



**City Manager  
Monthly Report  
Report Ending May 9, 2025**

## **PARKS**

### **Highlights:**

- Ribbon Cutting for “Reflections” sculpture held April 22<sup>nd</sup> at Two Bridges Park. Visitors are encouraged to “take a photo, create a moment, and let Dunwoody be a part of your story.”
- Shade structures for Two Bridges Park have been installed over the playground and splash pad.
- Black April event held April 29<sup>th</sup> at the Vietnam War Memorial at Brook Run Park. Event was hosted by Atlanta Vietnam Veterans Business Association and Vietnamese American Community of Georgia. The annual ceremony honors the lives lost and reflects on the hardships caused by the Vietnam War.

### **Upcoming Events:**

- May 17: Kids to Parks Day
- May 26: Memorial Day Ceremony
- May 30: Kickoff to Summer
- June 6: Pics in the Park, Ferris Bueller’s Day Off
- June 14: Groovin’ on the Green Series Opener with Nero Simon and Band X
- July 11: Pics in the Park, Home Alone
- July 12: Groovin’ on the Green with After School Special and Hedonistas

### **Accolades and Happenings:**

- A large-scale mural will be placed at the Brook Run skate park for the month of May for Mental Health Awareness Month. The mural was created by Mackenzie Brown for her Girl Scout Gold Award project in 2024. The mural includes a QR code visitors can scan to learn about actions they can take to increase their social connection. A “friendship bench” has also been placed near the mural.



**Department Items:**

- Peachtree Middle School football field will be closed May 19<sup>th</sup> through June 20<sup>th</sup> for resodding. Track access will remain open. Resodding scope includes sod preparation, installation of Bermuda sod, and twice daily monitoring of irrigation and soil moisture.
- Several art projects are underway, including artistic benches at N. Shallowford Annex, Homecoming Park, Wildcat Park, and Pernoshal Park; new amphitheater banner for the Groovin' on the Green series; custom lemon table gifted by Dunwoody Preservation Trust to mark the 25<sup>th</sup> Anniversary of the Lemonade Days Festival; mural near the Stage Door Theatre entrance of the Dunwoody Cultural Arts Center; and interactive sculpture at Georgetown Park.
- Open solicitations for playground roll coating, elevator preventative maintenance and pre-inspection readiness services, and Veterans Memorial construction will all close by end of May.

**Data:**

- Approximately 56,700 guests attended Lemonade Days Festival.
- Dunwoody Food Truck Thursday Opener welcomed approximately 2,100 guests.
- 50 participants completed the Parks and Rec annual Step Challenge, with the winner submitting a total of 894,952 steps.
- Approximately 250 guests attended Black April event at Vietnam War Memorial.
- Adaptive Soccer program, ages 4-12, sold out Spring session plus saw a waitlist. Summer session is already filling.
- Dunwoody Nature Center welcomed 28 students at the inaugural Spring Break Island Ford camp. Attending camp this year was a study abroad group of 18 students from the French West Indies, Guadeloupe.

**POLICE**

**Highlights, Accolades and Happenings:**

- Citizens' Police Academy students are in full swing learning about various police functions behind-the-scenes. Graduates of this robust 13-week program will be recognized at the May 19, 2025, Council Meeting.
- On April 14, 2025, Officer L. Flores was sworn in by Mayor Deutsch as Dunwoody's newest police officer.
- On April 22, 2025, numerous officers partnered with Sandy Springs and Brookhaven PD officers to run a 2-mile leg of the annual Law Enforcement Torch Run for Special Olympics Georgia.
- Numerous officers were present during the 25<sup>th</sup> Annual Lemonade Days Festival April 23-27, 2025, directing traffic and ensuring the safety of all visitors to the event.



## MONTHLY REPORT REPORT ENDING MAY 9, 2025

- On April 29, 2025, Dunwoody's Police Chief and City of Manager hosted a luncheon for City of Dunwoody Volunteer Bailiffs and Citizens on Patrol in appreciation for their countless volunteer hours helping our city, and to mingle about many of their accomplishments.

### **Upcoming Events and Classes:**

- Coffee with a Cop event, Tuesday, May 13, 2025, 8am-10am, Starbucks, 4441 Ashford Dunwoody Rd, Dunwoody, GA 30346. No agenda or speeches, just a chance to ask questions, voice concerns, and get to know the officers in your neighborhood.
- Cops on Donut Shops event, Friday, June 6, 2025, Dunkin' Donuts, 1597 Mount Vernon Rd, Dunwoody, GA 30338. Officers and staff will be raising funds and awareness for Special Olympics Georgia. Come see us and grab a donut and coffee while you are there!

