospital. The investigation is continuing.
- Officers responded to a Missing Person call. A Mattie's Call was issued and the missing person returned home later in the day.
- Officers responded to a possible Drug Overdose call. Officers discovered that people were sick after given and ingesting LSD pills. The victims were transported to the Hospital.
- Officers responded to Chamblee Dunwoody Road in reference to a Road Rage incident. An unknown suspect followed the victim from I-285 and intentionally side swiped the victim's vehicle and fled the scene.
- Officers responded to Peachtree Industrial Boulevard in reference to a Pedestrian Robbery. A Hispanic Male acted as if he had a firearm and took the victim's bicycle.
- Officers responded to a Medical Call and located an unresponsive 16-year-old male subject. The AED advised not to shock. After being advised the subject may have taken narcotics, Officers delivered two doses of Narcan. The male was alert when transported to the hospital.
- Officers observed two suspicious males walking away from the bathroom at Brook Run Park after hours. The males had fake identifications and had been drinking. K9 Ranger alerted on the subject's vehicles and narcotics were located.
- Officers responded to a Shoplifting in Progress call at Perimeter Mall. The suspect fled the scene and was chased around the perimeter area toward Firestone where he was apprehended.
- Officers responded to a hotel in reference to drugs discovered in a room. A large amount of drugs was seized from the room and two suspects were arrested.
- Officers responded to the border of Sandy Springs after an Armed Robbery/Car Jacking occurred in Sandy Springs. Officer located the suspected vehicle and tried to stop the driver, but the driver fled and crashed into the median on Perimeter Center West. The suspect attempted to Car Jack two vehicles and was arrested.
- Officers were dispatched to a Reckless Driver call at an apartment complex. The suspect attempted to flee from Officers multiple times inside the complex. Officer were finally able to locate and arrest the suspect. The suspect then kicked

an Officer in the shin and the suspect was transported to a hospital for mental health issues.

- An Officer attempted to pull over a stolen motorcycle. The driver of the motorcycle fled from the Officer as did another motorcycle and both motorcycles were located in Sandy Springs.
- Officers responded to a Fire at the Cheesecake Factory. The fire was contained to the kitchen and one person was injured.
- Officer Martin and K9 Hank responded to Sandy Springs to assist the department there with tracking a missing person. The woman was not located.
- Officers responded to a Domestic Dispute at an apartment complex. One of the parties told Officers that there were drugs on the scene. After receiving permission to search, Officers discovered over two pounds of marijuana and both subjects were arrested.
- Officers responded to a report of a DUI driver driving the wrong way on I-285. Fortunately, off duty Police Officers were able to stop the vehicle and arrest the driver for DUI.
- Officers responded to a report of an Unresponsive Uber passenger. The male subject appeared to have overdosed. Officers gave two doses of Narcan and the passenger came around briefly and transported to the hospital.
- Officers responded to a Shoplifting at the Sunglass Hut where a subject stole four pairs of sunglasses.
- Officers responded to an Aggravated Assault call where the suspect struck the victim repeatedly about the head, face and neck causing considerable damage. The suspect was located and arrested. The victim was transported to the hospital for treatment.
- Officers responded to McDonalds in reference to an Assault. Two customers were angry about their chicken nugget order and threw their chicken nuggets and coffee at employees. The male suspect struck an employee with keys and a yellow wet floor sign.
- There were multiple cars broken into at various locations throughout Dunwoody.
- Officers responded to FedEx in reference to a male having a Heart Attack. Officers deployed an AED and a shock was advised and given. Officers continued CPR until DeKalb Fire arrived. The subject was transported to the hospital in stable condition.
- Officers responded to a Person Dead call and a male subject with known medical issues passed away.
- Officers responded to a Medical Call and located a 76-year-old male not breathing. Officers deployed an AED and began CPR and the subject was transported to the hospital.
- Officers responded to a Person Hit by Auto on Chamblee Dunwoody Road near Kroger. A vehicle exiting Kroger and turning left struck a pregnant female pedestrian who was crossing the road in the crosswalk. The victim sustained

several injuries and was transported to the hospital. The driver was issued a citation.

