



**City Manager
Monthly Report
Report Ending May 7, 2021**

PUBLIC WORKS

Construction Projects:

- Peeler Road Sidewalk- Construction 57 has completed about 70% of the stormwater drainpipe between Equestrian Way and DeKalb Avenue. Minor traffic delays will continue on Peeler Road.
- Tilly Mill Sidewalk- Lewallen Construction has substantially completed the site restoration between the Georgia State campus and Cherring Drive. South of Cherring, 90% of the curbing has been installed. Minor traffic delays will continue on Tilly Mill Road this month.
- Spalding at Chamblee Dunwoody Intersection- The contractor completed pavement leveling the week of April 26th to raise the elevation of Spalding Drive south of Chamblee Dunwoody Road. In May, the contractor will be working on the curb and sidewalk on Spalding south of Chamblee Dunwoody. Minor traffic delays will continue on Spalding Drive.
- Olde Village Run Sidewalk- Autaco is approximately 50% complete with the sidewalk construction and site restoration.
- 2021 Paving- Blount Construction is currently paving in the Branches.



Completed Sidewalk on Olde Village Run

Other Highlights:

- The stormwater pipe replacements on Old Spring House Lane and Ball Mill Court will continue in May with pipe lining and final landscaping.
- The virtual public meetings will begin in May for Chamblee Dunwoody Road, Dunwoody Village, Vermack Road sidewalk and Dunwoody Road sidewalk projects.
- Proposals are due May 21st for design of shared use paths from Village North Court to Dunwoody Elementary School and on Tilly Mill Road from Mount Vernon Road to Womack Road.

Workload/Activities:

- The stormwater repairs are complete on Perimeter Center Parkway, Mill Glen Drive and North Peachtree Road. The street repairs on Winters Chapel Road, Gramercy Court, Leisure Lake Drive, Kings Down Circle and at the Arts Center have been completed.

POLICE

Other Highlights:

- Officers conducted a Distracted Driving detail on Ashford Dunwoody Road and issued 17 citations for hands free violations.

Workload/Activities:

- Officers received a License Plate Reader (LPR) hit on a stolen tag. Officers made contact with occupants and K9 Hank alerted on the vehicle with 1 gram of meth being recovered.
- Officers responded to multiple reports of wheels being stolen off vehicles in the Perimeter area.
- Officers received a License Plate Reader (LPR) hit on a felony vehicle with Occupants being armed. Officers were able to locate the vehicle and detain the Occupants. The vehicle was suspected of being involved in a shooting in Clayton County and was towed as well as recovering a gun. The Occupants were released.
- Officers responded to a report of a road rage type incident where a vehicle tried to ram a vehicle with the driver pointing a gun at the victim; Detectives are investigating.
- Officers assisted the Georgia Bureau of Investigation (GBI) and Greene County Sheriff's Office with a homicide investigation. Officers were able to locate the suspect's vehicle.
- Officers responded to a crash on I-285 where a truck loaded with construction material spilled a load onto the Interstate. There were three lanes of traffic blocked and Towing and Recovery Incentive Program (T.R.I.P.) was activated.
- Officers responded to an overdose call and deployed Narcan to the victim, which wasn't effective. American Medical Response (AMR) arrived and transported the victim to the hospital.
- Officers responded to North Fulton Hospital in reference to a Domestic Violence case that happened in Dunwoody. The victim was thrown to the ground, beaten and strangled. The case is related to a previous kidnapping case where our department assisted Roswell Police Department and a warrant was issued for the suspect.
- Officers responded to a report of a male subject yelling at customers. When Officers arrived on the scene, the subject fled on foot in the middle of Ashford Dunwoody Road. The subject was arrested.
- Officers responded to a report of mail theft at an apartment complex and two subjects were located and arrested.
- Officers responded to a domestic dispute between a mother and her son. The male subject was arrested for providing a false name and possession of 5.6 grams of meth.
- An Officer attempted to stop a car for reckless driving. The driver fled, but the vehicle was later located in an apartment complex and was towed.

