

To: Dunwoody City Council

From: J. Jay Vinicki
Assistant City Manager

Linda Nabers
Finance Director

Thru: Eric Linton
City Manager

Date: 10 January 2022

Re: CARES II Clean Up Amendment

Staff requests a cleanup amendment for CARES II Funding along with authorization to use the funding to upgrade and install new lighting at Brook Run Park and to pay for a limited term accounting position to handle federal funding. Based upon staff review, it is recommended that as much funding as possible be provided up front to reduce future payments for the lighting. The approximate cost for combining all phases is \$800,000.

Staff also recommends a budget amendment to clean up current funding levels. They include movement for the following:

CARES II Budget (Unaudited Dec 17, 2021)					
	Budget	Act (12/17)	Prop Amen	Future Bdg	Remaining
Revenue	5,275,356	5,275,356	5,275,356	5,275,356	5,275,356
Hazard Pay	208,771	134,053	(74,718)	134,053	-
Not-for-Profit Grants	635,000	635,000	-	635,000	-
City Supplies/Services	1,174,867	573,284	(521,687)	653,180	79,896
Small Business Grants	1,865,915	1,878,123	12,208	1,878,123	-
Al Fresco Grants	150,000	25,204	-	150,000	124,796
Entrepreneur Support	250,000	13,000	-	250,000	237,000
Tourism Reopening	150,000	150,000	-	150,000	-
Brook Run Security Lights	-	-	800,000	800,000	800,000
Finance/Accounting ARP	-	-	225,000	225,000	225,000
Contingency	840,803	-	(440,803)	400,000	400,000
Expenses	5,275,356	3,408,664	-	5,275,356	1,866,692

- Hazard Pay: Final numbers of \$134,053 came in lower than projections, so it is recommended to reallocate that funding of \$74,718 to the other areas.
- City Supplies/Services: Moves \$521,687 from that area to the Brook Run Security Lighting. Staff believes that ARP Funding might be able to be used for this but recommends using the unrestricted CARES II funding as the resource for now and move

the expense later if it is deemed eligible. After this amount \$79,896 will remain in City Supplies/Services.

- Small Business Grant: Adds a small amount of \$12,208 to reconcile with the final amount.
- Finance/Accounting: Creates a budget of \$225,000 for a limited term accounting position already approved by Council. This position is recommended to be CARES II funding only so that the individual can be moved to handle CARES, ARP, or General Fund funding without ramifications of using restricted money for their cost.
- Contingency: Reduce by \$440,803 to \$400,000.

Recommendation

Authorize the city manager or designee to complete all documents necessary and proper to reflect the future budget listed in the table above.