### **Workload/Activities (highlights):**

- Head-On DUI Vehicle Crash with Officer - Ashford Dunwoody Rd. at Hammond Dr.: Officers responded to a possible impaired driver. As the officer approached Perimeter Center North on Ashford Dunwoody Rd., he encountered a vehicle traveling northbound in the southbound lanes of travel. The officer advised over the radio that the vehicle almost struck his vehicle, and that the vehicle was traveling on the wrong side of the road as it approached Meadow Lane Rd. At the same time, the sergeant on duty was traveling south on Ashford Dunwoody Rd. and observed the vehicle still traveling north in the southbound lanes of travel. Once the sergeant observed the wrong way driver, he stopped his patrol vehicle, with his emergency lights activated. The wrong way driver continued to travel towards the sergeant's vehicle and had an offset head-on collision with the sergeant's patrol vehicle. The wrong way driver did not complain about any injuries at the time of the crash. The sergeant did receive minor injuries to his knees, his left forearm, and both wrists. Georgia State Patrol responded to the scene and took over the investigation. The driver refused to submit a blood test. The trooper charged the driver with DUI, driving on the wrong side of the road, and no seatbelt. The driver was transported to Northside Hospital by dayshift officers for medical clearance. The driver also had 2 outstanding warrants for traffic offenses.
- Flock hit/Arrest of a Wanted Person – 4400 Ashford Dunwoody Rd: Officer responded to the listed area in reference to a Flock hit in reference to a Wanted person. While checking the parking deck, the vehicle was located and officers set up on the vehicle. The driver returned to the vehicle, and it was confirmed that he did in fact have a valid warrant for his arrest and was placed under arrest.
- Robbery/4545 Chamblee Dunwoody Rd.: Officers responded to a robbery at the Bank of America. The victim had stopped to help two men (described as Middle

Eastern with head wraps) who claimed their white Ford Explorer (Florida tag) had run out of gas. After agreeing to withdraw money to help them reach Las Vegas, the victim drove to a Bank of America ATM on Chamblee Dunwoody Rd. with one suspect while the other followed in the Explorer. After the victim withdrew \$520, one suspect grabbed the money from the ATM while the second suspect took \$200 from the victim's wallet and snatched a gold chain from his neck. Both suspects fled in the white Ford Explorer. There were no reports of weapons, threats, or physical violence being used. Investigations were notified of the incident.

- **Person Hit by Auto / Aggravated Assault – 4719 Ashford Dunwoody Road (The Bird):** Officers initially responded to a fight call at this location, which was upgraded to a person shot. Upon arrival, officers located a male subject in the parking lot near the front of the business, unconscious, agonal breathing, and suffering from significant blood loss. Officers immediately provided medical aid. Witnesses stated that the incident was not a shooting but that the male victim had been intentionally struck by a vehicle. According to witnesses, the incident began when a male patron rubbed his hands through the victim's fiancé's hair, which initiated a physical altercation. Staff then made everyone leave. As the male victim was crossing the parking lot, a gray or white BMW intentionally struck him before fleeing the scene towards Meadow Lane. The victim was transported to Grady in critical condition and is currently on a ventilator. Investigators responded to the scene.
- **Person Armed – Brook Run Park:** During the Lemonade Days event, an officer was informed by a male juvenile that a group of juveniles had been chasing him and attempting to fight him due to previous incidents at Dunwoody High School. One of the juveniles was identified as being armed with a firearm. When the officer approached the four juveniles to question them, he observed a pistol and a loaded extended magazine in the pocket of a 13-year-old boy. The officer removed the firearm from the boy's pocket. The boy claimed he found the gun. He was detained, then released to his parents. All four teens were criminally trespassed from Brook Run Park until the Lemonade Days Festival was over. A juvenile complaint form was filed for Minor in Possession of a Handgun.

**Data:**

- See Crime Stats Comparison report (2024-2025 Crime Stats through Mar '25): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

**PUBLIC WORKS**

**Highlights:**

- Paving completed in the Mayfair neighborhood. Work will continue in Dunwoody North throughout May.



- Dunwoody Nature Center Wetland Restoration- Restoration of the mainstream channel has been completed. The last tributary channel will be restored when the boardwalk construction is nearing completion. Approximately ½ of the boardwalk has been completed.
- Installed equipment budgeted in 2025 at 14 school speed zone flasher locations so that all school flashers can be monitored and turned on and off remotely.



Nature Center Wetland and Boardwalk Construction

#### **Upcoming Events:**

- May 13- North Shallowford Path public information meeting
- May/June- Begin Cherry Hill to Eidson Path construction
- June- Bid advertisement for Old Spring House Path

#### **Department Items:**

- Gateway Signs- the final two signs are scheduled for installation in May. Coordination with Georgia Power for power supply to the signs is ongoing.
- Hosted 20 volunteers from the Southeast Stormwater Association who installed 30 storm drain markers and distributed over 100 educational door hangers about stormwater pollution prevention.
- Responded to a traffic signal at Hammond Drive and Perimeter Center Parkway that was damaged beyond repair after being hit by a tractor trailer. A temporary signal was installed until the permanent replacement could be installed.
- Mount Vernon at Tilly Mill Road- Have agreements for all right-of-way and easements. Waiting on one closing and Georgia Power easement acquisition before advertising a bid for construction.
- Completed 17 paving and concrete work orders and 24 stormwater work orders.