- Officers responded to a call in reference to a subject racking the slide of a handgun as someone was approaching an ATM machine. The subject was arrested.
- Officers responded to a report of child molestation and discovered an intoxicated male who took off all of his clothes in front of a group of children attending a birthday party. The subject was arrested.
- Officers received a report the day after a suspicious person was hanging around the kid's playground at Brook Run Park. The male subject spoke to a 5-year-old until the mother intervened.
- Officers responded to a crash on I-285 and Ashford Dunwoody Road and found out the driver fled across the Interstate. The driver was intoxicated and later located after being struck by a passing car.
- Officers located new graffiti at several locations in Brook Run Park.
- Officers received a License Plate Reader (LPR) hit on a stolen auto with armed suspects. Officers in unmarked cars were able to locate the vehicle and followed it as it entered Sandy Springs. As the vehicle approached Roswell Road on I-285 westbound, Sandy Springs Police blocked the roadway with multiple vehicles. The suspect crashed into their vehicle on purpose in an attempt to escape. The suspects were arrested.
- Officers responded to male threatening a female with a gun call. Officers were able to locate the suspect vehicle and conduct a felony traffic stop. No charges were filed due to no probable cause.
- Officers were dispatched to a male subject not breathing. An AED was deployed but, no shock was advised. The Officers initiated CPR, but unfortunately, the male passed away.
- After a traffic stop, K-9 Hank was deployed and alerted on the vehicle for drugs where Crystal Meth and Crack Cocaine were located.
- K-9 Hank assisted the USPS with a search of a package and almost 5 lbs. of marijuana was located.
- Officers responded to a report of a truck that crashed into the Asbury Square Apartment sign. Officers located the driver, who had fled the scene and was arrested for Driving Under the Influence (DUI).
- Officers responded to a crash on the new 400 South ramp to I-285 eastbound. The vehicle drove off the road and struck a front end loader.

PARKS

Major Projects:

- A creation of separate Parks calendar on the City's website to include, events and programming offered by Dunwoody Parks & Rec instructors and Parks Partners. The calendar will be updated seasonally to coincide with L.E.A.F. for January, May and September.
- The department installed grated aggregate base around tee pads and baskets as well as completing the lining of all fairways throughout the disc golf course in Brook Run Park.
- The Austin site demolition to be completed by the end of the month. The hydro seed has been laid, punch list completed with the site cleanup remaining.
- The park rentals are open at full capacity as of May 1st which include, Brook Run Park, Pernoshal Park, and Windwood Hollow Park pavilions.

Other Highlights:

- The King of Pops giveaway is scheduled at Brook Run Park on Saturday, May 15th to celebrate Kids to Parks Day. The Parks staff will hand out Pops from 11a.m. to 1p.m. near the front field and playground.
- The registration for Summer programs registration is picking up. The department has 4 registered for Ultimate Frisbee Camp, Paint Like a Rose has 6 registered, 8 registered for YOGA, and Code Wiz Summer Camp has one registered.
- The department has installed pine straw around the new monument signs throughout the City.
- The Memorial Day planning is 95% complete and the department is awaiting confirmation of the guest speaker for the program. The on-site ceremony will have limited, socially distanced seating with the ceremony being streamed live on the City of Dunwoody Facebook page for those wishing to remain at home.

Workload/Activities:

- The L.E.A.F. Parks & Rec Guide for Summer has been released digitally.
- The Step Challenge was completed with 69 participants. The staff will give away prizes and shirts on May 3rd from 9a.m.-12p.m. and 4-6p.m. at the Brook Run Pavilion.
- The department has mapped out the new Brook Run 5K route with the course official and waiting for the map to come in.
- The walkthrough for the approved work with Haney Maintenance Builders has been completed for the treehouse improvements, bridge and retaining wall at Dunwoody Nature Center.

- The staff placed the signs and kiosk flyers for the upcoming Dunwoody Arts Festival with the signage alerting park patrons of upcoming traffic on May 8th thru May 9th.