- Officer received a Licenses Plate Reader (LPR) hit on a Stolen Vehicle. Officers located the vehicle on Ashford Dunwoody Road and attempted to stop it, but the driver of the vehicle fled from Officers.
- Officers located a vehicle stopped on I-285 westbound between Chamblee Dunwoody Road and Ashford Dunwoody Road. After Officers woke the driver up, he fled from them. Officers pursued a short distance and then discontinued the chase.
- Officers responded to a Person Dead call. The victim was 27 years old and evidence of narcotic use was discovered. Detectives are investigating the death.
- Officers attempted to stop a vehicle for a tag displayed on the wrong vehicle. After stopping, the driver fled the location and was later arrested after an Officer displayed his Taser.
- Officers responded to a business after receiving a call of Shots Fired. A male and female got into an argument and the male shot at the female. The male then fled the scene. Officers were able to locate the gun, which had jammed after one round was fired. A suspect was identified and Officers in Oakwood were able to locate the suspect. The suspect was charged with multiple offenses including, Aggravated Assault and Possession of a Firearm by a Convicted Felon.
- Officers responded to a report that a Door Dash driver crashed into the front of a home. Luckily, no one was home at the time of the crash.
- Officers responded to a report of a Robbery at Kroger. A suspect passed a note to an employee stating he had a gun and demanded money. The suspect fled the scene with cash.

PARKS

Major Projects:

- Groovin' on the Green July 10th concert celebrated a 70's theme in honor of Perimeter Mall's 50th anniversary.
- July is Parks and Recreation month. The department will host a Kids Back to School Bash on July 24th at Brook Run Playground from 11am-2pm.
- Groovin' on the Green September Concert will star Greg Drew's and the Truth as the department's headliner.
- The staff is preparing the Austin School Property for the next phase of construction. The department is obtaining multiple quotes for new electrical, water and irrigation services, along with new fencing, sod and seal coating and restriping the parking lot/drive lanes.

- The work is complete on a new connection sidewalk at Brook Run Park linking the Great Lawn pavilion with the Dog Park and lower parking lot at the Community Garden.
- The department completed large-scale cutbacks and landscaping on Mount Vernon between Dunwoody Club and Chamblee Dunwoody Road in preparation for the July 4th parade.

Other Highlights:

- The department has added three new part-time employees, which will begin the week of July 12th.
- The first Groovin' on the Green since summer of 2019 was a huge success with over 500 in attendance.
- The department's First Ultimate Frisbee Camp was in June and sold out with 26 participants.
- The Bob Ross Painting class at Brook Run was held on June 19th with 10 people in the class. The next class will be July 17th and has already reached capacity.
- Atlanta Sports and Social has added additional times and sports at Brook Run Park and Peachtree Middle School.

Workload/Activities:

- The staff is coordinating Partner events and programs for the next release of Dunwoody Digest.
- A professional photographer is scheduled for July and August to capture new and expanded programs. The pictures will be on social media, in Dunwoody Digest and L.E.A.F.
- The story walk at Brook Run Park was updated with a new book "Maria Had a Little LLAMA."
- The department is working with SGS TEC Services engineers for roof repairs on the Veteran's Memorial.
- The Austin playground repair work continues with new safety mulch and equipment panels to arrive in the next few weeks.
- The batting cages at the Dunwoody softball fields were replaced with a more durable netting.
- The staff repaired all leaning fences at Pernoshal Park and replaced damaged fence panels.

COMMUNITY DEVELOPMENT

Major Projects:

- The department completed 546 building inspections.
- The department issued 124 new permits.

- The City engineer/erosion control had 50 site inspections.
- Code enforcement had 148 inspections, issued 35 warning notices, and three citations and one stop work order.
- The Lazy Dog restaurant has begun the vertical construction with the steel and framing.
- The renovation at Target has commenced and Starbucks is at the framing stage.
- The department hosted the electronic recycling event and had over 550 cars with over 40,000 pounds of recyclable materials collected.
- The department presented the LIDL grocery store commercial variance case at the Zoning Board of Appeals (ZBA) and received approval; July had two approved residential cases.
- The City Council reviewed the new sign code and it will go back to City Council on July 12th.
- The City Council approved text amendments for two new entertainment districts.
- Perimeter Marketplace, located on Ashford Dunwoody has covered the underground detention facilities and is progressing on the vertical construction. The opening date is September 2021.

Other Highlights:

- The Code enforcement team completed the apartment sweep at the Lacota apartments.
- The Code enforcement team removed 41 signs.
- Code Officer Jeff Harris past the MS4 certification training.
- The apartment sweep for Dunwoody Village apartments will be in July.
- The department achieved an agreement with the developer for Townsend at Perimeter to repair the erosion control issues at the bicycle trails.
- The department presented the ancillary tasting text amendment for City Council; second read will be July 12th.
- The department is preparing a semi-annual code overhaul for the Planning Commission, including concurrent variances. The department is preparing to go to the Planning Commission on August 10th.
- The Dunwoody Village rezoning and text amendment documents for the remaining parcels will go to the Planning Commission on July 13th.

Workload/Activities:

- The department had 147 new applications for plan submittals.
- The department received 183 business license applications with a total of \$309,658 in revenue.

