



MEMORANDUM

To: Mayor and City Council
From: Linda Nabers, Finance Director
Date: May 24, 2021
Subject: **Resolution to Amend the 2021 Budgets**

ITEM DESCRIPTION

Resolution to Amend the 2021 General, Hotel Motel and Capital Projects Budget.

BACKGROUND

The following budget amendments will ensure that the General, Hotel Motel and Capital Projects Funds are in compliance with Georgia State Law Section 36-81-3. Please see Exhibit A for the details of the Adjustments. This includes the use of prior year's Fund Balance and unbudgeted Expenditures.

The attached budget amendments include the purchase orders that rolled over from 2020 and will be paid out in 2021. The General Fund adjustment is for Purchase orders in IT for the Annual Service Contract with Genetec System Cameras/Access Control and SHI International for the Transition to the Cloud for Email. In the Facilities Department for City Hall Parking at Jefferson at Perimeter and in the Community Development Department for the completion of the Sign Code Rewrite with Zoneco, LLC. These funds were budgeted for in 2020 and will be spent in 2021, for Perimeter Center East Park for CHA Consulting to do the design work. The balance of the original CHA Consulting purchase order is \$100,000. In the Capital Projects Fund, the adjustment is for the completion of the Austin Elementary Demo in the amount of \$104,350.

RECOMMENDED ACTIONS

Staff recommends the approval of the resolution amending the 2021 budget, as presented.

Lynn Deutsch Mayor
 Eric Linton, ICMA-CM City Manager
 Sharon Lowery, CMC City Clerk

Pam Tallmadge City Council Post 1
 Jim Riticher City Council Post 2
 Tom Lambert City Council Post 3

Stacey Harris City Council Post 4
 Joe Seconder City Council Post 5
 John Heneghan City Council Post 6

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RESOLUTION 2021-05-XX

A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2021 FOR THE GENERAL, HOTEL/MOTEL AND CAPITAL PROJECTS FUNDS, OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2021, AND ENDING DECEMBER 31, 2021, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES

WHEREAS, a proposed amended budget for the General, Hotel Motel and Capital Projects Funds of the City has been presented to the Mayor and City Council; and

WHEREAS, the Mayor and City Council have reviewed the proposed amendment; and

WHEREAS, the fund has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

WHEREAS, This Budget Amendment and the Budget Message pursuant to Section 5.03(a) of the City Charter have been filed in the office of the City Clerk and open for public inspection; and

WHEREAS, the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

Section 1. That the City of Dunwoody, Georgia hereby amends the budget for the Fiscal Year 2021, said budget amendments being described below in Exhibit A;

Section 2. That any increase or decrease in appropriations of the Hotel Motel fund for any department; other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DUNWOODY,
GEORGIA** this the 24th day of May, 2021.

Approved:

Lynn P. Deutsch, Mayor

Attest:

Sharon Lowery, City Clerk
Seal

Approved as to Form and Content

City Attorney

City of Dunwoody**EXHIBIT A**

Fiscal Year 2021 Budget Amendments - General, Hotel Motel and Capital Projects Funds
Purchase Orders to Roll over from 2020 and will be paid out in 2021

FUND	Department	Account	Account Name	Proposed Budget Change
SOURCE - Revenue				
General Fund (100)	Revenue	399999.00	Use of Prior Years Reserve	(\$83,300)
Total SOURCE - Revenue				(\$83,300)
USE - Expenditure				
General Fund (100)	1535 - Information Technology	522200.00	Repairs and Maintenance	48,415
General Fund (100)	1565 - Facilities	522200.00	Repairs and Maintenance	2,500
General Fund (100)	7000 - Community Development	521200.00	Professional Services	32,385
Total USE - Expenditure				83,300
SOURCE - Revenue				
Hotel Motel Fund (275)	Revenue	399999.00	Use of Prior Years Reserve	(\$100,000)
Total SOURCE - Revenue				(\$100,000)
USE - Expenditure				
Hotel Motel Fund (275)	6200 - Parks and Recreation	541200.00	Site Improvements	100,000
Total USE - Expenditure				\$100,000
SOURCE - Revenue				
Capital Projects (350)	Revenue	399999.00	Use of Prior Years Reserve	(\$104,350)
Total SOURCE - Revenue				(\$104,350)
USE - Expenditure				
Capital Projects (350)	6200 - Parks and Recreation	541200.00	Site Improvements	104,350
Total USE - Expenditure				\$104,350