COMMUNITY DEVELOPMENT

Major Projects:

- The department completed 96 building inspections.
- The department issued 21 new permits.
- The City engineer/erosion control had 16 site inspections.
- The code enforcement staff had 36 inspections and issued 9 warning notices.
- The department presented two text amendments to the City Council for a second read. The fence height ordinance failed to get a second motion and the Planned Development (PD) district was deferred until May 10.
- The Lazy Dog restaurant is close to groundbreaking as construction fencing is installed.
- The signs for High Street were installed on the construction fencing, but the permits haven't been pulled.
- The Target and Food Hall at Ashford Lane permits were issued to begin construction and update the look and feel of the entire area.
- The department received a permit application to redo 47,000 square feet of offices in the Terraces.
- The Planning Commission will hear the sign ordinance rewrite on May 11th with some revisions.

Other Highlights:

- The department is preparing the impact fee presentation for May 10th and the zoning code presentation for June.
- The code enforcement staff removed 18 signs.
- The code enforcement issued 6 sign citations for the medical office building on 5419 Chamblee Dunwoody Road and the signs were removed.

Workload/Activities:

- The department received 35 new applications for plan submittals.
- The department received 78 business license applications and \$169,470 in revenue was received.
- The department received 10 non-business license applications and received \$2,000 in revenue.

ECONOMIC DEVELOPMENT

Major Projects:

- The Dunwoody Art Commission approved the first Public Art Proposal and a mural will be installed at the front entrance to the Spruill Center for the Arts. The Commission continues to work on the Annual Public Art Plan for 2021/2022 which, should be done by July.
- The Development Authority Board conditionally approved an investment of \$160,000 to support DASH Hospitality's proposed redevelopment of the Dunwoody Village Courtyard with five new restaurants.
- The Urban Redevelopment Agency has released a Request for Qualifications to select a Commercial Real Estate Broker for the 2.5-acre commercial site. This is the final parcel associated with Project Renaissance and is planned for a restaurant focused retail node.
- CARES Act Funding - The City Council approved the CARES Funding for Economic Assistance on November 9, 2020:
 - Small Business Assistance Grant - The application portal went live on December 18th. All applications have been qualified through the Dunwoody CARES website and funding in the amount of \$2,084,006 has been allocated.
 - Al Fresco Matching Grant - The Grant is open and 12 applications have been received with a value of \$35,457. The next phase of the Al Fresco program will include larger investments directly with property owners to support the development of common "gathering places and pocket parks" that will be shared assets between multiple tenants.
 - Entrepreneurship Program - The program is coming soon.
 - Tourism Marketing Campaign - The campaign is underway.

Other Highlights:

- Economic Activity -
 - The construction for Iron Hill Brewery and Restaurant at 1224 Hammond has started.
 - The (food) Hall at Ashford Lane has started construction.
 - The Lazy Dog Restaurant construction has restarted at Perimeter Mall.

Workload/Activities:

- The department conducted 66 business retention calls.
- The department conducted 21 business recruitment calls.

INFORMATION TECHNOLOGY

Major Projects:

- The transition of desktops to laptops is 33% and a quote for project assistance has been requested.
- Stage 1 of migration to cloud for email and Barracuda is progressing. The department will be sending more emails regarding cleaning up emails, emptying deleted items and archiving for larger mailboxes.
- Sentinel One Migration: The configuration training has been completed and the department is awaiting a schedule for the next steps.
- The Zoom CallRec (Call Recording Software) for the Police Department upgrade to software is anticipating a schedule from Eleveo.

Workload/Activities:

- The department currently has 48 helpdesk tickets opened since April 26, 2021.
- The department has closed 50 helpdesk tickets since April 26, 2021.
- The department has hosted 4 zoom meetings since April 26, 2021.

COVID-19 Update:

- The department continues to Host Hybrid and Virtual-Only Zoom Meetings.
- Staff members are working on site every day this period and for all hybrid meetings.

Future Projects:

- Annex Host and SANs (Storage Server) configuration
- KnowBe4 Procedures
- Network and Power Redundancy
- On Site Back End Phone System update

COMMUNICATIONS

Major Projects:

- Vaccine awareness: The staff promoted the vaccine event at Corners Outreach, [video had 1K views](#) on Facebook, post reached 46K; Shared images of city leaders receiving 2nd dose vaccinations.
- Asian American & Pacific Islander (AAPI) Heritage Month/Bike Month: The department is creating social media messages, graphics and story pitches.