- The department accepted 315 non-business license applications and received \$713,128 in revenue.
- There are 78 outstanding 2020 business license accounts.
- There are 762 outstanding 2021 business license account.
- The department will send out notices of the grace period ending for all of the businesses that have outstanding licenses.

ECONOMIC DEVELOPMENT

Major Projects:

- The Economic Recovery Advisory Committee has been formed to advise the Mayor on short-term recommendations to facilitate the recovery of Dunwoody's key economic sectors from the COVID-19 crisis and generate longer-term strategies for systemic change that creates a more vibrant economy into the future. Two projects have been selected for further study:
 - Small Business & Entrepreneurship Program
 - Hospitality & Tourism Projects
- The Economic Development Department is taking the lead on the \$150,000 Community Development Assistance grant the city recently received from the Atlanta Regional Commission to create a shared economic vision for the Perimeter Dunwoody commercial market. A Request for Proposals is under development with a July 23rd release date and September 30th selection.
- The Urban Redevelopment Agency has selected Colliers as the Broker for the 2.5-acre commercial site. This is the final parcel associated with Project Renaissance and is planned for a restaurant focused retail node.
- The Dunwoody Art Commission approved two new murals at the Spruill Center and the City released a Request for Proposals for Artist designed Bike Racks.

Other Highlights:

- Economic Activity –
 - Atlanta Prep held a Ribbon Cutting Ceremony at 9 Dunwoody Park.
 - The Twelve24 Office building sold for \$195 million, setting a record for a suburban office building of \$564.00 per square foot.
 - MARTA and the PCID held a Ribbon Cutting on the newly installed Mural at the Dunwoody MARTA Station.

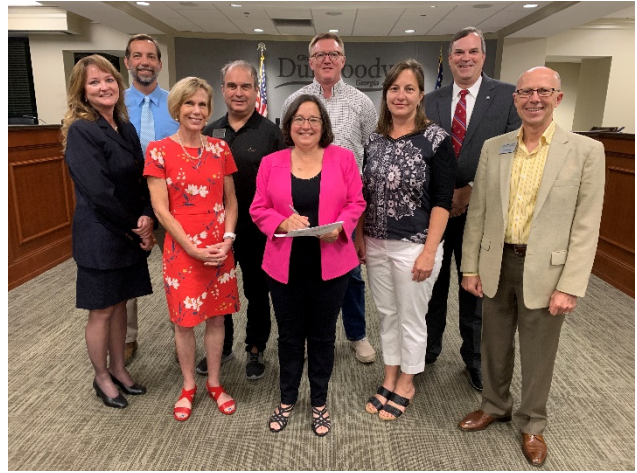
Workload/Activities:

- The department conducted 77 Business Retention calls.
- The department conducted 15 Business Recruitment calls.

INFORMATION TECHNOLOGY

Major Projects:

- Migration to cloud for email and Barracuda – Stage 3 in progress: The tenant is synchronizing with domain, working to configure hybrid environment and begin migrating employees. The completion is scheduled for July 15, 2021.
- On Site Back End Phone System Update: The project slated to begin this month.
- Transition of Desktops to Laptops: All laptops are issued, currently working to issue out the final monitors, docking station and keyboard/mouse.
- Zoom CallRec for Police Department upgrade to software: The department will pause this project until the Backend Phone upgrade is completed.
- Sentinel One migration: Completed
- Tornado Siren: The department has completed the project and set for automatic testing on the third Thursday of every month at noon beginning in August.



Workload/Activities:

- The department has 265 helpdesk tickets opened this period.
- The department closed 256 helpdesk tickets this period.
- The department hosted 17 zoom meetings hosted this period.

Future Projects:

- Annex Host and SANs (Storage Server) configuration
- KnowBe4 Procedures
- Network and Power Redundancy
- Security Assessment
- Server Room Updates

COMMUNICATIONS / MARKETING

Major Projects:

- Dunwoody Digest: The department mailed the 1st print edition since April 2019. ([linked here](#))

- Website: Created microsite for [Community Development](#); created pop-up to extend the reach of D-news, added 122 subscribers in June

Other Highlights:

- Midweek Music: The department promoted initiative to support local restaurants during struggling lunch hour.
- "[Inside Dunwoody](#)" by City Manager Eric Linton: June newsletter focused on parks
- Ribbon cuttings: MARTA Station mural, Atlanta Prep (2.4K video views)

Workload/Activities:

