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## MEMORANDUM

**To:** Mayor and City Council

**From:** Michael Smith, Public Works Director

**Date:** June 14, 2021

**Subject:** **Approval of Unit Price Contracts for Geotechnical Engineering, Construction Materials Testing, and Environmental Services**

### **ITEM DESCRIPTION**

Approval of unit price contracts with Nova Engineering and Environmental, LLC (Nova) and Wood Environment and Infrastructure Solutions, Inc. (Wood) to provide engineering, construction materials testing, and environmental services on an as-needed basis for capital projects.

### **BACKGROUND**

The city recently issued a Request for Qualifications (RFQ) to provide geotechnical engineering, construction materials testing and environmental services on an as-needed basis. The primary types of services to be provided include: construction materials quality assurance testing, soil testing and engineering to providing building foundation, retaining wall and pavement recommendations, and environmental sampling and analysis for hazardous materials in soil, water and building materials.

The city received ten proposals in response to RFQ 21-01 and evaluated each firm based on their experience, extent and depth of services and qualifications of proposed personnel. Based on these considerations, Nova and Wood firms were determined to be the most responsive to the RFQ and were asked to submit a schedule of unit prices. A summary of the proposal scoring and the unit price schedules are provided on the following pages. Funding for this contract will be included in the budgets for which these services are needed.

### **RECOMMENDED ACTION**

Staff recommends award of unit price contracts to Nova Engineering and Environmental, LLC and Wood Environment and Infrastructure Solutions, Inc. The term of the contracts will be for one year with two optional renewals.

**RFQ 21-01**

**STAND-BY CONSTRUCTION MATERIALS TESTING / ENVIRONMENTAL SERVICES / GEOTECHNICAL SERVICES**

<b>Firm</b>	<b>IS</b>	<b>CT</b>	<b>DE</b>	<b>Average</b>
Nova Engineering & Environmental	93	100	94	96
Wood Environmental & Infrastructure	94	93	89	92
S&ME, Inc.	90	77	86	84
ECS Scouteast	84	78	88	83
Atlas	78	84	81	81
Oasis Consulting Serivces	91	78	73	81
United Consulting	85	80	74	80
Contour Engineering	76	79	74	76
Willmer Engineering	76	77	76	76
MC2 Engineers	69	73	84	75