Other Highlights:

- "Inside Dunwoody" by City Manager Eric Linton: The staff worked to design and distribute the new monthly newsletter.
- Park purchase press release – great social media engagement, support, 6.3K views of drone video of the property



Workload/Activities:

- The department designed the logo, mailing for Law Enforcement Advocating for Families.
- The department designed the 1st quarter report.
- The department created and shared D-news: [April 16](#), [April 23](#), [April 30](#).

April 2021 stats:

- The department issued 4 press releases and received 23 media inquiries; [link to coverage](#)
- The department produced 4 videos for social media: 10.4K total views (Vermack property drone was the most popular); 2 Council meetings - 721 total Facebook views
- Top posts: (Facebook) Vermack park property, (Twitter) Vermack park property, (Instagram) Joan Landman's 105th birthday

Coming up:

- The department will have a press release, ad and live-stream for the Memorial Day ceremony.
- The staff is working with Parks & Recreation to plan the Waterford Park ribbon cutting.
- The department is planning a photo opp for the signing of the park purchase.

FINANCE

Major Projects:

- Mauldin & Jenkins, LLC Auditors are continuing to work remotely on the year end audit.
- The department continues to work on requirements for the Vermack properties and the closing.
- The department issued Request for Proposals (RFP) 21-07 Stormwater Easement Acquisition Services; bid closing May 21, 2021.
- The department issued Request for Proposals (RFP) 21-06 Design of Shared Use Path along Tilly Mill Road from Womack Road to Mt. Vernon Road; bid closing May 21, 2021.
- The department issued Request for Proposals (RFP) 21-05 Design of Shared Use Path at Dunwoody Elementary School; bid closing May 21, 2021.
- The department issued Request for Qualifications (RFQ) 21-04 Economic Development Consultant Services; bid closing May 28, 2021.
- The iWorQ testing continues with Community Development for online options; data has been uploaded into iWorQ with online options being streamlined. The pilot testing is underway.
- The Monthly Financial Report for March 2021 can be found at:
<https://www.dunwoodyga.gov/Home/ShowDocument?id=1530>

Other Highlights:

- The department is working on the year end work papers and closeout.
- The department is reviewing the non-profit applications for CARES Funding Grants as they come in and continuing the review and issuance of Small Business Grants that have been approved by Mayor and Council.

MUNICIPAL COURT

Workload/Activities:

- The department disposed more than 92 cases and 29 cases have been reset.
- The department has mailed out over 700 failure to appear Amnesty notices for the years 2019, 2020 and January, February and March 2021.

CLERK

Workload/Activities:

- The City Clerk's Office processed 89 Open Records Requests for the period of April 23, 2021 – May 3, 2021.
- The City Clerk facilitated the signing of 4 contracts.
- The City Clerk published the summary of the April 8, 2021 Urban Redevelopment Agency meeting.
- The department prepared Council Chambers and conference rooms for hybrid City Council meeting and assisted with any needs for the meeting.
- The department published the minutes of the April 12, 2021 City Council meeting, summary of the April 26, 2021 City Council meeting, and minutes of the April 26, 2021 City Council meeting.
- The department published the summary of the April 21, 2022 Dunwoody Art Commission meeting.
- The department published the agenda for the May 10, 2021 Audit Committee special called meeting and agenda for the May 10, 2021 City Council meeting.

HUMAN RESOURCES

Other Highlights:

- Human Resources created and distributed Total Compensation Statements to all City employees.
- The department published the next two videos in the 2021 Nutrition Series sponsored by the Wellness Committee.
- The City is continuing to recruit for open Police Officer positions.
- Human Resources is partnering with the Police Department on the upcoming promotional processes.

COVID-19 Update:

- The department participated in COVID-related training to stay up-to-date on current legal guidance and best practices.
- Human Resources published an updated COVID-19 Vaccination Policy.

Upcoming:

- Human Resources will publish the next video in the 2021 Nutrition Series in May.