- Press releases: Dunwoody finalizes future park purchase, PCID intersection work completed, MARTA mural unveiled
- Designs: Georgetown Gateway sign, Entertainment District signs, Groovin' concerts ads, electronics recycling ad, sidewalk surveys ad and signs
- Video: Groovin' live (3.4K views); Police Teen Academy (2.4K views), Atlanta Prep ribbon cutting (2.4K views); 100th Birthday drive-by (4K views)
- Created and shared D-news: [June 11](#), [June 18](#), [June 25](#), [July 2](#); Created and shared Dunwoody Ambassador opportunities: [June 16](#),

June 2021 stats:

- The department issued 7 press releases and received 31 media inquiries. [link to coverage](#)
- The department produced 16 videos for social media: 29K total views (Waterford Park was most popular); 3 Council meetings - 970 total Facebook views
- Top posts: (Facebook) D.T. Meassells 100th birthday; (Twitter) Fox5 Teen Academy Coverage; (Instagram) Janae Profit proclamation

Coming up:

- The ribbon cutting for Tilly Mill sidewalks on July 22 at 10:30 a.m.

FINANCE

Major Projects:

- Finance presented the 2020 Comprehensive Annual Financial Report to the Audit Committee, Mayor and Council. The reports were submitted to Government Finance Officers Association and the State of Georgia for review.
- The 2021 millage rate was established and passed with three public hearings.
- The City closed on the Vermack properties with the first installment due April 2022.

- Finance continues to work with Public Works and Community Development on the changes in the laws for the Small Cell Towers; ensuring that the annual fees are in alignment with the permits.
- The department is on pause with the IT department to secure the managed file transfers (in transit and at rest), this project will help Finance move forward with the Automatic Transfers to vendors in place of the traditional checks.
- On July 1st, the new short term rental laws became effective and staff attended the Department of Community Affairs (DCA) webinar. This will affect the Hotel Motel Excise Taxes.
- The bid submittals for ITB 21-01 Sale of Property at 4553 and 4555 N. Shallowford Road were due on Wednesday, July 7, 2021 at 2 p.m.
- The department received 23 proposals for Request for Qualifications (RFQ) 21-04 Economic Development Consultant Services.
- The department prepared a contract amendment for Request for Proposal (RFP) 20-04 Dunwoody Municipal Services to Lowe Engineering for additional part time staff for Parks.
- The department prepared a contract amendment for Informal Written Quote (IWQ) 20-01 Design and Permitting of Park at Perimeter Center East for additional design services.
- The staff has posted a Request for Proposal (RFP) 21-09 Internal Auditor Services for the Finance Department.
- The iWorQ testing continues with Community Development for online options. Pilot testing is underway.
- The Monthly Financial Report for May 2021 can be found at:
<https://www.dunwoodyga.gov/Home/ShowDocument?id=1678>

Other Highlights:

- All team members will begin working on the 2022 Budget.
- The department continues work on building a Risk Management Program that extends to all departments within the City in order to mitigate future risks.
- The department continues work with other departments on the Capital use of Funds. The City projects for SPLOST and Hotel Motel revenues to increase for this fiscal year and will make recommendations for budget amendments in the upcoming July Council meeting.
- Finance attended several webinars for managing American Rescue Plan Act Funds of 2021 (ARPA). Expecting funds from the State soon.

MUNICIPAL COURT

Workload/Activities:

- The department disposed of 590 cases and reset 55 cases.

CLERK

Other Highlights:

- The department coordinated and attended the annual training meeting for Alcohol License Review Board on June 18, 2021.

Workload/Activities:

- The City Clerk's office processed 367 Open Records Requests for the period June 7, 2021 - July 6, 2021.
- The City Clerk facilitated the signing of six contracts.
- The City Clerk compiled and published the agenda and agenda packet of the June 14, 2021 City Council meeting.
- The department prepared Council Chambers and conference rooms for the hybrid City Council meeting and assisted with any needs for the meeting.
- The department compiled and published the agenda and agenda packet for the June 16, 2021 Dunwoody Development Authority special called meeting.
- The department compiled and published the agenda and agenda packet for the June 18, 2021 Alcohol License Review Board Special Called meeting.
- The department compiled and published the (8am & 6pm) June 28, 2021 City Council Meeting agenda and agenda packets.
- The department reviewed and approved the financial transactions and departmental expenditures for the City Clerk's office for the month of June.

HUMAN RESOURCES

Other Highlights:

- The City is continuing to recruit for Police Officers.
- The City is in the background phase for the Records Supervisor position.
- Human Resources is working with a compensation consultant on a compensation study.
- Human Resources planned an employee appreciation event for July.

Upcoming:

- Human Resources and the Wellness Committee are planning for biometric screenings in August.
- The annual training on the City's Equal Employment Opportunity (EEO) and No Harassment Policy will take place in September.