

**MEMORANDUM**

**To:** Mayor and Council  
**From:** Madalyn Smith, Senior Planner  
**Date:** September 27, 2021  
**Subject:** Resolution to Set Permit Fees for Reissuing Expire Permits

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**ITEM DESCRIPTION**

This purpose of this item is to set fees for the reissuance of expired permits. The fee would be 10% of the original total fee, up to a maximum of \$10,000. A corresponding ordinance creates regulations for reissuing permits.

**DISCUSSION**

The City of Dunwoody currently does not have any required fees for reissuing permits.

**STAFF RECOMMENDATION**

Staff recommends **APPROVAL**.

**ATTACHMENTS**

City of Dunwoody, Community Development – Fee Schedule

## CITY OF DUNWOODY, COMMUNITY DEVELOPMENT - FEE SCHEDULE EXHIBIT A

Zoning Fees						
	TO:	ACREAGE				
		0 to 5	5+ to 10	10+ to 20	20+ to 100	100+
<b>REZONING FROM ANY DISTRICT</b>	Any R (single family) district	\$500	\$1,000	\$1,500	\$2,000	\$2,500 plus an additional \$40 per acre for any portion thereof over 100 acres. Maximum fee = \$10,000
	Any RM (multi-family), Mixed Use, Commercial or Industrial District	\$750	\$1,500	\$2,000	\$2,500	\$3,000 plus an additional \$50 per acre for any portion thereof over 100 acres. Maximum fee = \$10,000
	PD	Any acreage: \$2,000 plus \$50 per acre or any portion thereof. Maximum fee = \$10,000				
<b>SPECIAL LAND USE PERMIT</b>	Home Occupation	\$250				
	All Other Use Permits	\$500				
<b>MODIFICATIONS</b>	Any modification request			\$300 plus \$100 for each additional modification request on the same piece of property		

Variances		
<b>Variances / Appeals / Special Exceptions</b>	Single-Family Residential Zoning Districts	\$250 plus \$50 for each additional variance request on the same piece of property
	Multi-Family Districts, Non-Residential Districts, and Commercial Uses in Residential	\$350 plus \$100 for each additional variance request
	All Signs	\$350 plus \$100 for each additional variance request. For appeal costs see Section 20-26.C4

Other		
<b>SPECIAL ADMINISTRATIVE PERMIT</b>	\$250 plus \$50 for each additional request reviewed concurrently on the same property	
<b>ADMINISTRATIVE PERMIT</b>	<b>Event Type</b>	<b>Fee</b>
	Temporary Outdoor Seasonal Sales (Christmas trees, pumpkins, etc.)	\$50
	Temporary Outdoor Sales	\$50 plus \$10 per day
<b>ZONING CERTIFICATION LETTER</b>	<b>Fee</b>	
	\$30	
<b>PRELIMINARY PLAT</b>	<b>Use</b>	<b>Cost Per Unit</b>
	Residential	\$350 plus \$5 per lot
	Commercial	\$350 plus \$5 per acre
<b>FINAL PLAT</b>	\$350 plus \$5 per lot	
<b>MINOR SUBDIVISION REISSUE OF</b>	\$350	
<b>CONSTRUCTION OR LAND DISTURBANCE PERMIT</b>	10% of original total fee which consists of all individual fees, i.e. administrative, permit, inspection, etc., up to a maximum of \$10,000	

Construction Permit Fees																									
<b>ADMINISTRATIVE FEE</b>	\$25 for all new permits and reissue of permits, certificates of occupancy, inspection sheets, and for installation lists when not attached to combination building permits																								
	<b>Building permits will be calculated based on the tables below</b>																								
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	Tree Removal Permit	\$25 for 1 to 5 trees, and \$25 for every additional 1 to 5 trees
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Review Fees		
<b>LAND DISTURBANCE PERMIT</b>	Use	Cost Per Unit
	Residential	\$350 plus \$20 per lot
		Additional review fee of \$200 assessed for the second and subsequent re-submittal of plans
	Commercial	\$350 plus \$20 per acre
		Additional review fee of \$200 assessed for the second and subsequent re-submittal of plans

Permit Fees			
<b>LAND DEVELOPMENT</b>	<b>Inspection</b>	<b>Cost Per Unit</b>	
	Road Vert. & Sect.	\$16 per linear foot	
	Curb and Gutter	\$6.50 per linear foot	
	Base and Paving	\$2.50 per square foot	
	Commercial Driveway	\$0.75 per square foot	
	Storm Drainage	\$20 per linear foot	
	Wastewater	\$22 per linear foot	
	Water Main	\$16 per linear foot	
	Sidewalk	\$2 per square foot	
	Other		
	<b>Permit Fees</b>	<b>Cost Per Unit</b>	
	Street Name Markers/Intersection	\$75 per intersection	
	Traffic Signs/Intersection	\$65 per intersection	
	<b>Land Disturbance Permit (LDP)</b>	<b>Fee</b>	
	LDP	\$125	
	<b>Fees for Land Disturbance Permits</b>		
	Valuation	Fee	
	\$1 to \$5,000	\$300	
	\$5,001 to \$20,000	\$300 for the first \$5,000 and \$150 for each additional \$1,000, or fraction thereof	
	\$20,001 to \$100,000	\$2,250 for the first \$20,000 and \$100 for each additional \$1,000, or fraction thereof	
\$100,001 to \$250,000	\$10,550 for the first \$100,000 and \$50 for each additional \$1,000, or fraction thereof		
\$250,001 to \$500,000	\$18,050 for the first \$250,000 and \$25 for each additional \$1,000, or fraction thereof		
\$500,001 to \$1,000,000	\$24,300 for the first \$500,000 and \$15 for each additional \$1,000, or fraction thereof		
\$1,000,001 and up	\$31,800 for the first \$1,000,000 and \$10 for each additional \$1,000, or fraction thereof		

Sign Permit Fees		
<b>REVIEW FEE</b>	\$15	
	<b>Sign Message Area Size</b>	<b>Flat Fee</b>
	1 to 50 square feet	\$50

SIGN PERMIT	51 to 100 square feet	\$100
	101 to 150 square feet	\$150
	151 to 200 square feet	\$200