#### **COMMUNICATIONS**

### Highlights:

- Rolled out “Dunwoody 101: All Aboard” – press release, website, online application
- Designed and distributed calendar fans for Lemonade Days
- Art Unveiling: Reflections at Two Bridges Park
- Sustainability Hero: press release, awards, video
- Promoted Nixle registrations – added communications to user group, updated telephone lists with vendor, updated website
- Organized presentation for former Mayor Wright



### Coming Up:

- May 30: Dunwoody 101
- Memorial Day and Summer 2025 press release
- Juneteenth booth at City Springs
- Fraud video with Chief Carlson

### Department Items:

- Press releases: Introducing Dunwoody 101, honors Sustainability Heroes, celebrates Bike Month, holds Open House for N. Shallowford Path project
- Graphics: Dunwoody Police Torch Run, Dunwoody 101, Nixle promotion, Earth Day, Lemonade Days, Georgia Cities, Technology upgrades, Happy Easter, Business license, Favorite book, Hammond detour, calendar ads for Rough Draft and Dunwoody Crier
- Videos: Art unveiling at Two Bridges Park, Lemonade Days fun, Storefront Art, Ark Coffeehaus sustainability profile
- [“Inside Dunwoody”](#) focused on diving deeper with Dunwoody 101
- Created and shared 5 weekly issues of D-news and the monthly Dunwoody VIPS report

### April 2025 Data:

- [April 2025 Stories](#)

- Issued 6 press releases; Received 7 media inquiries; Created 13 graphics; Created 3 videos with 26.2K views; 2,174 Facebook views for 2 City Council meetings
- Top posts: (Facebook) Paving program begins; (Instagram) Lemonade Days video; (LinkedIn) Ashford Dunwoody Path ribbon cutting

### **COMMUNITY DEVELOPMENT**

#### **Highlights:**

- A Comprehensive Plan public workshop took place on April 22<sup>nd</sup> at the Shallowford Annex. Approximately 40 residents attended and shared their thoughts.

#### **Upcoming Events:**

- May 12, 2025: The City Council will conduct a second read for a text amendment that limits dog and cat sales at pet stores to encourage pet adoption.
- May 13, 2025: The Planning Commission will hear rezoning cases for two drive-through restaurants in Perimeter Center.
- May 18, 2025: The City will hold its annual household electronics recycling event at Saint Luke's Presbyterian Church. This is a make-up date for the weather-postponed event from April 6, 2025.
- June 18, 2025: In a special-called meeting, the Planning Commission will conduct a public hearing for the 2045 Comprehensive Plan.

#### **Accolades and Happenings:**

- The Sustainability Committee gave its annual presentation and was awarded the Sustainability Hero awards at the April 28, 2025, City Council meeting.
- The Marcus Jewish Community Center of Atlanta (MJCCA) has closed out the fourth and final phase of its campus overhaul that included a new courtyard, parking lot updates, pickleball courts, and updated swimming pools.

#### **Department Items:**

- The Planning & Zoning Division received three new rezoning applications: two for a multi-family project and one drive-through oil change place.
- The Code Enforcement Division has completed an apartment sweep at the Perimeter Gardens at Georgetown apartments.

#### **Data:**

- The Building Division has completed 474 inspections.
- The Code Enforcement division conducted 46 inspections including 7 vacant properties, received 29 new complaints and brought 21 cases into compliance.
- The Code Enforcement division removed 87 signs from the right-of-way.



- The staff issued 28 code enforcement warnings and 2 citations.
- The department received 150 permit applications and issued 118 permits.
- The department conducted 27 erosion control inspections, issued 0 notices of violation, and 0 stop work orders.

## **ECONOMIC DEVELOPMENT**

### **Highlights:**

- Attended the Storefront Art Exhibit unveiling at Dunwoody High School.
- Attended the unveiling of the new Sculpture entitled “Reflections” at Two Bridges Park.

### **Upcoming Events:**

- May 6, Dunwoody Art Commission Meeting
- May 22, Dunwoody Development Authority Meeting
- June 3, Dunwoody Art Commission Meeting
- July 1, Dunwoody Art Commission Meeting
- July 17, Dunwoody Development Authority Meeting

### **Department Items:**

- Attended business and community meetings: Dunwoody Marketing Alliance Meeting, Create Dunwoody Board Meeting, Greater Perimeter Board Meeting, Access GA Foundation Board Meeting, and Vibe After Five.
- Attended Cuddlefish Ribbon Cutting.

### **Data:**

- Conducted 13 Retention Meetings.
- Conducted 15 Business Recruitment Meetings.

## **FINANCE**

### **Highlights:**

- The Q1 2025 ARPA (American Rescue Plan Act) spending report was submitted to the US Treasury Department by the April 30, 2025, deadline.
- The Q1 2025 internal audit is for Discover Dunwoody, and the Finance team is working with Discover Dunwoody staff and the internal auditor to complete the audit.
- Finance staff attended the DeKalb County 2025 Tax Digest Virtual Seminar on Friday, April 25.

- The 2025 Property and Liability Insurance Renewal with GIRMA was presented to City Council for action at the April 28 meeting.
- The Monthly Financial Report for February 2025 was published on the Finance page on the City's website.
- The Dunwoody ARP and CARES Act webpages have been updated with all activity through February 28, 2025.

#### **Upcoming Events:**

- The Second Quarter Audit Committee meeting is scheduled for Monday, May 12 at 3:30pm at City Hall.

#### **Department Items:**

- Finance staff continue working with Community Development and Information Technology on the implementation of Central Square, which is an update to our permitting software.
- The Risk Manager is working with Information Technology and other Department Directors to build and implement a Business Continuity Plan.
- Received six proposal responses for Request for Qualifications (RFQ) 25-01 Stage Door Theatre Mural Design for the Parks and Recreation Department.
- Received two proposal responses for Request for Proposals (RFP) 25-01 Project Management Services Wildcat Park Sculpture Exhibit for the Parks and Recreation Department.
- Posted Invitation to Bid (ITB) 25-02 Playground Resurfacing Roll Coat Application for the Parks and Recreation Department.
- Posted RFP 25-02 Municipal Government Services.
- Posted RFQ 25-02 Elevator Preventative Maintenance and Pre-Inspection Readiness Services.
- Notice of Intent to Award issued to Blue Landworks, LLC for Consulting Services for Waterford Park Trail.
- Notice of Intent to Award issued to Practical Design Partners, LLC for Survey and Engineering Design Services for Womack Road Sidewalk from Cambridge Drive to Vermack Road.
- Notice to Proceed issued to Lose Design for Concept Design for the City Parcel on Perimeter Center Parkway.

### **INFORMATION TECHNOLOGY**

#### **Highlights:**

- Conference Room Technology Upgrades – All conference rooms have basic upgrades, final phase of Georgetown upgrades
- Network Refresh – completed (5/1/2025)
- VMWare migration – completed

**Major Projects:**

- SharePoint Migration – The scheduled completion date is end of July 2025
- Central Square –in progress with revised schedule for go-live to be determined
- Central Square for Police Department – Migrate to cloud –in process
- Central Square Freedom Project – in process
- Vendor Security Platform – in process
- SQL Migration – kicked off
- UPS Refresh – in process
- Starlink – beginning phases

**Department Items:**

- Accounts Payable (AP) Automation – paused for Finance Department
- Cyber Security ARPA updates – pending Network Refresh
- Comcast upgrade to fiber – pending Network Refresh
- SIEM/SOC project – pending Network Refresh
- Data Classification – paused due to workload
- GMIS Accreditation – on hold for budget
- What Works Cities Certification Assessment – paused due to workload

**Data:**

- The department had 231 helpdesk tickets opened in this period.
- The department closed 201 helpdesk tickets.
- The department hosted 26 zoom meetings during this period.
- There were 59 projects in process during this period.
- There were 3 projects completed during this period.
- Currently, 169 users are being managed.
- There are 755 devices (282 - computers, 86 - network devices, 127 – cell phones and tablets, and 260 desk phones) being managed.

**CLERK**

**Data:**

- The City Clerk's Office processed 481 open records requests in the month of April.
- The City Clerk's Office processed 6 contracts during the month of April.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of November:
  - ✓ One Art Commission
  - ✓ Three City Council
- The staff reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of April.

### **MUNICIPAL COURT**

#### **Workload/Activities:**

- Disposed of over 284 cases and reset 18 cases.

### **HUMAN RESOURCES**

#### **Highlights:**

- The city filled the following positions: one Sergeant, three Police Officers, and one Records Supervisor.
- Human Resources and the Finance Department are collaborating on the transition to a new retirement recordkeeper.
- Human Resources and the Police Department are working on the implementation of a new background investigation technology solution.
- Human Resources partnered with all Department Heads to conduct an annual review of all City job descriptions.
- Human Resources and the Wellness Committee sponsored a healthy lunch event.

#### **Upcoming Events:**

- In May, Human Resources and the Wellness Committee will sponsor a financial wellness presentation and a social event.
- Over the summer, Human Resources and the Wellness Committee are planning a wellness presentation, biometric screenings and a social event.